

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: April 19, 2013
TIME: 8:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
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- B. Approve Agenda.
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- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of Minutes from the March 15, 2013 Regular Meeting (enclosure).
 - Operations Report (enclosure).
 - Engineer's Report (enclosure).
 - Review and consider approval of Independent Contractor Agreement between the District and HRS Water Consultants, Inc. for Feasibility Study of Forbearance Agreement for Water Rights Acquisition (enclosure - proposal).
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- D. Discuss meeting packet format and distribution of materials.
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II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. OPERATIONS

A. Discuss status of Corrosion Control Study.

B. Discuss request for weed mitigation near Wagon Wheel Lift Station.

C. Discuss Mobile Home Estates Force Main Line flushing.

D. Discuss status of replacement of computer server and cooling requirements for computer equipment.

E. Review draft Emergency Response Plan (enclosure).

F. Review lease information for potential purchase of backhoe (enclosure).

G. Discuss status of grant application for website development.

H. Discuss removal and hauling of biosolids (to be distributed at the meeting).

IV. CAPITAL IMPROVEMENTS

A. Discuss status of Water Conservation Project.

B. Discuss status of Supplemental Environmental Project (enclosure).

- C. Consider approval of Independent Contactor Agreement with Arkansas Valley Surveying, Inc. for surveying services at the Dharma Ocean Lift Station and Fallen Tree Transfer Station (enclosure – proposal).
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V. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending April 19, 2013 as follows (to be distributed under separate cover):

	Period Ending April 19, 2013
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

- B. Review and accept unaudited financial statements for the period ending March 31, 2013, current schedule of cash position and cash flow projection (enclosures).
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- C. Discuss status of 2012 Audit.
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VI. LEGAL MATTERS

- A. Review and consider approval of Resolution NO. 2013-04-01 Regarding Modifications to the District's Public Records Policy and update the District Public Records Policy to conform to the requirements of House Bill 13-1041, which modified state law related to public records requests (enclosure - policy).
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- B. _____
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VII. EXECUTIVE SESSION MATTERS (§24-6-402(4) (b), (e) and (f), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
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- B. Personnel Matters.
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VIII. OTHER BUSINESS

- A. Discuss Article and May 2013 publication in the Crestone Eagle.
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- B. Consider sending Board member(s) to the 2013 SDA Annual Conference in Keystone on September 18, 19, and 20, 2013.
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- IX. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
MAY 17, 2013.**