

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
BACA GRANDE WATER AND SANITATION DISTRICT

January 15, 2025 - 9:00 AM

District Office – 57 Baca Grant Way South
Crestone, Colorado 81131
Meeting held via Zoom

ATTENDANCE

Directors in Attendance:

Vivia Lawson
Rick Hart
Mike Smith
David Karas
Michael Plotnick

Also in Attendance:

Marcus Lock, District Legal Counsel
Diego Martinez, District Manager
Chad Tate, Director of Utilities
Natalie DeBon, Administrative Manager
Nicholaus Marcotte, Element Engineering
Cathy Fromm, District Accountant (for a portion of the meeting)

Community Members and Guests:

Dan Gray

CALL TO ORDER

President Lawson called the meeting to order at 9:01AM.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No potential conflicts were disclosed.

AGENDA

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR SMITH, SECONDED BY DIRECTOR HART AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE AGENDA.

CONSENT AGENDA

The Board considered the following consent agenda items:

- REVIEW AND ACCEPT UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD ENDING DECEMBER 31ST, 2024 AND CURRENT SCHEDULE OF CASH POSITION.
- APPROVE MINUTES FROM THE DECEMBER, 2024 REGULAR MEETING.

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR KARAS AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE CONSENT AGENDA.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN). *In accordance with the Colorado Open Meetings Law, no Board action will take place until a later date, if necessary. Please limit your comments to three minutes or less.*

No Public comments.

FINANCIAL MATTERS

Check Register: The Board discussed and considered approval of the check register through the period ending January 15, 2025 as follows:

General	\$ 73,531.37
Capital	\$ 0.00
<u>Enterprise</u>	<u>\$ 38,307.37</u>
	\$ 111,838.74

The Board discussed and clarified expenses with staff. CEBT health insurance and the admin/shop building project were discussed.

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR KARAS, SECONDED BY DIRECTOR HART AND, UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE CHECK REGISTER FOR THE PERIOD ENDING JANUARY 15, 2025.

BOARD MATTERS

President Lawson welcomed Michael Plotnick to his first meeting as a Director.

Board of Directors Meetings:

After discussions between the Board and the public regarding hybrid/in-person meetings, the Board made the following motion:

MOTION: UPON A MOTION BY DIRECTOR LAWSON, SECONDED BY DIRECTOR HART, AND UNANIMOUSLY CARRIED, THE BOARD APPROVED TRANSITIONING TO A HYBRID MEETING FORMAT BEGINNING WITH THE FEBRUARY MEETING. BOARD MEMBERS ARE ENCOURAGED TO ATTEND IN PERSON WHENEVER POSSIBLE. THIS DECISION WILL BE IMPLEMENTED ON A THREE-MONTH TRIAL BASIS.

ENGINEER AND STAFF REPORTS

The Board reviewed and discussed the reports incorporated in the Board packet; the engineer and staff reports are attached to the minutes as supporting documents.

LEGAL MATTERS

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR LAWSON AND, UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD ADOPTED RESOLUTION No. 2025-01-01, THE ANNUAL ADMINISTRATIVE RESOLUTION, WITH DISCUSSED MODIFICATIONS.

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR LAWSON, SECONDED BY DIRECTOR SMITH AND, UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD ADOPTED RESOLUTION NO. 2025-01-02, DESIGNATION OF THE DISTRICT'S 24- HOUR POSTING LOCATION.

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR SMITH AND, UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED 2025 TRANSPARENCY NOTICE.

RESOLUTIONS AND TRANSPARENCY NOTICE ARE ATTACHED TO THE MINUTES.

EXECUTIVE SESSION

MOTION: UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR SMITH AND, UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD AT 10:09 AM., ENTERED EXECUTIVE SESSION PURSUANT TO C.R.S. § 24-6-402(4) (A), (B), (E), AND (F)(I) WHICH RESPECTIVELY CONCERN, THE PURCHASE OR LEASE OF REAL PROPERTY, SPECIFIC LEGAL ADVICE FROM COUNSEL, DETERMINING POSITIONS RELATIVE TO MATTERS SUBJECT TO NEGOTIATION, AND PERSONNEL MATTERS FOR THE PURPOSE OF DISCUSSING THE LEASE RATE FOR THE NEXT 20-YEAR TERM OF THE WATER SERVICE AGREEMENT, THE TERMS AND CONDITIONS FOR CONTINUED PROVISION OF SEWER SERVICE TO THE TOWN OF CRESTONE, AND PERSONNEL MATTERS.

MOTION: UPON MOTION DULY MADE BY DIRECTOR LAWSON, SECONDED BY DIRECTOR PLOTNICK AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD LEFT EXECUTIVE SESSION AT 10:50 AM.

ADJOURNMENT:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, UPON MOTION DULY MADE DIRECTOR HART SECONDED BY DIRECTOR SMITH AND UPON VOTE, UNANIMOUSLY CARRIED, THE MEETING WAS ADJOURNED AT 10:50 AM.

THE NEXT REGULAR MEETING IS SCHEDULED FOR

February 19, 2025

Drafted by

Natalie DeBon

Respectfully submitted,

Diego Martinez

THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 15th, 2025 MINUTES OF THE BACA GRANDE WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Vivia Lawson

Rick Hart

Mike Smith

David Karas

Michael Plotnick

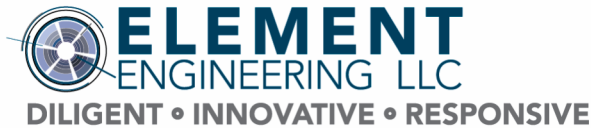
ATTORNEY STATEMENT

Regarding Privileged Attorney-Client Communication Pursuant to §24-6-402(2) (d.5) (II)(B), C.R.S., I attest that, in my capacity as the attorney representing the Baca Grande Water and Sanitation District, I attended the executive session on January 15th, 2025 and it is my opinion that any portion of the executive session that was not recorded constituted attorney-client privileged communications.

Marcus Lock

General Counsel

Baca Grande Water and Sanitation District



MONTHLY ENGINEER'S REPORT

DATE OF MEETING: JANUARY 15, 2025
CLIENT: BACA GRANGE WATER & SANITATION DISTRICT (BGWSD)
SUBJECT: MONTHLY ENGINEER'S REPORT **NEW ITEMS IN BOLD**

GENERAL ENGINEERING (PROJECT NO. 0001)

The district's discharge permit expires on November 30, 2024. A discharge permit application must be filed six months prior to the termination of the permit. Therefore, the permit application is due on May 30, 2024. Element will assist the district with the discharge permit application. Currently the district has an individual permit. If it is possible, Element recommends the district apply for a general permit as there are several benefits of a general over an individual. We are currently reviewing if the district is eligible for a general permit.

We are currently working on the general permit renewal application and plan to have that sent to the district for review by the end of February.

Element is assisting the district with an application for the FY2024 Water Smart grant. This application will be written in support of a project to replace outdated water meters and install meters and meter pits where meters are located in homes. The grant is due by February 22nd.

The Water Smart grant application for meter replacements was submitted. Element continues to work with the district on compiling the discharge permit renewal application and associated documentation.

No items to report.

WATER AND WASTEWATER MASTER PLAN UPDATE (PROJECT NO. 0009)

The Water and Wastewater Master Plan Update document has been finalized in draft format and provided to the BGWSD staff and board for review.

The master plan was approved by the district board in September 2022. The district approved Water and Wastewater Master Plan culminated in recommendations for water and wastewater system improvements. These recommendations are being included in the Wastewater Treatment Plant Improvements (Project No. 0010) and Water Treatment Plant Improvements (Project No. 0011) projects. Status reports on these projects are presented under their respective project numbers.

The master plan also included recommendations for water loss reduction. Reporting on progress for this item is listed under General Engineering (Project No. 0001). As the master plan document itself has been approved, and action is being taken on the master plan recommendations, no additional updates will be included on this project number.

No items to report.



WASTEWATER TREATMENT PLANT IMPROVEMENTS (PROJECT NO. 0010)

A draft of the alternatives analysis was submitted to district staff and a meeting held to review and discuss. The updated alternatives analysis memorandum has been completed and submitted to district staff. This document was reviewed with the district at the board retreat. It was recommended that the WWTP should be put on hold based on the most recent influent loading data.

Element is conducting a search for a contractor/consultant to provide a structural and environmental analysis of the wastewater treatment plant building. It was determined that the facility may need structural and/or environmental (mold) remediation and an inspection and report should be generated.

Element has solicited a proposal from our subconsultant for a mechanical, electrical, and structural review of the existing WWTP building. This proposal was forwarded to district staff for review.

The district has retained a firm to provide an MEP analysis of the WWTP. We will work with the district on estimating costs for the improvements outlined in the recommended improvements.

We are currently assisting the district in providing updated cost estimates for the necessary improvements to the district's WWTP including those recommended in the MEP analysis. We will provide a proposal to update the PER for review and submittal by USDA.

WATER TREATMENT SYSTEM IMPROVEMENTS (PROJECT NO. 0011)

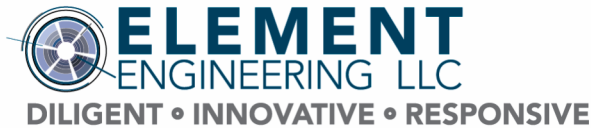
The Water and Wastewater Master Plan Update recommended a water project be completed including the following:

- Integrate the Motel Well and Booster Pump Station into the large BGWSD system.
- Increase Water Treatment Plant (WTP) Pumping Capacity
- Add Administrative Building for district.

It is recommended that these projects be funded through the Colorado Department of Health and Environment (CDPHE) State Revolving Fund (SRF) Loan Program. Upon completion of the WWTP PER and ER the funding process for the water system improvement project should begin. A preliminary schedule for the proposed project is shown below. Note that this schedule may vary widely based on review time by CDPHE.

- | | |
|---|----------------------------|
| • Compile and submit pre-qualification form (CDPHE funding) | December 2022 |
| • Compile and submit Project Needs Assessment | April 2023 |
| • CDPHE review and design and engineering grant execution | July 2023 |
| • Design, CDPHE permitting | August 2023 – March 2024 |
| • CDPHE funding coordination and loan execution | February 2024 – April 2024 |
| • Bidding | April 2024 |
| • Construction | June 2024 – December 2024 |

The pre-qualification form was submitted in December of 2022. A pre-qualification meeting has been scheduled with CDPHE, DOLA, BGWSD, and Element staff on Tuesday January 31st at 10:00. The pre-



qualification meeting is the next step in the CDPHE funding process where all entities discuss the proposed project and review the steps in the funding process.

The prequalification meeting was held to discuss the CDPHE funding process specific to the BGWSD water project. The district qualifies for a planning grant of \$10,000 to support compilation of the Project Needs Assessment. The planning grant requires a local match of \$2,500, for total funding of \$12,500 for the Project Needs Assessment. The Project Needs Assessment (PNA) is an engineering planning document similar to the PER but compiled in a format and form acceptable to CDPHE. Element has compiled a proposal to complete the PNA on behalf of the district.

The draft PNA is nearly complete with an internal (Element) review by the middle of April. We are on target to provide the draft to district staff by the end of April.

CDPHE has provided a pre-qualification review letter after our January pre-qualification meeting. The review letter (dated April 19, 2023) is attached to this report. This letter clarifies that the district is eligible for a planning grant (already obtained), a design and engineering grant, and Bipartisan Infrastructure Law (BIL) funding.

Element finalized a draft of the PNA and transmitted it to district staff on May 9, 2023. It is recommended the district board schedule a work session or special meeting to review the final PNA during the month of June. In the meantime, Element and district staff will work to resolve any initial questions and/or comments.

The draft PNA is scheduled to be reviewed by the district at an August 23rd meeting. A handout summarizing the PNA has been transmitted to district staff for board distribution.

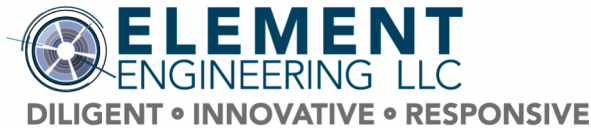
The district approved submittal of the PNA at the August 23rd meeting. Element has coordinated with district staff and the PNA has been submitted to CDPHE. We are awaiting CDPHE review of the document. Element will respond to any questions or CDPHE comments.

The PNA has been approved. See the attached approval letter.

We have been exchanging email correspondence with CDPHE regarding the district's potential Design and Engineering grant (D/E grant) for the drinking water project. The proposed budget from the US Congress is significantly cutting the EPA capitalization grants to the various state SRF programs. Therefore, CDPHE is unsure if they will have D/E grants available and may not know the available amount until September of 2024.

CDPHE will, however, allow the district to recoup funds spent on design and engineering costs from the construction loan, when it is issued to build the project. This would mean funding the design of the project upfront and recouping the costs at the time of construction. The district may apply for a DOLA grant to fund up to half of the design related costs. Therefore, the two options moving forward are as follows:

1. Self-fund the design of the water project and reimburse yourself with funds from the construction loan when the project design is completed and goes to construction. In this case we could potentially apply to DOLA for a 50/50 match grant for design.



2. Wait to see if D/E grant funds become available later in the year and proceed accordingly if one is awarded. If those funds are not available, re-consider item number 1 above.

The design and engineering costs associated with the water system project is \$108,370.00. Therefore, the district could apply for a DOLA grant in the amount of \$54,185.00, which would be a Tier II grant. The upcoming DOLA cycle begins accepting applications on March 1 and closes on April 1. Awards are estimated to be made by July of 2024. Note that if the district intends to use this grant, no work can begin until the grant contract is executed.

The district has selected to apply for a DOLA grant during the March 1 – April 1 application period to support design. Element will assist the district in completing the grant application. This application has been submitted by the project team.

CDPHE has reached out to Element and indicated that funding for a design and engineering grant in the necessary amount is available. CDPHE is currently working on this grant paperwork with the district.

The district has approved Element to begin the design phase of the project. Our internal project kickoff meeting has been scheduled and we are starting survey coordination. Our goal is to have the survey work completed prior to significant snowfall. Our team will meet with district staff onsite and walk the project locations and review the project scope. A kickoff meeting with the client will be held prior to the surveyor being onsite.

We have solicited proposals for survey firms to complete the survey work and hope to have that field work completed early in 2025. We held an onsite meeting to discuss the project and tour each facility with district staff. We are corresponding with the district on layout items and questions. Our surveyor has been given the notice to proceed and we are awaiting notification for the date of the field work.

Survey field work has been completed and we are awaiting the final survey data. Element has completed PNA update to include a water fill station in the project. The fill station will require additional field survey, electrical, and structural engineering work.

2023 WATER LOSS PREVENTION PROJECT (PROJECT NO. 0013)

No items to report. This project is in the warranty period.

District Manager Report – January 15, 2025

United States Fish and Wildlife Service (USFWS) – Water lease negotiations

- Attorney for USFWS will be retiring in May 2024
- No update for December – Counsel is reaching out
- No update for January

Town of Crestone (ToC) – Sewer Service Negotiations

- The new rate will be included in the updated fee resolution
 - \$8.33 per 1,000 gallons of flow
 - \$1.05 per pound of BOD
- ToC responded to the draft IGA and Discharge Permit in December
 - Concerns with amount of gallons allowed per day, and permit violation amount
 - Ensure that WWTF capacity beyond what is calculated as necessary by third party is covered by the District
 - The District provided the ToC an updated draft addressing these concerns in early January 2025

Aspen Wastewater Treatment Facility (AWWTF)

- Loading data suggests additional capacity may not be necessary – Averaging 40% capacity (have not exceeded 60% capacity since 11/2022)
 - More frequent sampling
 - EQ Basin cleaning program
 - Auto samplers
- Some issues are present – Health or Safety hazards prioritized
 - Structural engineer inspection of foundation
 - Industrial health & safety inspection
- Inspections are underway
 - An initial property inspection identified several deficiencies
 - Initial quote for structural, mechanical/plumbing, and electrical inspections were much higher than expected (\$9,000), will be reviewing other options.
 - Met with structural engineer – recommended laser measurements
- Met with BOCC at AWWTF to discuss widening the relief route.
 - Looking for copy - Will be getting a survey completed at AWWTF and Stables Lift Station to determine boundaries and easements
- Foundation and Structure are satisfactory – HVAC/mechanical and Electrical inspections are pending
- Element Engineering is working on the updated PER

Grant Opportunities

- Congresswoman Lauren Boebert – Community Project Funding
 - Status – Pending
 - Request was for \$1,450,000 to help with Water Loss Prevention and new residential meters

- Requested up date with no response. Funding was for 2025.
- USDA
 - Representatives recommended not withdrawing application
 - Submit new PER with chosen alternatives
- Energy/Mineral Impact Fund (EIAF) Grant
 - Request \$750k to help fund MHE Water System Improvement Project
- CDPHE – Water Quality Control Division
 - 2025 Assistance Grant Funding
 - Up to \$25,000

Personnel

- Chad Tate successfully completed his 90 probationary period as Utility Superintendent
 - Chad also passed his waste water level “B” certification in early January
 - District will no longer need a 3rd party ORC

New Business

- The District will be applying to host a Community Water Academy with free support from the WaterNow Alliance and the River Network -
 - A Community Water Academy provides water managers and the communities they serve a forum to better understand local issues and needs as one step to creating and maintaining equitable and durable partnerships.
 - This training will be a joint endeavor with Saguache County

Administrative Monthly Report

January 15, 2025

Board of Directors Meeting

UTILITY BILLING ACTIVITY FOR THE MONTH OF DECEMBER

Customer Utility Billing		
Billing Category	Number of Accts	Amount Billed
Usage Customers Billed - SEWER	844	\$41,967.52
Usage Customers Billed - WATER	867	\$47,188.55
ON/OFF Service	8	\$275.00
LATE FEE	53	\$1060.00
TRANSFER	12	\$4,200.00
EQR	27	\$785.75
NSF	5	\$120.00
Water & Sewer Hook UP	2	\$4,600.00

DECEMBER - XPRESS BILL PAY TRANSACTION AND CHARGES ACTIVITY

Product / Service Description	Qty	Unit Price	Line Total
EFT Web Transactions	260	\$0.64	\$166.40
EFT Returned Item Basic	0	\$7.00	\$0.00
EFT Return NSF or Account Closed	4	\$14.00	\$56.00
Credit/Debit Card Web Transactions	396	\$0.49	\$194.04
Online Banking - Bank Bill Pay Transactions	22	\$0.25	\$5.50
Lock Box Service Transactions	130	\$0.58	\$75.40
Toll Free Operator Assisted Transactions	7	\$1.25	\$8.75
Toll Free IVR Transactions	5	\$1.25	\$6.25
Support, Maintenance, Hosting - Fee	1	\$100.00	\$100.00

Town of Crestone Sewer 2024

Town of Crestone Sewer Billing - 2024

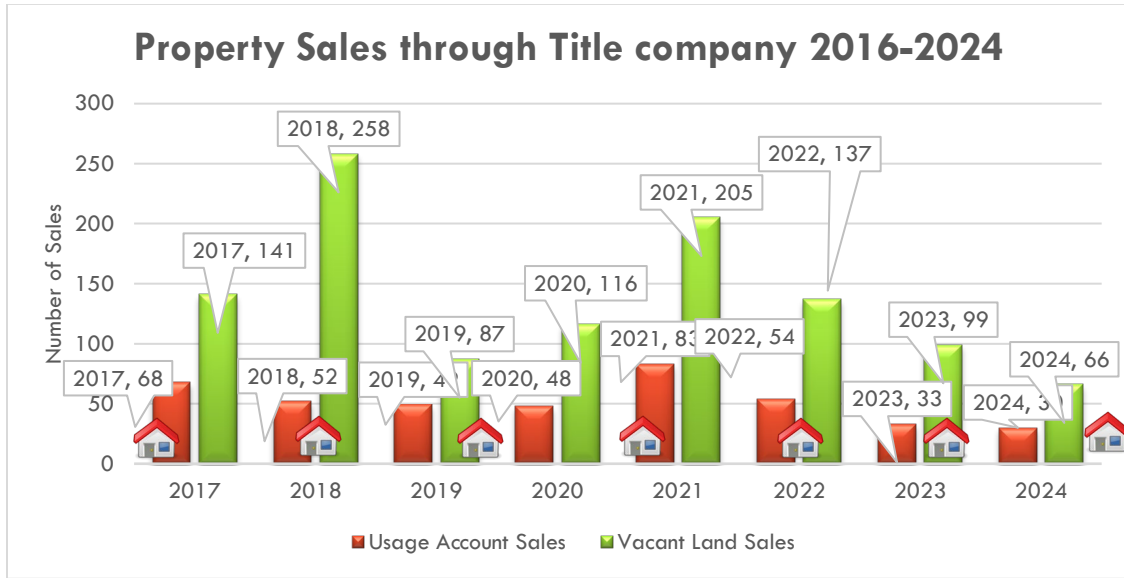
Date	Monthly Total	Monthly Flow	Flow Charges	Average Daily BOD	Monthly BOD	BOD Charges	Paid	Balance Due
January	418,898	3,309,294.20	\$ 3,309.29	37	1221	\$ 1,210.01	Check #13917	02/28/2024- \$4,519.31
February	379,458	2,997,718.20	\$2,997.72	38	1140	\$1,129.74	Paid online	03/31/2024- \$4,127.46
March	351,472	2,776,628.80	\$2,776.63	72	2016	\$1997.86	Check #14046	04/30/2024- \$4,774.48
April	384,310	3,036,049.00	\$3,036.05	33	1099	\$1,089.11	Check #14104	5/31/2024- \$4125.16
May	413,178	3,264,106.20	\$3,264.11	34	1020	\$1,010.82	Check # 14104	4,274.93- 06/30/2024 + \$499.56 overpayment
June	374,378	2,957,586.20	\$2957.59	38	1064	\$1,054.42	Check #14183	3,512.45 - 07/31/2024
July	450,704	3,560,561.60	\$3,560.56	52	1716	\$1,700.56	Check #14202	5,261.12- 08/31/2024
August	410,448	3,242,539.20	\$3,242.54	40	1240	\$1,228.84	Check #14263	4,471.38 – 09/30/2024
September	443,555	3,504,084.50	\$3,504.08	31	930	\$921.63	Check #14289	\$4,425.71 – 10/31/2024
October	381,418	3,013,202.20	\$3,013.20	37	1147	\$1,136.68	Check #14336	\$4,149.88- 11/30/2024
November	411,850	3,253,615.00	\$3,253.62	48	1440	\$1,427.04	Check # 14379	\$4,680.66- 12/31/2024
December	447,911	3,538,496.90	\$3,538.50	67	2077	\$2,058.31	Check # 14371 - \$4,149.88	1,446.92- 01/31/2025
2024 Totals	4,867,580		\$38,453.88	527	16,110	\$15,965.01		

New Rate 10/2022

Rate per 1,000 Gallons of Flow: \$7.900 / 1,000 gallons

Rate per Pound of BOD: \$0.991 / pounds BOD

December - 2024- Property Sales: 3 - Homes, 6 - Lots

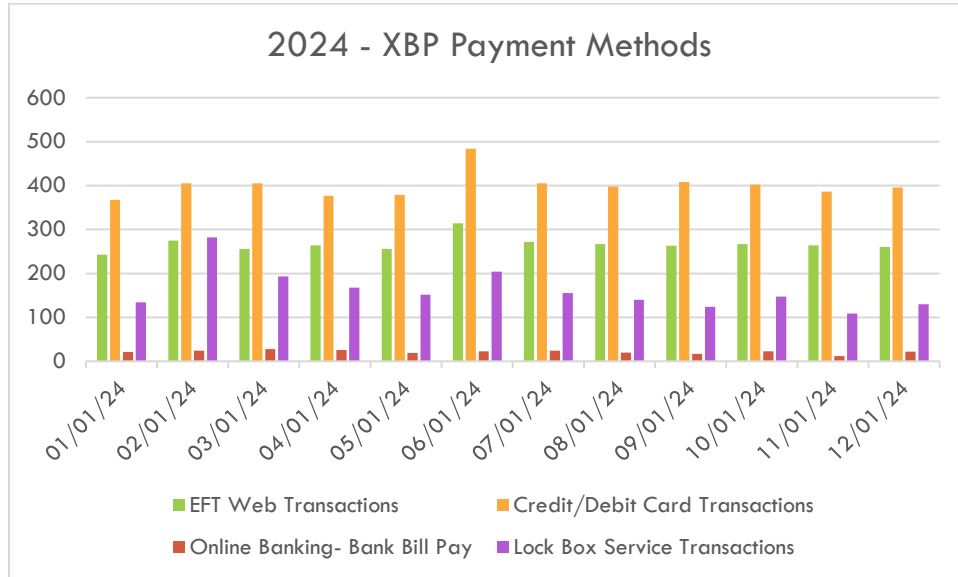


December - 2024 – Other Sales Statistic Including Name Changes Only

Prepared by Greg Hess

Type	Vacant Lot	House	Total Charges
Quit Claim Deed	0	0	\$0.00
Warranty Deed	3	0	\$1050.00
Treasurer's Deed	0	0	\$0.00
Bargain & Sale Deed	0	0	0.00
Special Warranty Deed	0	0	\$0.00
General Warranty Deed	0	0	\$0.00
			Total: \$1050.00

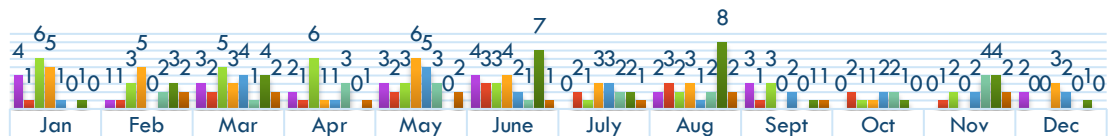
2024 - Xpress Bill Pay Customers Transactions Activity



2024 - Water and Sewer Hook up Applications

2 - Application (s) received in December, 24 – Total application (s) received in 2024

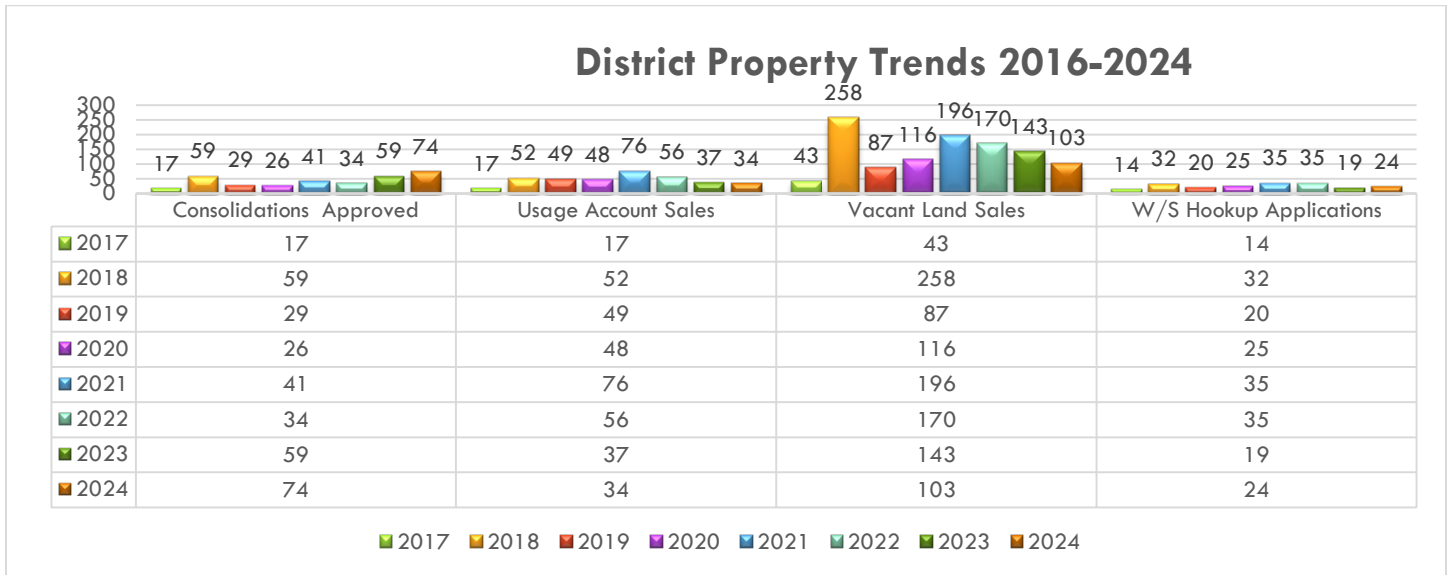
Water-Sewer Hookups 2016-2024



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2024 = 24 applications	4	1	3	2	3	4	0	2	3	0	0	2
2023=19 applications	1	1	2	1	2	3	2	3	1	2	1	0
2022=35 applications	6	3	5	6	3	3	1	2	3	1	2	0
2021=35 applications	5	5	3	1	6	4	3	3	0	1	0	3
2020=25 applications	1	0	4	1	5	2	3	1	2	2	2	2
2019 = 20 applications	0	2	1	3	3	1	2	2	0	2	4	0
2018= 32 applications	1	3	4	0	0	7	2	8	1	1	4	1
2017= 14 applications	0	2	2	1	2	1	1	2	1	0	2	0

■ 2024 = 24 applications
 ■ 2023=19 applications
 ■ 2022=35 applications
 ■ 2021=35 applications
■ 2020=25 applications
 ■ 2019 = 20 applications
 ■ 2018= 32 applications
 ■ 2017= 14 applications

2016-2024 PROPERTY TRENDS



ADMINISTRATIVE UPDATES:

- Consolidations:**

 - In 2024, 33 consolidations completed, involving a total of 74 lots. Also one (1) subdivision happened in 2024. New consolidation requests are coming in for 2025 year, 3 requests received for February meeting.

- Certification of delinquent accounts**

 - November 04, 2024: PACKET GETS MAILED TO THE COUNTY TREASURER
Packet included the Final list of delinquent accounts along with the 2024 Executed Resolution
Treasurer confirmed receipt of certifications.
 - November 30, 2024: LAST DAY FOR CLOSING REQUESTS FROM TITLE COMPANIES
 - December 9, 2024: LAST DAY TO NOTIFY COUNTY OF ANY CLOSINGS/CHANGES THAT OCCURED
 - December 9th, 2024: reports along with Resolution sent to Cathy Fromm, District Accountant.
Process is completed.

- PILOT:** 2025 PILOT (Payments in Lieu of Taxes) Invoices were created and mailed to current customers with PILOT agreements. Colorado College, Shumei and Pundarika Foundation.

- The annual Transparency notice:** must be provided to eligible electors by January 15 and filed with the Division, the Board of County Commissioners, the County Assessor, the County Clerk and Recorder and the County Treasurer. The Transparency notice was submitted and accepted and also posted on the District web site.

- Upcoming:**

 - 1099 reporting: The 1099's will be filed with IRIS electronically and recipient copies mailed out via USPS before the deadline of January 31st, 2025.
 - W-2 will be mailed to Board members and all District employees by Paychex before January 31st, 2025.
 - Annual Availability of Service (AOS) Billing
 - Rate update for the 2025 water tiered structure.

- Self Nomination notice & forms.

- January’s billing message:** Happy New Year! Please note the updated Water Tiered Rates, effective February 1, 2025. Details are provided on the back of your bill. In observance of Martin Luther King Jr. Day, the District office will be closed on Monday, January 20, 2025. For your convenience, you can pay your bill anytime using our 24/7 IVR line at 888-504-0548.

Copy of the notice sent out to the customers in December and January via email and USPS mail. (Back of the utility bills)

Dear Valued Customer,

Our goal is to provide you with the best and most cost-effective water & sewer services possible. As much as we would like to keep our current rates, we find it necessary to increase the water tiered rates by a minimal amount. At the December Board Meeting the Directors adopted a new fee resolution, which will impact water consumption charge. Please refer to the tables below for a detailed breakdown of the updated charges. If you have questions regarding this notice, please call the District Manager Diego Martinez at 719-256-4310.

Current 2024 Water Tiered Structure and Charges

Meter Size	Water Monthly Base Rate	Base Usage Allowance	Water Consumption Charge \$2.59/1000	Water Consumption Charge \$5.16/1000
3/4-inch	\$48.13	4,000	10,000	>10,000
1-inch	\$96.25	8,000	20,000	>20,000
1 1/2-inch	\$240.63	20,000	50,000	>50,000
2-inch	\$385.00	32,000	80,000	>80,000
3-inch	\$770.00	64,000	160,000	>160,000
4-inch	\$1,732.00	144,000	360,000	>360,000

Effective as of February 1, 2025
2025 Water Tiered Structure and Charges

Meter Size	Water Monthly Base Rate	Base Usage Allowance	Water Consumption Charge \$2.84/1000	Water Consumption Charge \$5.67/1000
3/4-inch	\$48.13	4,000	10,000	>10,000
1-inch	\$96.25	8,000	20,000	>20,000
1 1/2-inch	\$240.63	20,000	50,000	>50,000
2-inch	\$385.00	32,000	80,000	>80,000
3-inch	\$770.00	64,000	160,000	>160,000
4-inch	\$1,732.00	144,000	360,000	>360,000



Baca Grande Water and Sanitation District

P.O. Box 520 | 57 Baca Grant Way S.
Crestone, CO 81131-0520

Notice: District office will be closed Monday,

JANUARY 20, 2025

In honor of Martin Luther King, Jr. Day, the district office will be closed Monday, January 20, 2025.

Emergencies can be called in at 719-256-4310 and an operator will be dispatched to assist you.

Pay by phone by calling the IVR line at 888-504-0548.



Baca Grande Water and Sanitation District
Monthly Operations Report

January 15th, 2025



Main Repair on Peaceful way in November

Facilities and Staff Updates

In Service

Repaired
last month

Out of
Service

Water Facilities											
Well 18		Moonlight Transfer Station		Ridgeview Transfer Station		Fallen Tree Transfer Station		Pinecone Booster Station		Shumei Booster Station	
Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2

Wastewater Facilities									
Aspen WWTP		Stables Lift Station		Wagon Wheel Lift Station		MHE Lift Station		Dharma Ocean Lift Station	
Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2

Service Vehicles				
Truck 1	Truck 2	Truck 3	Truck 4	Truck 5

Equipment				
Vactor Truck	Dump Truck	Backhoe	Skid steer	Excavator

➤ **One Equipment Failure. No Vehicle Failures or updates to report**

- Pump 1 at MHE lift station is out of service

➤ **Accidents**

- No Accidents to report on

Operations Updates

➤ **EIAF Grant initial meeting**

- Met with DOLA about the process

➤ **1 Leak on Palomino way**

- A main break was reported on Sunday December 29 the Break was isolated with minimal interruptions to service. Repaired on Monday the 30th.

➤ **Projects**

Winter Projects

- Facility cleaning
- Vehicle Maintenance
- Headworks Maintenance
- Equipment Maintenance

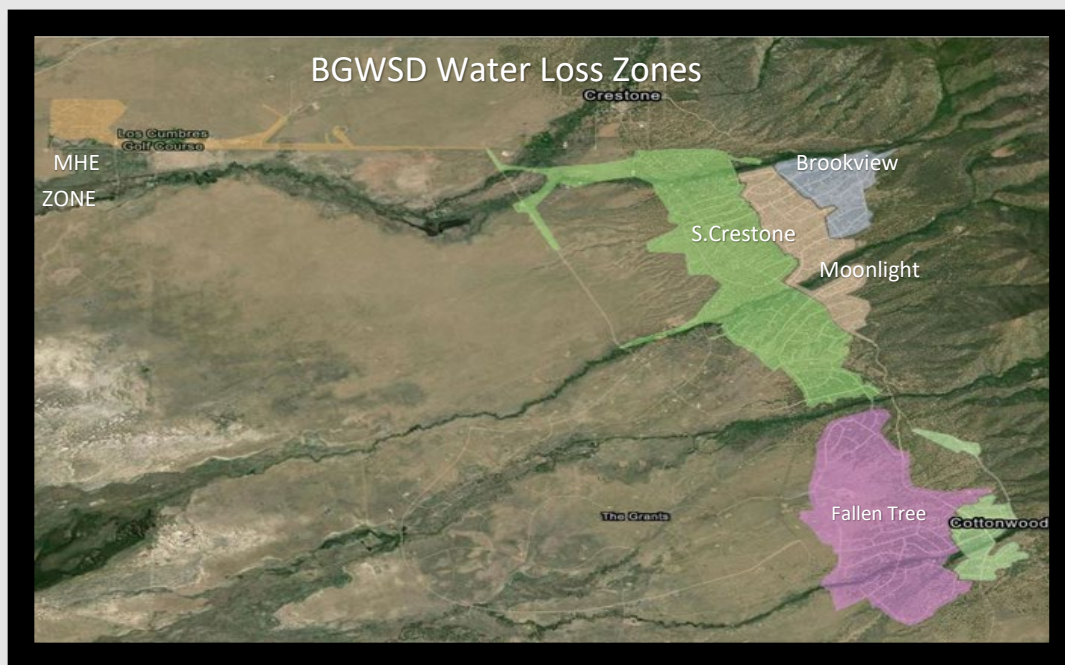
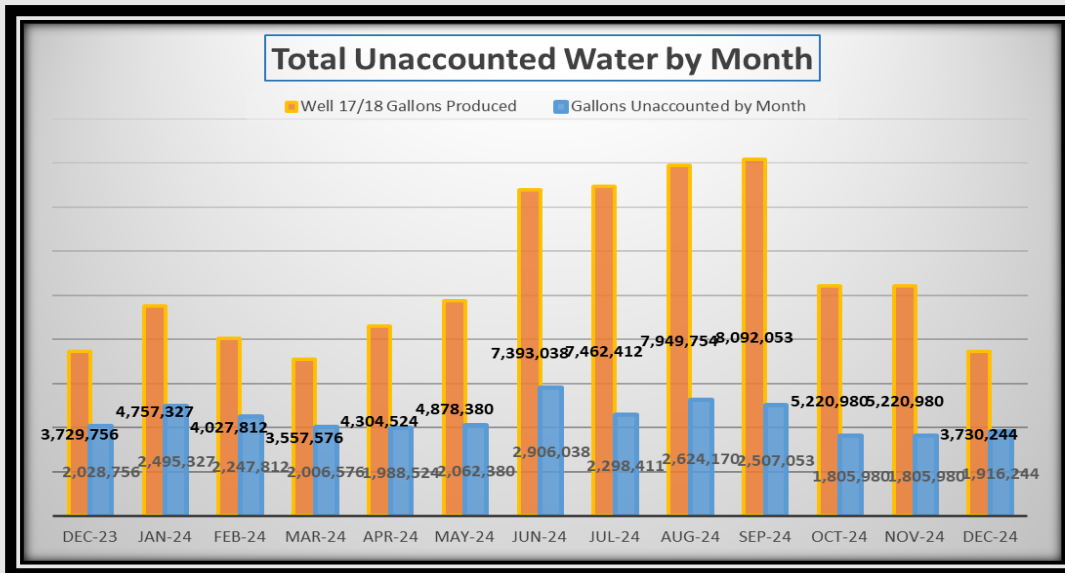
➤ **Unaccounted Water**

- Wells 17 and 18 produced 3,730,244 gallons of water in the month of December.
- The District sold its customers 1,814,000 gallons of water in the month of December, leaving 1,360,626 gallons unaccounted for.
- 36% of the water produced is unaccounted for in the month of December.

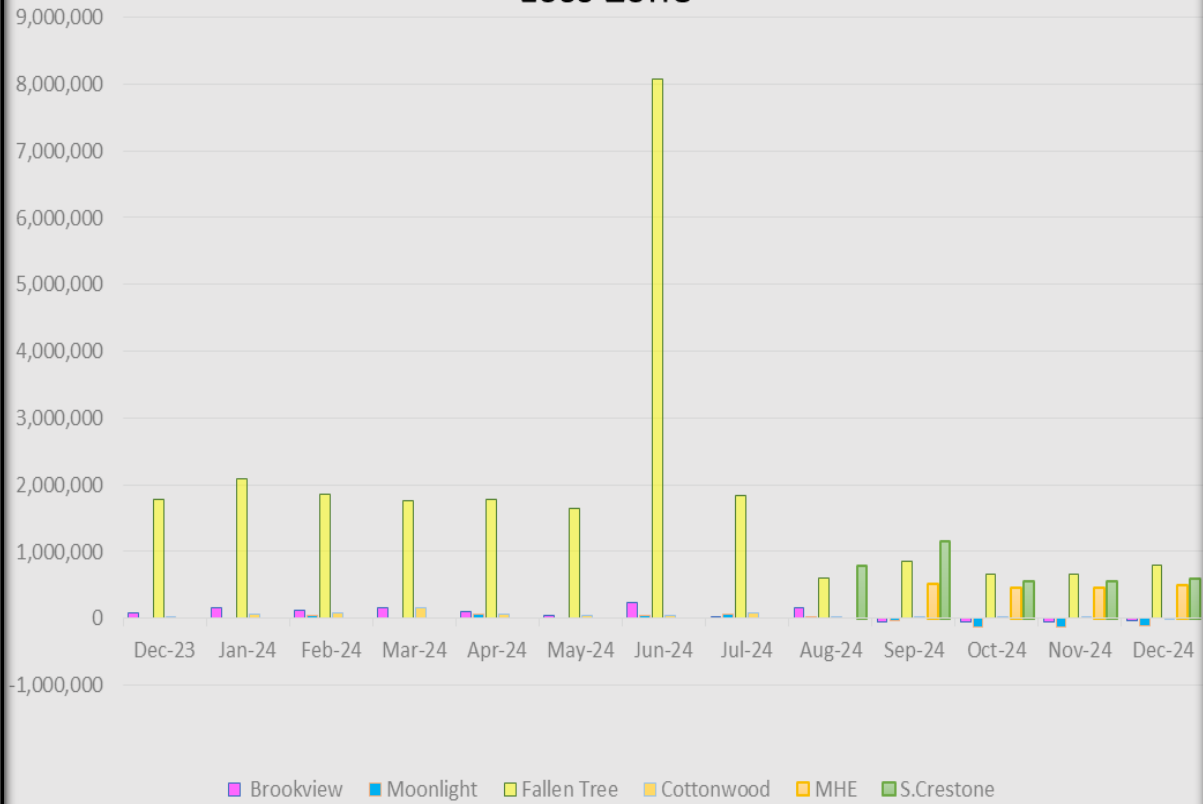
➤ **Aspen WWTP and Town of Crestone Loading**

- Aspen WWTP averaged 42% of hydraulic loading capacity in the month of December, the Town of Crestone contributed an average of 21% of the treatment plants hydraulic load.

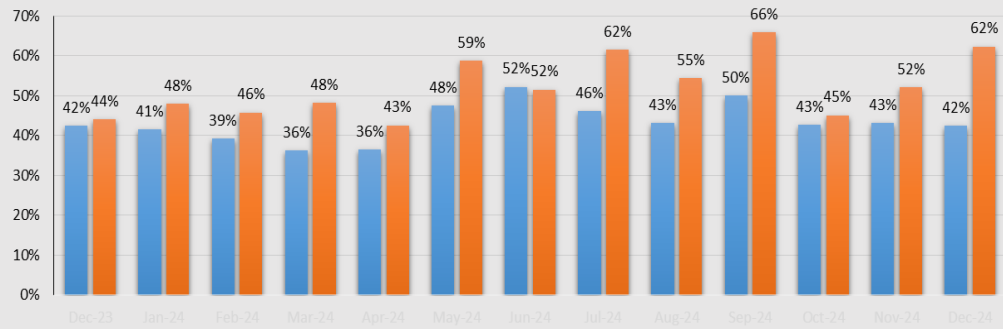
- Aspen WWTP averaged 62% of organic loading capacity in the month of December. The Town of Crestone contributed an average of 37% of the treatment plants organic load. The loading for this month was due to reduced sampling on BOD because the plant had an upset.



Total Monthly Unaccounted in Gallons by Water Loss Zone



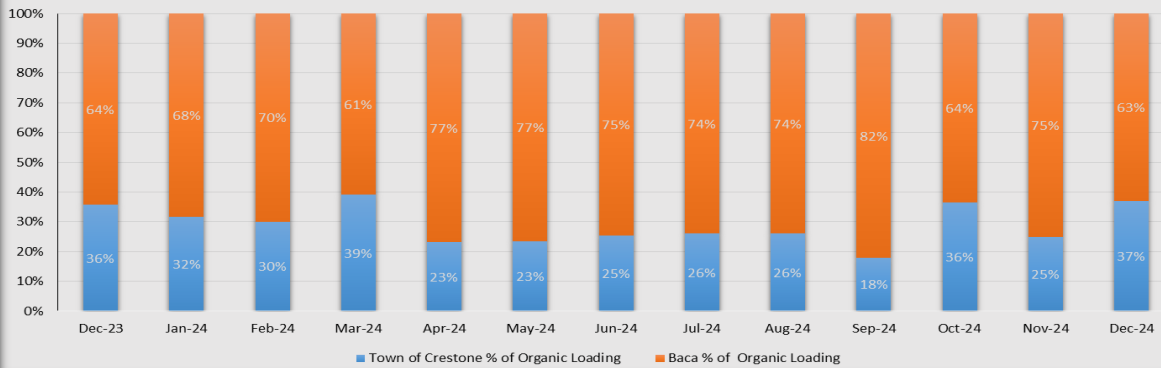
Percentage of Plant Capacities by Month at Aspen Wastewater Treatment Plant



	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Plant % of Hydraulic Capacity	42%	41%	39%	36%	36%	48%	52%	46%	43%	50%	43%	43%	42%
Plant % of Organic Capacity	44%	48%	46%	48%	43%	59%	52%	62%	55%	66%	45%	52%	62%

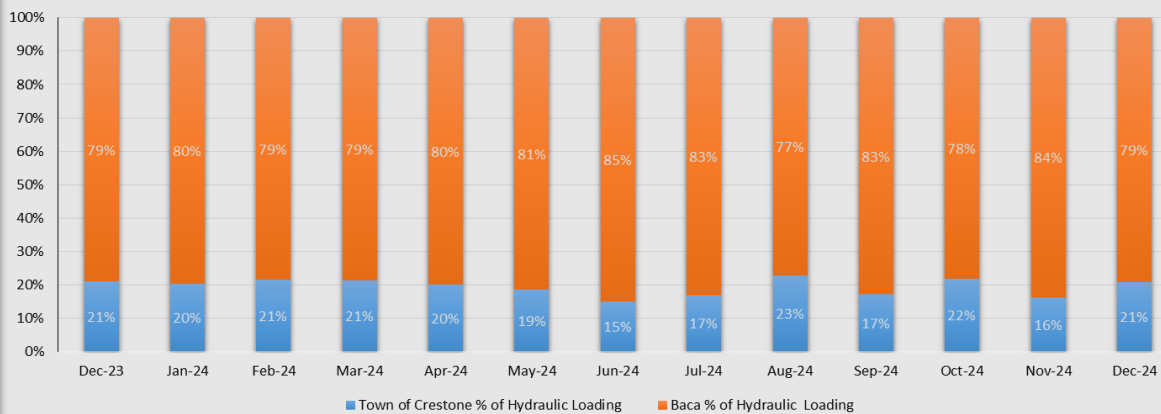
■ Plant % of Hydraulic Capacity ■ Plant % of Organic Capacity

Average % of Total Organic Loading of Aspen Wastewater Treatment Plant by Month of 2023-2024



■ Town of Crestone % of Organic Loading ■ Baca % of Organic Loading

Average % of Total Hydraulic Loading of Aspen Wastewater Treatment Plant by Month 2023-2024



■ Town of Crestone % of Hydraulic Loading ■ Baca % of Hydraulic Loading

Resolution No. 2025-01-02
RESOLUTION
OF THE BOARD OF DIRECTORS OF THE BACA
GRANDE WATER AND SANITATION DISTRICT

DESIGNATING THE DISTRICT'S 24-HOUR POSTING LOCATION

WHEREAS, the Baca Grande Water and Sanitation District (the "District") is a quasi-municipal corporation and political subdivision of the State of Colorado; and

WHEREAS, pursuant to § 24-6-402(1)(a), C.R.S., the District is a local public body and subject to the provisions of §§ 24-6-401, *et seq.*, C.R.S.; and

WHEREAS, pursuant to § 32-1-903(2), C.R.S., notice of the time and place for meetings of the Board of Directors of the District (the "Board") is required to be provided in accordance with § 24-6-402(2)(c); and

WHEREAS, pursuant to § 24-6-402(2)(c)(III), C.R.S., a local public body shall be deemed to have given full and timely notice of a public meeting if the local public body posts the notice, with specific agenda information if available, no less than twenty-four hours prior to the holding of the meeting on a public website of the local public body, provided that the notice is accessible at no charge to the public; and

WHEREAS, pursuant to § 24-6-402(2)(c)(III), C.R.S., a local public body shall designate a public place within the boundaries of the local public body at which it may post a notice no less than twenty-four hours prior to a meeting if it is unable to post a notice online in exigent or emergency circumstances such as a power outage or an interruption in internet service that prevents the public from accessing the notice online; and

WHEREAS, pursuant to § 24-6-402(2)(c)(III), C.R.S., a local public body that posts a notice of a public meeting on a public website pursuant to this subsection (2)(c)(III) may in its discretion also post a notice by any other means including in a designated public place pursuant to subsection (2)(c)(I) of § 24-6-402, C.R.S.; and

WHEREAS, pursuant to § 24-6-402(2)(c)(I), C.R.S., the public place or places for posting such notice shall be designated annually at the local public body's first regular meeting of each calendar year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. Pursuant to § 24-6-402(2)(c)(III), C.R.S., notices of the time and place for regular and special meetings of the Board, with specific agenda information if available, shall be posted on the District's website, www.bacawater.com, at least twenty-four hours prior to any such meeting.

2. If the District is unable to post a regular or special meeting notices on its website due to exigent or emergency circumstances that prohibit the public from accessing the District's website, the District shall post regular and special meetings notices at the District's office, located at 57 Baca Grant Way South, Crestone, Colorado, at least twenty-four hours prior to said meeting.
3. As a courtesy to the public, but not as a statutory requirement, the District will also endeavor to post physical notices of Board meetings, with specific agenda information if available, at the District's office, located at 57 Baca Grant Way South, Crestone, Colorado, at least twenty-four hours prior to said meeting.

ADOPTED this 15th day of January, 2025.

BACA GRANDE WATER AND SANITATION
DISTRICT

Officer of the District

ATTEST:

APPROVED AS TO FORM:

Marcus Lock

Law of the Rockies

General Counsel to the District

Resolution No. 2025-01-01
BACA GRANDE WATER AND SANITATION DISTRICT
ANNUAL ADMINISTRATIVE RESOLUTION

CERTIFIED COPY OF RESOLUTION

STATE OF COLORADO)
) ss.
COUNTY OF SAGUACHE)

At the regular meeting of the Board of Directors of Baca Grande Water and Sanitation District, Saguache County, Colorado, held at 9:00 A.M. on Wednesday, January 15th, 2025, via Zoom and at the Baca Grande Water and Sanitation District Office, 57 Baca Grant Way South, Crestone, Colorado, there were present:

- Vivia Lawson, President
- Rick Hart, Vice-President
- Mike Smith, Treasurer
- David Karas, Secretary
- Michael Plotnick, Director

When the following proceedings, were had and done, to wit:

It was moved by Director _____ to adopt the following Resolution:

WHEREAS, Baca Grande Water and Sanitation District (the “District”) was organized as a special district pursuant to an Order of the District Court in and for the County of Saguache, Colorado (the “County”) and is located entirely within the County; and

WHEREAS, the Board of Directors of the District (the “Board”) has a duty to perform certain obligations in order to assure the efficient operation of the District; and

WHEREAS, § 32-1-306, C.R.S., requires the District to file a current, accurate map of its boundaries with the Division of Local Government (the “Division”), the County Assessor and County Clerk and Recorder on or before January 1 of each year; and

WHEREAS, § 32-1-104(2), C.R.S., requires that the District, on or before January 15, file a copy of the notice required pursuant to § 32-1-809(1), C.R.S., with the County Board of County Commissioners (the “Board of County Commissioners”), the County Assessor, the County Treasurer, the County Clerk and Recorder, and the Division; and

WHEREAS, the Local Government Budget Law of Colorado, §§ 29-1-101, *et seq.*,

C.R.S., requires the Board to hold a public hearing on proposed budgets and amendments thereto, to adopt budgets and to file copies of the budgets and amendments thereto with the Division; and

WHEREAS, the District is required to certify its mill levy to the Board of County Commissioners for 2025 on or before January 10, 2025; and

WHEREAS, § 29-1-205, C.R.S., requires the District to prepare an informational listing of all contracts in effect with other political subdivisions and submit said list to the Division within thirty (30) days after receiving a written request; and § 29-1-205 further requires that the District file with the Division a copy of any contract establishing a separate governmental entity pursuant to § 29-1-204, C.R.S., or an amendment or a modification thereof, within ten (10) days after the execution of such contract, amendment, or modification; and

WHEREAS, in accordance with the Public Securities Information Reporting Act, §§ 11-58-101, *et seq.*, C.R.S., issuers of non-rated public securities must file an annual report with the Department of Local Affairs within sixty (60) days of the close of the fiscal year; and

WHEREAS, pursuant to § 29-1-604(1), C.R.S., any local government where neither revenues nor expenditures exceed One Hundred Thousand Dollars (\$100,000) in any fiscal year commencing on or after January 1, 1998, may, with the approval of the State Auditor, be exempt from the provisions of the Colorado Local Government Audit Law, §§ 29-1-601, *et seq.*, C.R.S.; and

WHEREAS, pursuant to § 29-1-604(2)(b), C.R.S., any local government where revenues or expenditures for any fiscal year commencing on or after January 1, 2015, are least One Hundred Thousand Dollars (\$100,000) but not more than Seven Hundred and Fifty Thousand Dollars (\$750,000), may, with the approval of the State Auditor, be exempt from the provisions of the Colorado Local Government Audit Law, §§ 29-1-601, *et seq.*, C.R.S.; and

WHEREAS, pursuant to § 29-1-606(7), C.R.S., if the District has authorized but unissued general obligation debt as of the end of the fiscal year, the District shall submit its audit report or a copy of its application for exemption from audit to the Board of County Commissioners; and

WHEREAS, the Unclaimed Property Act, §§ 38-13-101, *et seq.*, C.R.S., requires that political subdivisions, if applicable, file an annual report listing unclaimed property with the State Treasurer; and

WHEREAS, §§ 32-1-101, *et seq.*, C.R.S., requires the District to publish certain legal notices in a newspaper of general circulation in the District; and

WHEREAS, the Directors may receive compensation for their services subject to the limitations imposed by §§ 32-1-902(3)(a)(I) & (II), C.R.S.; and

WHEREAS, pursuant to § 32-1-902(1), C.R.S., the Board shall elect officers of the District; and

WHEREAS, the Directors are governed by § 32-1-902(3)(b), C.R.S., which requires a Director to disqualify himself or herself from voting on an issue in which the Director has a conflict of interest, unless the Director has properly disclosed such conflict in compliance with law and files said conflict disclosure statements at least seventy-two (72) hours prior to any regular or special meeting of the District; and

WHEREAS, § 32-1-903, C.R.S., requires that the Board shall meet regularly at a time and in a place to be designated by the Board and requires that notice of such meetings be posted in accordance with § 24-6-402, C.R.S.; and

WHEREAS, elections may be held pursuant to the Colorado Local Government Election Code, §§ 1-13.5-101, *et seq.*, C.R.S., Special District Act, §§ 32-1-101, *et seq.*, C.R.S., and the Uniform Election Code of 1992, §§ 1-1-101, *et seq.*, C.R.S., for the purpose of: (1) electing members of the Board; (2) presenting certain ballot issues to the eligible electors of the District as required by Article X Section 20 of the Colorado Constitution; and (3) presenting certain ballot issues and questions to the eligible electors of the District; and

WHEREAS, § 1-5-102, C.R.S., specifies that the Board shall designate polling places for nonpartisan elections, other than coordinated elections, no later than twenty-five (25) days prior to an election; and

WHEREAS, § 1-11-103(3) and § 32-1-1101.5, C.R.S., require the District to notify the Division of the results of any elections held by the District within thirty (30) days after the election and to certify results of any election to incur general obligation indebtedness via certified mail to the Board of County Commissioners within forty-five (45) days after the election; and

WHEREAS, §§ 32-1-1604, C.R.S., requires the Board to record a notice of authorization of or notice to incur general obligation debt with the County Clerk and Recorder within thirty (30) days of authorizing or incurring said indebtedness; and

WHEREAS, in accordance with §§ 32-1-1101.5(1.5) and (2), C.R.S., the Board of County Commissioners may require the District to file an application for quinquennial finding of reasonable diligence; and

WHEREAS, pursuant to § 32-1-207(3)(c), C.R.S., the District, if requested, may be required to file an annual report with the Board of County Commissioners, the Division, the State Auditor, the County Clerk and Recorder and any interested parties entitled to notice pursuant to § 32-1-204(1), C.R.S.; and

WHEREAS, in accordance with the Colorado Governmental Immunity Act, §§ 24-10-101, *et seq.*, C.R.S., the Board is given authority to obtain insurance; and

WHEREAS, in accordance with the Workers' Compensation Act of Colorado, §§ 8-40-

101 – 8-47-101, *et seq.*, C.R.S., the District is required to carry workers' compensation coverage for its employees, but the Board members may opt out of such coverage by the methods prescribed in the Workers' Compensation Act of Colorado; and

WHEREAS, in accordance with C.R.S. § 32-1-809(1), not more than sixty (60) days prior to and not later than January 15 of each year, the District shall provide notice to the District's eligible electors in the manner set forth in C.R.S. § 32-1-809(2); and

WHEREAS, pursuant to C.R.S. § 32-1-104.8(1), the District is required to record a public disclosure document and map of the boundaries of the District with the County Clerk and Recorder; such public disclosure document shall contain certain information pertaining to the District as further described in C.R.S. § 32-1-104.8(1), and, pursuant to C.R.S. § 32-1-104.8(2), such public disclosure document and map shall be recorded with the County Clerk and Recorder, and such public disclosure document(s) and map(s) shall be recorded with the County Clerk and Recorder at the same time any decree or order confirming the inclusion of any real property into the boundaries of the District is recorded pursuant to C.R.S. § 32-1-105.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BACA GRANDE WATER AND SANITATION DISTRICT AS FOLLOWS:

1. The Board directs the District's engineer to prepare an accurate map of the District and for legal counsel to keep accurate maps on file with the Division, County Assessor, and County Clerk and Recorder and shall submit any changes to the maps on or before January 1 of each year.
2. The Board directs the District's manager to file a copy of the notice otherwise required by § 32-1-809(1), C.R.S., with the Board of County Commissioners, the County Assessor, the County Treasurer, the County Clerk and Recorder, and the Division on or before January 15.
3. The Board directs the District's manager to prepare and file with the Department of Local Affairs the annual public securities report for nonrated public securities issued by the District within sixty (60) days of the close of the fiscal year.
4. The Board directs the District's auditor to prepare an audit of the financial statements and submit such draft audit to the Board before June 30; further, the Board directs that the auditor file the final audit with the State Auditor by July 31.
5. The Board directs the District's accountant and auditor, if the District has authorized but unissued general obligation debt as of the end of the fiscal year, as follows: (1) if the District is eligible for an audit exemption pursuant to §§ 29-1-604(1) or (2), C.R.S., then, pursuant to § 29-1-606(7), C.R.S., the District's accountant shall submit a copy of the District's application for exemption to the Board of County Commissioners; and (2) if the District is required to submit an annual audit pursuant to §§ 29-1-601, *et seq.*, C.R.S., then, pursuant to § 29-1-606(7), C.R.S., the District's auditor shall submit its audit report to the Board of County Commissioners.

6. The Board directs the District's manager to prepare the Unclaimed Property Act report and submit the same to the State Treasurer.
7. The Board designates the Saguache Crescent as a newspaper of general circulation within the boundaries of the District, or in the vicinity of the District if none is circulated within the District, and directs that all legal notices shall be published in accordance with applicable statutes in the Saguache Crescent.
8. The Board determines that each Director shall receive compensation for services as Directors in accordance with §§ 32-1-902(3)(a)(I) & (II), C.R.S.
9. The Board hereby elects the following officers for the District:
 - Vivia Lawson, President
 - Rick Hart, Vice-President
 - Mike Smith, Treasurer
 - David Karas, Secretary
 - Michael Plotnick, Director
10. The Directors are governed by § 32-1-902(3)(b), C.R.S., which requires a Director to disqualify himself or herself from voting on an issue in which the Director has a conflict of interest, unless the Director has properly disclosed such conflict in compliance with law and files said conflict disclosure statements at least seventy-two (72) hours prior to any regular or special meeting of the District.
11. The Board designates the District Office located at 57 Baca Grant Way South, Crestone, CO 81131 as the District's posting place for notices of meetings which were not otherwise posted under §§ 32-1-101, *et seq.*, C.R.S.
12. The Board determines to hold regular meetings on the 3rd Wednesday of every month except December (second Wednesday) virtually and/or at 9:00 AM at the offices of Baca Grande Water and Sanitation District, 57 Baca Grant Way South, Crestone, CO 81131. In addition, regular and special meetings notices shall be posted on the District's website at least twenty-four hours prior to said meeting. If the District is unable to post a regular or special meeting notices on its website due to exigent or emergency circumstances, or if such circumstances prohibit the public from accessing the District's website, the District shall post regular and special meetings notices at 57 Baca Grant Way South, Crestone, Colorado, at least twenty-four hours prior to said meeting.
13. In the event of an emergency, the Board may conduct a meeting outside of the limitations prescribed in § 24-6-402(2)(c), C.R.S., provided that any actions taken at such emergency meeting are ratified at the next regular meeting of the Board or at a special meeting conducted after proper notice has been given to the public.

14. In accordance with § 32-1-1604, C.R.S., the Board directs legal counsel to record a notice of authorization of or notice to incur general obligation debt with the County Clerk and Recorder within thirty (30) days of authorizing or incurring any indebtedness.
15. The Board directs legal counsel and the District's manager to prepare and file with the Board of County Commissioners, if requested, the quinquennial finding of reasonable diligence in accordance with §§ 32-1-1101.5(1.5) and (2), C.R.S.
16. The Board directs the District's manager to prepare and file, if requested, the special district annual report.
17. The Board directs the District's manager to obtain proposals for insurance to insure the District against all or any part of the District's liability for injury; to insure the Directors acting within the scope of employment by the Board against all or any part of such liability for an injury; to insure against the expense of defending a claim for injury against the District or its Board. The Board will annually review all insurance policies in effect.
18. The Board hereby opts to include elected or appointed officials as employees within the meaning of § 8-40-202(1)(a)(I)(A), C.R.S., and hereby directs the District's manager to obtain workers' compensation coverage for the District.
19. In accordance with C.R.S. § 32-1-809(1), the Board hereby directs the District's manager, not more than sixty (60) days prior to and not later than January 15 of each year, to provide notice to the District's eligible electors in the manner set forth in C.R.S. § 32-1-809(2). Further, the Board hereby designates the following website as the District's official website for the purposes thereof: www.bacawater.com.
20. Pursuant to C.R.S. § 32-1-104.8(1), the Board hereby directs the District's legal counsel to prepare and record any amended public disclosure document(s) and map(s) with the County Clerk and Recorder pursuant to C.R.S. § 32-1-105 should any property be included into the boundaries of the District.
21. The Board hereby directs its legal counsel, accountant, manager, and all other consultants to adhere to the Colorado Special District Records Retention Schedule as adopted by the District.
22. The Board confirms its obligations under § 24-10-110(1), C.R.S., with regards to the defense and indemnification of its public employees, which, by definition, includes elected and appointed officers.
23. The Board hereby appoints District Manager Diego Martinez as the official custodian for the maintenance, care, and keeping of all public records of the District, in accordance with §§ 24-72-202, et seq., C.R.S.

24. The Board directs its accountant to prepare and submit the documentation required by any continuing disclosure obligation in conjunction with the issuance of debt by the District.

Whereupon, the motion was seconded by Director _____, and upon vote, unanimously carried.

ADOPTED AND APPROVED this 15th day of January, 2025.

BACA GRANDE WATER AND SANITATION
DISTRICT, a quasi-municipal corporation and
political subdivision of the State of Colorado

Vivia Lawson, President

ATTEST:

Rick Hart, Vice-President

CERTIFICATION

I, Rick Hart, Vice-President of the Board of the Baca Grande Water and Sanitation District, do hereby certify that the annexed and foregoing resolution is a true copy from the records of the proceedings of the Board of said District on file at the District Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District this 15th day of January, 2025.

Rick Hart, Vice-President

Baca Grande Water and Sanitation District

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

*Note that some information provided herein may be subject to change after the notice is posted.

District's Principal Business Office

Company	Baca Grande Water and Sanitation District
Contact	Diego Martinez
Address	PO Box 520, 57 Baca Grant Way S, Crestone, Colorado 81131
Phone	719-256-4310

District's Physical Location

Counties	Saguache County
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Regular Board Meeting Information

Location	District Office
Address	57 Baca Grant Way S, Crestone, Colorado 81131
Day(s)	3rd Wednesday of every month
Time	9:00 AM

Posting Place for Meeting Notice

Location	District Office, Website
Address	57 Baca Grant Way S, Crestone, Colorado 81131

Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

Location	Baca Grande Water and Sanitation District
Address	57 Baca Grant Way S, Crestone, Colorado 81131
Date	11/20/2024

Notice

BACA GRANDE WATER AND SANITATION DISTRICT PROPOSED 2025 BUDGET and NOTICE OF INTENT TO FIX OR INCREASE FEES, RATES, TOLLS, PENALTIES OR CHARGES FOR WATER AND/OR SANITARY

SEWER SERVICE NOTICE IS HEREBY GIVEN to all interested parties of the Baca Grande Water and Sanitation District, that a proposed 2025 Budget has been submitted to the Board of Directors of said District and that copies of the proposed 2025 Budget have been filed at the District's office, 57 Baca Grant Way S, Crestone, Colorado, where the same is open for public inspection. The 2025 Budget will be considered at a regular public meeting of the Board of Directors of the District to be held via teleconference on Wednesday, November 20, 2024, at 9:00 A.M. Any interested elector of the Baca Grande Water and Sanitation District may inspect the proposed budget and file or register any objections thereto at any time prior to the final adoption of the budget. NOTICE IS FURTHER GIVEN pursuant to Section 32-1001(2) (a), C.R.S., that at the meeting described above, the District's Board of Directors will also consider fixing and/or increasing fees, rates, tolls, penalties or charges for water and/or sanitary sewer services, and that any customer or other interested person may appear at said time and place for the purpose of providing input, comments, or objections regarding any proposed increase. Information regarding any proposed increase may be obtained from the District office, Monday – Thursday during normal business hours. You may also call the District at 719-256-4310. Join Zoom Meeting: <https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09> Meeting ID: 872 6912 4750 Passcode: 638055 One tap mobile +12532158782,,87269124750#,,,,*638055# US (Tacoma) +13462487799,,87269124750#,,,,*638055# US (Houston) BY ORDER OF THE BOARD OF DIRECTORS: BACA GRANDE WATER AND SANITATION DISTRICT 10/16/2024

Current District Mill Levy

Mills	54.000
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Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

Amount(\$) 772,141

Date of Next Regular Election

Date 05/06/2025

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **\$30.00** per hour

District Policy

The Board has adopted a policy regarding the research and retrieval of the District's public records.

District contact information for open records request:

Diego Martinez

Names of District Board Members

Board President

Name Vivia Lawson

Contact Info president@bacawater.com

Election **Yes**, this office will be on the next regular election

ballot

Board Member 2

Name Rick Hart

Contact Info vicepresident@bacawater.com

Election **Yes**, this office will be on the next regular election ballot

Board Member 3

Name Jack M. Smith

Contact Info treasurer@bacawater.com

Election **No**, this office will not be on the next regular election ballot

Board Member 4

Name David Karas

Contact Info secretary@bacawater.com

Election **No**, this office will not be on the next regular election ballot

Board Member 5

Name Michael Plotnick

Contact Info memberatlarge@bacawater.com

Election **Yes**, this office will be on the next regular election ballot

Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

District Election Results

The district's current election results will be posted on the website of the Colorado Secretary of State (www.sos.state.co.us) and the website indicated below, if any.

Website www.bacawater.com

Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

Baca Grande Water and Sanitation District PO Box 520 - 57 Baca Grant Way S Crestone, CO 81131

Applications for absentee voting or for permanent absentee voter

status are available from and must be returned to the Designated Election Official.

Notice Completed By

Name

Diego Martinez

Company/District

Baca Grande Water and Sanitation District

Title

District Manager

Email

diego@bacawater.com

Dated

01/08/2025