

**BACA GRANDE WATER AND SANITATION DISTRICT**

57 Baca Grant Way South  
Crestone, Colorado 81131

**NOTICE OF REGULAR MEETING AND AGENDA**

Board of Directors:

Cindy Reinhardt  
Martin Macaulay  
Michael Scully  
Kyle Grote  
Judy DeLuca

Office:

President  
Vice President  
Treasurer  
Secretary  
Assistant Secretary

Term/Expiration:

2016/May 2016  
2018/May 2018  
2018/May 2018  
2016/May 2016  
2016/May 2016

DATE: October 16, 2015  
TIME: 8:00 A.M.  
PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
- B. Approve Agenda.
- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
  - Approve Minutes from the September 18, 2015 Regular Meeting (enclosure – 002).
  - Review and accept unaudited financial statements for the period ending September 30, 2015, and current schedule of cash position (enclosure - 003).
- D. Board and Staff Reports
  - District Manager’s Report (enclosure - 004)
  - Operations Manager Report (enclosure – 005)
  - Operations Report (enclosure - 006)
  - Administrative Report (enclosure - 007)
  - Engineer’s Report (enclosure - 008)
- E. Discuss 2016 Board of Director Goals (enclosure - 009).
- F. Discuss and consider approval or Special District Management Services, Inc. 2016 fee increase (enclosure – 010).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

III. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups.

IV. OPERATIONS

- A. Discuss operational follow-ups.

V. CAPITAL IMPROVEMENTS

- A. Review Capital Funding Sources and Uses (enclosure – 011).
- B. Status of Casita Park Interconnect Project (see update included in Engineer’s Report).
  - 1. Review and approve Pay Application No. 2 to the RMS Utilities agreement in the amount of \$31,634.52 (enclosure – 012).
- C. Status of committee discussions regarding District Office capital improvement needs.

VI. FINANCIAL MATTERS

- A. Review and approve the check register for the period ending October 16, 2015, as follows (enclosure – 013):

General Fund:	\$	9,777.95
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	31,634.52
Enterprise Fund:	\$	44,068.73
<b>Total:</b>	<b>\$</b>	<b>85,481.20</b>
- B. Financial summary.
- C. Review and discuss draft 2016 budget and set date for public hearing to adopt the 2016 budget for November 20, 2015 (enclosures – 014a, 14b and 14c).

VII. LEGAL MATTERS

- A. Status of Well 18 Pump/Motor Failure Demand Letter to Royal Electric. (ADJOURN TO EXECUTIVE SESSION MATTERS IF NECESSARY- §24-6-402(4)(b),(e) and (f), C.R.S.)
- B. Consider adoption of Resolution No. 2015-10-01 Certifying Delinquent Water, Sewer and Availability of Service Fees to Saguache County Treasurer for Collection (enclosure – 015).
- C. Discuss District Response Procedures when Receiving Information Regarding Cultivation of Marijuana within the District.

VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(e) and (f), C.R.S.

- A. Water Matters.
- B. Personnel Matters.

IX. OTHER BUSINESS

- A. Discuss and consider approval of health insurance renewal options. (ADJOURN TO EXECUTIVE SESSION MATTERS IF NECESSARY- §24-6-402(4)(b),(e) and (f), C.R.S.)

X. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 20, 2015-BUDGET HEARING.**