

NOTICE OF REGULAR MEETING AND AGENDA

**November 16, 2018**

9:00 A.M.

District Office - 57 Baca Grant Way South  
Crestone, Colorado 81131

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Lynn Drake	President	2020/May 2020
Robert Salmi	Vice-President	2022/May 2022
John Loll	Treasurer	2022/May 2022
Michael Scully	Secretary	2020/May 2020

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest

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B. 001- Approve Agenda

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C. CONSENT AGENDA – These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

002- Approve Minutes from the September 21, 2018 Regular Meeting

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D. 003- Approve Minutes from the October 19, 2018 Regular Meeting

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E. 004- Approve Minutes from the October 24, 2018 Special Meeting

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F. 005- Review and accept the unaudited Financial Statements for the period of October 31, 2018 and current schedule of cash position.

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G. BOARD AND STAFF REPORTS

006- District Manager Report

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007- Utility Superintendent Report

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008- Water Production Report

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009- Water Resource Engineer Report

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- II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN: At this time, the Board of Directors will hear general comments from the public on matters under the jurisdiction of the Baca Grande Water and Sanitation District. Please limit your comments to three minutes or less.
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III. FINANCIAL MATTERS

- A. 010- Check Register: Consider approval of the check register for the period ending October 31, 2018, as follows:

General Fund:	\$ 6,351.64
Capital Projects Fund:	\$ 2,600.00
Enterprise Fund:	<u>\$ 39,084.91</u>
<b>Total:</b>	\$ 48,036.55

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- B. Consider engagement of Wagner Barnes & Griggs, PC to perform the 2019 Audit for an amount not to exceed \$ \_\_\_\_\_ (to be distributed).

- C. Conduct Public Hearing on the proposed 2019 Budget and consider adoption of Resolutions to Adopt the 2019 Budget and Appropriate Sums of Money and Set Mill Levies (for General Fund 37.000 Debt Service Fund 17.000 for a total mill levy of 54.00 ) (enclosures – 011 - 012– preliminary assessed valuation, draft 2019 Budget Resolutions. Comments limited to three minutes per person and taken in the order as listed on the sign-in sheet.
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- D. Consider Work Session for early December
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IV. OPERATIONS

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V. CAPITAL IMPROVEMENTS

- 013-Status of Sludge Drying Bed Project – Request for Extension
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VI. LEGAL MATTERS

- A. 014- Consider Adoption of Resolution No. 2018-11-05: 2016 Annual Administrative Matters
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VII. EXECUTIVE SESSION MATTERS - §24-6-402(4) (a)(b), (e)(I) and (f)(I), C.R.S.

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VIII. OTHER BUSINESS

- A. Discuss holiday work schedule.

ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR**

**December 14, 2018**

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*MISSION STATEMENT*

*The District's mission is to provide high quality, reliable, sustainable water and treatment of wastewater in a manner that reduces the District's carbon footprint, while balancing commitment to the highest standards of environmental protection and customer service in the most efficient and economical manner possible.*