

**NOTICE OF REGULAR MEETING and AGENDA
BACA GRANDE WATER AND SANITATION DISTRICT BOARD of DIRECTORS**

WHEN: Wednesday, October 18, 2023

TIME: 9:00 AM

WHERE: **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2025
John Loll	Vice-President	2025/May 2025
Mike Smith	Treasurer/Secretary	2023/May 2027
Rick Hart	Director	2025/May 2025
David Karas	Director	2027/May 2027

I. CALL TO ORDER

- Present disclosures and potential conflicts of interest
 - Board Roll Call
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II. *APPROVE AGENDA

III. *CONSENT AGENDA

Action: to approve

These items are considered routine and will be approved and/or ratified by one motion.

There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- a. Approve Minutes from the September, 2023 Regular Meeting
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IV. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN)

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

V. *FINANCIAL MATTERS

- a. Review and approve the check register for the period ending October 18, 2023 (enclosure)

General	\$ 7,664
Capital	\$ 19,241
<u>Enterprise</u>	<u>\$ 125,816</u>
	\$ 152,721

- b. Review and accept unaudited financial statements for the period ending September 30, 2023 and current schedule of cash position (enclosure)
- c. Review and approve audit engagement letter for 2023 audit.
- d. Approve payment to contractor for line extension

VI. BOARD AND STAFF REPORTS

- a. Board of Director Matters
 - b. District Engineer Report (enclosure)
 - c. District Manager Report (enclosure)
 - d. Administrative Manager's Report (enclosure)
 - e. Director of Utilities Report (enclosure)
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VII. *LEGAL MATTERS

- a. Certification of Delinquent Accounts
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- b. Petition for Exclusion
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VIII. EXECUTIVE SESSION

- a. Adjourn to Executive Session pursuant to C.R.S. § 24-6-402(4) (a), (b), and (e), which respectively concern the purchase or lease of real property, specific legal advice from counsel, and determining positions relative to matters subject to negotiation regarding the lease rate for the next 20-year term of the Water Service Agreement.
 - b. C.R.S. §24-6-402(4)(b) (conferences with the District's attorney for the purpose of receiving legal advice on specific legal questions) Exclusion Process
 - c. Personnel/District Manager Transition
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IX. ADJOURN

**Requires Board Action*

**NEXT REGULAR MEETING IS SCHEDULED FOR
November 15, 2023, at 9:00 AM**

Join Zoom Meeting

<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>

Meeting ID: 872 6912 4750 -- Passcode: 638055 -- One tap mobile - Dial by your location +1 346 248 7799 US (Houston)