

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

| <u>Board of Directors:</u> | <u>Office:</u> | <u>Term/Expiration:</u> |
|----------------------------|---------------------|-------------------------|
| Christine Canaly | President | 2012/May 2012 |
| Vicki Matthews | Vice President | 2014/May 2014 |
| Martin Macaulay | Secretary/Treasurer | 2014/May 2014 |
| Philip Madonna | Assistant Secretary | 2012/May 2012 |
| Parvin J. Johnson, Sr. | Assistant Secretary | 2012/May 2012 |

DATE: March 18, 2011
TIME: 9:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. Review and consider approval of the February 18, 2011 regular meeting Minutes (enclosure).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. MANITIOU FOUNDATION

A. Discuss outstanding matters.

IV. WATER MATTERS

A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary).

V. OPERATIONS

- A. Discuss status of Mobile Home Estates Wastewater Treatment Facility.

- B. Discuss status of Aspen Wastewater Treatment Facility.

- C. Discuss status of bio-solids lagoon.

- D. Discuss status of residential sewer line encountering freezing problems.

- E. Discuss policy for multiple services on consolidated lots.

- F. Discuss and consider engagement of Craig Electric, LLC for on-call emergency services (enclosure).

- G. Discuss resignation of Brown and Caldwell for Operator in Responsible Charge Services.

VI. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending March 18, 2011 as follows (to be distributed at the meeting):

| | Period Ending March 18, 2011 |
|---------------------|---------------------------------|
| General Fund | \$ |
| Cap. Projects Fund | |
| Enterprise Fund | |
| Total Claims | \$ |

- B. Review and accept unaudited financial statements for the period ending February 28, 2011 and current schedule of cash position (to be distributed at the meeting).

C. Review current cash flow analysis (to be distributed at the meeting).

D. Discuss status of collection of certified amounts for 2009 and 2010.

VII. LEGAL MATTERS

A. Conduct public hearing to consider approval of Resolution No. 2011-03-___ regarding inclusion of property owned by Lee B. Temple Residential Property Trust (enclosure) [12:00 P.M.]

B. Discuss water service to property owned by Kate Steichen. [1:00 P.M.]

C. Conduct public hearing to consider declaration and confirmation of inclusion of property owned by The Colorado College (enclosure).

D. Consider approval of Agreement for Payment in Lieu of Taxes and Water and Sewer Tap Fees with No Old Age & Death, Inc. (enclosure).

E. Consider approval of Agreement for Payment in Lieu of Taxes with Pundarika Foundation (enclosure)

F. Discuss status of meeting with the Board of County Commissioners regarding assessment of properties within the District.

G. Consider adoption of Resolution No. 2011-03-___ regarding Contaminant Testing Policy (to be distributed at the meeting).

H. Review and consider approval of the Third Amendment to the Employee Handbook (enclosure).

VIII. CAPITAL IMPROVEMENTS

- A. Discuss status of capital projects.

- B. Contract Change Orders.

- C. Review and consider approval of Application for Payment No. 8 to the contract with Farner Enterprises for the Water and Wastewater System Improvements Project in the amount of \$ _____ (to be distributed at the meeting).

- D. Discuss status of improvements to the Aspen Wastewater Treatment Facility.

- E. Consider approval of Agreement with Arkansas Valley Surveying for Survey Services for Aspen Plant Survey Work (enclosure).

- F. Consider approval of Agreement with Arkansas Valley Surveying for Survey Services for Well 17 Test Well and Stables Lagoon Relocation Projects (enclosure).

- G. Consider approval of Agreements for Extension of Time of Right of Entry with the Baca Grande Property Owners Association (enclosures).

- H. Consider approval of Agreement for Extension of Time of Right of Entry with Elaine Blumenhein (enclosure).

- I. Consider approval of Agreement for Well 18 Final Grade Work with Skoglund Excavating, Inc. (enclosure).

IX. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.)

- A. Personnel - (§24-6-402(4)(f), C.R.S.)

B. Discuss PILOT Agreement with Colorado College.

C. Discuss engagement of Operator in Responsible Charge for water and wastewater.

X. OTHER BUSINESS

A. Discuss article for April publication in the Crestone Eagle.

B. _____

XI. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
APRIL 15, 2011**