

NOTICE OF REGULAR MEETING AND AGENDA

December 13, 2019

9:00 A.M.

District Office - 57 Baca Grant Way South
Crestone, Colorado 81131

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
John Loll	President	2022/May 2022
Robert Salmi	Vice-President	2022/May 2022
Gregg Conlee	Treasurer	2020/May 2020
Michael Scully	Secretary	2020/May 2020
Vacant	Secretary	2020/May 2020

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest

B. 001- Approve Agenda

C. CONSENT AGENDA – These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

002- Review and accept the unaudited Financial Statements for the period of November 30, 2019 and current schedule of cash position.003- Consider appointment of eligible elector to fill vacancy on the board.

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN). At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Baca Grande Water and Sanitation District. Please limit your comments to three minutes or less.

D. BOARD AND STAFF REPORTS

004- District Manager Report005- Administrative Statistics

III. FINANCIAL MATTERS

- a. 006- Review and approve the check register for the period ending November 15, 2019.

General	\$ 9,067.85
Debt Service	\$ 200.00
Capital Projects	\$ 6,735.70
Enterprise	<u>\$ 55,287.68</u>
Total	\$ 71,291.23

- b. Financial Summary
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- c. 007-Consider engagement of Fiscal Focus Partners LLC to perform the 2019 Audit.
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IV. CAPITAL IMPROVEMENT PROJECTS

Status of Manhole Replacement Project
Change Order-enclosure

V. BOARD of DIRECTOR MATTERS

VI. LEGAL MATTERS

- a. 008-Consider Adoption of Resolution No. 2019-12-01 to Adopt the 2020 Budget and Appropriate Sums of Money and Set Mill Levies (for General Fund 37.000 mills, and Debt Service Fund 17.000 mills for a total mill levy of 54.000).
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- b. 009-Consider Adoption of Resolution No. 2019-12-02 Resolution Regarding Election Matters
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VII. EXECUTIVE SESSION MATTERS - §24-6-402(4) (a), (b), (e)(I) and (f)(I), C.R.S.

- a. Water Matters
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- b. Personnel Matters
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- c. Insurance Claim Matters
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VIII. OTHER BUSINESS

- a. Discuss Holiday schedule
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ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR

January 17, 2020