

BACA GRANDE WATER AND SANITATION DISTRICT

NOTICE OF REGULAR MEETING AND AGENDA

APRIL 21, 2017

9:00 A.M.

District Office - 57 Baca Grant Way South

Crestone, Colorado 81131

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Scully	President	2020/May 2020
Martin Macaulay	Vice President	2018/May 2018
Lynn Drake	Secretary	2020/May 2020
Matthew Ghourdjian	Treasurer	2020/May 2020
Robert Salmi	Assistant Secretary	2018/May 2018

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest

B. 001- Approve Agenda

C. DISCUSSION OF DISTRICT MANAGER SEARCH PROCESS

D. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b), (e)(I) and (f)(I), C.R.S.
Personnel Matters

E. APPOINTMENT OF DISTRICT MANAGER

F. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

002- Approve Minutes from the March 30, 2017 special meeting

003- Review and accept unaudited financial statements for the period ending **March 30, 2017**, and current schedule of cash position.

G. BOARD AND STAFF REPORTS

- 004- Operations Manager Report
- 005- Operations Report
- 006- Administrative Report
- 007- Engineer's Report

- H. Discuss dates for Baca Wildlife Refuge tour with Mr. Garcia and the Board of Directors.
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II. FINANCIAL MATTERS

- A. 008- Check Register: Consider approval of the check register for the period ending April 21, 2017, as follows:

General Fund:	\$	27,096.10
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	4322.46
Enterprise Fund:	\$	12,472.00
Total:	\$	<u>43,890.56</u>

- III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).
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IV. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups
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V. OPERATIONS

- A. Discuss operational follow-ups
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- B. 009- Discuss Sewer Pipe Inspection Camera
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VI. CAPITAL IMPROVEMENTS

- A. Status of 2017 Capital Improvement Projects
Headworks/Flow Equalization Basin Project: the April, 2017 Engineer's report provides detail on the status of this project.

VII. LEGAL MATTERS

- A. Discuss status of sale of water to local water truck vendor
- B. 010 – Review and consider approval of the Town of Crestone, Intergovernmental Agreement for Wastewater Maintenance
- C. USFWS Meeting Follow-up, Next Steps

VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4) (a)(b), (e)(I) and (f)(I), C.R.S.

- A. Water Matters _____
- B. Personnel Matters _____
- C. Royal Electric Status _____

IX. OTHER BUSINESS

- A. _____

X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR MAY 19, 2017**