

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Christine Canaly	President	2012/May 2012
Vicki Matthews	Vice President	2014/May 2014
Martin Macaulay	Secretary/Treasurer	2014/May 2014
Philip Madonna	Assistant Secretary	2012/May 2012
Parvin J. Johnson, Sr.	Assistant Secretary	2012/May 2012

DATE: July 15, 2011

TIME: 9:00 A.M.

PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. Review and consider approval of the June 17, 2011 Regular Meeting Minutes (enclosure).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. WATER QUALITY MATTERS (at approximately 9:15 A.M.)

A. Discuss Water Quality Matters and Questions Raised by Community Members.

IV. OPERATIONS

- A. Discuss status of decommissioning Mobile Home Estates Wastewater Treatment Facility.

- B. Discuss status of Aspen Wastewater Treatment Facility.

- C. Report on Corrosion Control Study and compliance requirements.

- D. Update on GIS Mapping Project for July.

- E. Discuss status of the Fallen Tree Lift Station Re-design Work.

- F. Discuss status of the Stables Lift Station Relocation and Pond Project.

- G. Review and discuss operations staffing proposal.

V. CAPITAL IMPROVEMENTS

- A. Discuss status of capital projects.

- B. Construction Matters.

 - 1. Review and consider approval of Application for Payment No. 12 to the contract with Farner Enterprises for the Water and Wastewater System Improvements Project for a credit in the amount of \$_____ (to be distributed at the meeting).

- C. Discuss status of improvements to Well 18.

- D. Discuss status of improvements to the Aspen Wastewater Treatment Facility.
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1. Consider Proposals for Flow Meter Installation by Electric Power and Process, Inc.
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VI. COLORADO COLLEGE REQUEST (at approximately 11:00 A.M.)

- A. Discuss Request from The Colorado College for Reduction in Water Rates and PILOT Payment (enclosure).
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VII. WATER MATTERS (at approximately 1:00 P.M.)

- A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary).
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VIII. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending July 15, 2011 as follows (to be distributed at the meeting):

	Period Ending July15, 2011
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

- B. Review and accept unaudited financial statements for the period ending June 30, 2011 and current schedule of cash position (to be distributed at the meeting).
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- C. Review current cash flow analysis (to be distributed at the meeting).
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- D. Consider acceptance of 2010 Audit (enclosure) and authorize execution of Representations Letter (at approximately 2:00 P.M.).

- E. Discuss status of transfer of banking services to First Bank.

IX. LEGAL MATTERS

- A. Discuss status of assessment of properties within the District by Saguache County Assessor.

- B. Discuss status of negotiations with Hanne Strong for Well 18 Waterline Easements.

- C. Review and consider ratifying Independent Contractor Agreement between the District and Arkansas Valley Surveying for Surveying Services for Ireland Property Road Access and Waterline Resurvey Project (enclosure).

- D. Review and discuss letter from White Jewell Mountain regarding amount due to District pursuant to September 12, 2008 Cost Sharing Agreement (enclosure).

- E. Discuss Status of Memorandum of Understanding with US Forest Service for Cottonwood Creek Plant Traffic Monitoring Efforts.

X. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Personnel - (§24-6-402(4)(f), C.R.S.)

- B. Farner Enterprises construction matters.

- C. Discuss negotiations related to equipment rental.

D. Brown and Caldwell design matters.

E. Discuss recent publications.

XI. OTHER BUSINESS

A. Discuss Article for October publication in the Crestone Eagle.

XII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
AUGUST 19, 2011**