

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
BACA GRANDE WATER AND SANITATION DISTRICT
HELD
OCTOBER 16, 2009

A regular meeting of the Board of Directors of the Baca Grande Water and Sanitation District (referred to hereafter as "Board") was held on Friday, the 16th day of October, 2009, at 9:00 a.m. at the offices of the District, BGWS&D Shop, 57 Baca Grant Way South, Crestone, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Christine Canaly, President
Philip Madonna, Vice President
Vicki Matthews, Secretary/Treasurer
Lisa Cyriacks, Assistant Secretary
Parvin J. Johnson, Sr., Assistant Secretary

Also In Attendance Were:

AJ Beckman; Special District Management Services, Inc.

Jennifer Gruber Tanaka, Esq.; White, Bear and Ankele Professional Corporation

Steven Harrell; District General Manager

Glenn Jones and JoAnn Slivka; District employees

Marcus Lock, Esq., and Kendall Burgemeister, Bratton Hill Wilderson & Lock, LLC

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Tanaka noted that conflicts were filed for applicable directors at least 72 hours prior to the meeting. President Canaly noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at

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this meeting.

ADMINISTRATIVE MATTERS

Agenda: Mr. Beckman reviewed the proposed agenda for the District's regular Board meeting.

Following discussion, upon motion duly made by Director Madonna, seconded by Director Matthews and, upon vote, unanimously carried, the Agenda was approved, as amended.

Minutes: The Board reviewed the minutes of the September 18, 2009 regular meeting.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the minutes from the September 18, 2009 regular meeting were approved.

PUBLIC COMMENT

Public Comment: No members of the public were present at this meeting.

OPERATIONS

Mobile Home Estates Wastewater Treatment Facility: Mr. Jones reported that the Mobile Home Estates Wastewater Treatment Facility was in compliance for the month of September. He further reported that changes to the operating procedures are based on the consultation with representatives of the plant manufacturer and Steve Rogers, the operator in responsible charge.

Aspen Wastewater Treatment Facility: Mr. Jones reported that the Aspen Wastewater Treatment Facility revealed optimal levels, and was in compliance for the month of September. He further reported that changes to the operating procedures are based on the consultation with representatives of the plant manufacturer and Steve Rogers, the operator in responsible charge.

Water Service and Maintenance Agreement with the Town of Crestone: Attorney Tanaka reviewed and discussed the term sheet and comments from representatives of the Town regarding the Water Service and Maintenance Agreement. Attorney Tanaka reported that she will

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follow up with the Town concerning finalization of the term sheet and drafting of the agreement.

Staffing and recruitment efforts: Mr. Harrell reported that the current level of staffing is sufficient for 2010 Operations.

Pressure Reducing Valve ("PRV"): Mr. Harrell reviewed the proposal from Rocky Mountain Valve, LLC. for installation of a PRV for the Baca Town Homes and related fire hydrants for an amount not to exceed \$2,269.00.

Following discussion, upon motion duly made by Director Matthews, seconded by Director Cyriacks and, upon vote, unanimously carried, the Board approved the proposal from Rocky Mountain Valve, LLC. for installation of a PRV for the Baca Town Homes and related fire hydrants for an amount not to exceed \$2,269.00.

Corrosion control study: Mr. Jones reported the District is currently conducting sampling and testing according to the water monitoring plan pursuant to state requirements. He noted that ten sites have been located for testing and that Mr. Harrell will follow up with the Property Owners' Association ("POA") to identify ten additional testing sites.

Policy Regarding Meter Ownership, Location and Maintenance: Mr. Harrell reviewed and discussed a list of District residents who have meters in their homes. The Board directed Attorney Tanaka to prepare a waiver of liability for the residents who have meters in their homes and a letter giving them the option to relocate their meters (at their own cost) for an amount not to exceed \$1,200.00 if relocated by District staff.

Service Hook-Up Form: The Board discussed revising the service hook-up form by adding language notifying residents of the Operation and Maintenance Policy. Attorney Tanaka recommended that a statement be included referring to compliance with the District's Rules and Regulations.

Water Meter Multiplexer Unit ("MXU") Installation: Mr.

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Harrell reported that there are approximately 200 MXUs that need to be replaced. He recommended replacing 10 MXUs per month with a cost estimate of \$3,805.70. No action was taken at this time.

Digitalization of Water Rights Documents: Ms. Slivka distributed and discussed multiple proposals and options for the digitalization of water rights documents. She noted there is one box of documents that pertain to water rights and that the estimated cost to digitalize these documents would be approximately \$2,000. No action was taken.

Customer Billing: The Board discussed customer billing regarding service and status of online payment.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Johnson and, upon vote, unanimously carried, the Board directed Ms. Slivka to check references for postage and mailing services and to proceed with the billing service of her choice once she is satisfied with the reference check.

Water Metter Installation: The Board discussed the status of water meter installation for properties identified as having no meters. Mr. Harrell reported that he found a meter for one of the Lindes Farne properties and that he is still searching for the meter for the Humanity and Unity Abode.

Following discussion, the Board directed Mr. Harrell to follow up with Scott Johnson, the previous District Manager, regarding the possible meter locations and to also send a letter to the unmetered properties once reviewed by Attorney Tanaka notifying them they will be subject to all of the District's Rules and Regulations.

Low Water Pressure: The Board discussed the customer complaint regarding low water pressure.

Following discussion, upon motion duly made by Director Matthews, seconded by Director Madonna and, upon vote, unanimously carried, the Board determined to waive the customer's water usage fee until the

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District is able to provide adequate water pressure.

Logo on District Service Vehicles: The Board discussed the addition of the District's logo to the five service vehicles.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Madonna and, upon vote, unanimously carried, the Board approved the addition of the District's logo to the five service vehicles for an amount not to exceed \$675.00

Insulation for Water Sanitization Equipment: The Board discussed the addition of insulation for water sanitization equipment enclosure at Well 18.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Madonna and, upon vote, unanimously carried, the Board approved the addition of insulation for water sanitization equipment enclosure at Well 18 for an estimated cost of \$900.00.

Chemical Purchase: The Board discussed purchasing eighteen barrels of Magnesium Hydroxide for use at the Aspen Wastewater Treatment Facility for an amount not to exceed \$2,500.

Following discussion, upon motion duly made by Director Madonna, seconded by Director Madonna and, upon vote, unanimously carried, the Board authorized the purchase of eighteen barrels of Magnesium Hydroxide for an amount not to exceed \$2,500.

Health Insurance: Mr. Harrell reviewed and discussed the District's health insurance options.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Matthews and, upon vote, unanimously carried, the Board determined to renew health insurance with SLV Insurance.

FINANCIAL MATTERS

Claims: The Board considered the approval of the payment of claims through the period ending October 16, 2009, as follows:

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General Fund	\$ 29,515.50
Capital Projects Fund	14,974.40
Enterprise Fund	33,697.12
Total Claims:	<u>\$ 78,187.02</u>

Following review and discussion, upon motion duly made by Director Matthews, seconded by Director Madonna and, upon vote, unanimously carried, the Board ratified approval of the payment of the claims for the period ending October 16, 2009.

Financial Statements: Mr. Beckman reviewed the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, and accounts payable vouchers for the period ending September 30, 2009.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the Board accepted the financial statements for the period ending September 30, 2009.

Cash Flow Analysis: Mr. Beckman reviewed and discussed the District's current cash flow analysis with the Board.

EQR Research: Discussion was deferred.

Delinquent Accounts: The Board discussed Resolution No. 2009-10-01 Certifying Delinquent Water and Sewer Fees to Saguache County Treasurer for Collection.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Madonna and, upon vote, unanimously carried, the Board approved Resolution No. 2009-10-01 Certifying Delinquent Water and Sewer Fees to Saguache County Treasurer for Collection. A copy of the adopted Resolution is attached hereto and incorporated herein by this reference.

2009 Budget Amendment Hearing: The President opened the public hearing to consider the Resolution to Amend the 2009 Budget and discuss related issues. It was noted that publication of Notice stating that

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the Board would consider adoption of a Resolution to Amend the 2009 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. There were no comments from the public in attendance and the public hearing was closed.

Following review and discussion, Director Cyriacks moved to adopt the Resolution to Amend 2009 Budget, Director Matthews seconded the motion and, upon vote, unanimously carried, the Board adopted the Resolution to Amend the 2009 Budget. A copy of the adopted Resolution is attached hereto and incorporated herein by this reference.

2010 Draft Budget: Mr. Beckman reviewed the 2010 Draft Budget with the Board. The Board determined to hold the public hearing to consider adoption of the 2010 budget on Friday, November 20, 2009 at 9:00 a.m. at the regular meeting place.

LEGAL MATTERS

Outstanding Water Matters with Water Counsel: EXECUTIVE SESSION: Pursuant to Sections 24-6-402(4)(b) and (e) of the Colorado Revised Statutes, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon an affirmative vote of at least two-thirds of the quorum present, the Board convened in executive session at 1:00 p.m. for the purposes of discussing legal matters as authorized by Section 24-6-402(4)(b) C.R.S.

Furthermore, pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S., no record will be kept of those portions of the executive session that, in the opinion of the District's attorney, constitute privileged attorney-client communication pursuant to Section 24-6-402(4)(b), C.R.S.

The Board reconvened in regular session at 3:00 p.m.

Following discussion, the Board directed water counsel to proceed with further investigation of additional proposed state regulations.

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Rules and Regulations: Attorney Tanaka reported the drafting of the District Rules and Regulations is in process.

Manitou Foundation: Request for well on private property. The Board of Directors reviewed a letter from Manitou Foundation in which they indicated that they no longer need the well on the property.

Cottonwood Plant. Attorney Tanaka discussed the status of the Cottonwood Plant Waterline and Road Access Easement corrections. The District has provided the survey of the road and waterline and the Manitou Foundation has no objection to correcting the easements.

Decommissioning of the discharge pond on the Manitou Foundation Property. Attorney Tanaka reported that the District has notified the Manitou Foundation they will fill in the abandoned overflow pit with appropriate fill dirt similar to that in the immediate area, remove the fence and reseed at the District's expense.

Greenway Easement and Replacement of Road: Attorney Tanaka also discussed moving the road on the Greenway Property. The District is requesting that the Manitou Foundation pay for half the cost of relocation. Attorney Tanaka is waiting for a response from the Manitou Foundation and will report back to the Board.

Records recommended for destruction: Ms. Slivka reviewed and discussed the list for records recommended for destruction. Attorney Tanaka reported that she will review the list and provide comments at the next regular meeting.

FairPoint Communications: Attorney Tanaka reported that she has spoken with a representative from FairPoint Communications. She noted that the matter is not resolved and that she is still awaiting comments on the agreement from FairPoint.

Senate Bill 09-087: The Board reviewed and discussed proposals for a District Boundary Map from Russell Surveyors and Arkansas Valley Surveying regarding the creation of electronic boundary map for submission to

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the Divisions of Local Government and to the County Clerk and Recorder to comply with the mapping requirements of Senate Bill 09-087.

Following discussion, upon motion duly made by Director Madonna, seconded by Director Matthews and, upon vote, unanimously carried, the Board directed Mr. Beckman to await the third boundary map proposal from Nolte Engineering and authorized him to award the contract for the District Boundary Map based on review of all three proposals.

Townhome Damage: Attorney Tanaka reported that the insurance company settled with the Townhome owner.

Easement from the Baca Grande Property Owner's Association ("POA") for the Cottonwood Plant and Road Access Easement and water line: Attorney Tanaka reported that the title company shows Tract I being owned by a different entity than the POA and this is due to an error with the warranty deed. Attorney Tanaka has reported this error to the POA in hopes they can have a corrective deed recorded to fix the matter prior to conveying the corrected easements to the District.

Ireland, Stapleton, Pryor & Pascoe, P.C.: The Board reviewed the engagement letter from Ireland, Stapleton, Pryor & Pascoe, P.C. for revisions to assist the District, its general counsel, and the District Manager with personnel matters, including development of a revised Employee Handbook.

Following discussion, upon motion duly made by Director Madonna, seconded by Director Matthews and, upon vote, unanimously carried, the Board approved the engagement letter from Ireland, Stapleton, Pryor & Pascoe, P.C. for revisions to assist the District, its general counsel, and the District Manager with personnel matters, including development of a revised Employee Handbook.

Termination of Agreement with Steve Haines: The Board discussed the termination of Agreement with Steve Haines for Performance of Work in Exchange for Outstanding Debts Owed to the District and Payment of

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Future Fees due to the services contemplated therein being completed to the Board's satisfaction.

Following discussion, upon motion duly made by Director Madonna, seconded by Director Johnson and, upon vote, unanimously carried, the Board approved the termination of Agreement with Steve Haines for Performance of Work in Exchange for Outstanding Debts Owed to the District and Payment of Future Fees.

Colorado Oil and Gas Commission: The Board discussed the letter previously sent to the Colorado Oil and Gas Commission. Director Cyriacks discussed recent developments in this matter and requested permission to work with Attorney Tanaka to draft a follow up letter.

CAPITAL IMPROVEMENTS

Drinking Water Projects: Brown and Caldwell. The Board considered authorizing Brown and Caldwell to proceed with design and bidding documents for the telemetry system.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the Board authorized Brown and Caldwell to proceed with design and bidding documents for the telemetry system.

Wastewater Projects: Greenway property. The Board discussed and reviewed the estimate from Skoglund Excavating, Inc. for work on the access road construction on the Greenway property.

Following discussion, upon motion duly made by Director Matthews, seconded by Director Madonna and, upon vote, unanimously carried, the Board approved the estimate from Skoglund Excavating, Inc. for work on the access road construction on the Greenway property for an amount not to exceed \$3,600.00. The Board also directed Attorney Tanaka to prepare an Agreement between the District and Skoglund Excavating, Inc. for approval at the next meeting.

Southern Colorado Surveying Service (Greenway Road Survey). The Board considered ratifying the Independent Contractor Agreement with Southern Colorado Surveying Service for work on the Greenway Road Survey.

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Following discussion, upon motion duly made by Director Madonna, seconded by Director Johnson and, upon vote unanimously carried, the Board ratified the Independent Contractor Agreement with Southern Colorado Surveying Service for work on the Greenway Road Survey.

Project Status Summary: Discussion was deferred.

Project Timeline: Discussion was deferred.

Project Management and Construction Oversight: Mr. Beckman discussed project management and construction oversight with the Board. The Board will consider engaging a Project Manager once the project bidding is complete.

Arkansas Valley Surveying Fifth Addendum: The Board considered ratifying the Fifth Addendum to the Independent Contractor Agreement with AVS of Buena Vista, Inc. d/b/a Arkansas Valley Surveying (Surveying Services for Mobile Home Estates Line Extension Project).

Following discussion, upon motion duly made by Director Matthews, seconded by Director Madonna and, upon vote, unanimously carried, the Board ratified the Fifth Addendum to the Independent Contractor Agreement with AVS of Buena Vista, Inc. d/b/a Arkansas Valley Surveying (Surveying Services for Mobile Home Estates Line Extension Project).

EXECUTIVE SESSION

Personnel Issues: EXECUTIVE SESSION: Pursuant to Sections 24-6-402(4) (b) and (e) of the Colorado Revised Statutes, upon motion duly made by Director Madonna, seconded by Director Matthews and, upon an affirmative vote of at least two-thirds of the quorum present, the Board convened in executive session at 4:23 p.m. for the purposes of discussing personnel matters as authorized by Section 24-6-402(4) (f) C.R.S., discussing legal matters as authorized by Section 24-6-402(4) (b) C.R.S. and discussing matters subject to negotiation pursuant to Section 24-6-402(4) (e), C.R.S.

Furthermore, pursuant to Section 24-6-402(2)(d.5) (II)(B), C.R.S., no record will be kept of those

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portions of the executive session that, in the opinion of the District's attorney, constitute privileged attorney-client communication pursuant to Section 24-6-402(4)(b), C.R.S.

The Board reconvened in regular session at 5:24 p.m.

Following discussion, the Board directed Mr. Harrell to meeting with Glenn Jones to review his performance and determine if his part time employment status would remain as probationary or be charged to non-probationary.

ADJOURNMENT

Upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL
OCTOBER 16, 2009 MINUTES OF THE BACA GRANDE WATER AND
SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING
BELOW:

Christine Canaly

Philip Madonna

Vicki Matthews

Lisa Cyriacks

Parvin J. Johnson, Sr.

RESOLUTION NO. 2009-10-01

RESOLUTION
OF THE BOARD OF DIRECTORS
OF THE
BACA GRANDE WATER AND SANITATION DISTRICT

CERTIFYING DELINQUENT WATER AND SEWER FEES TO SAGUACHE COUNTY
TREASURER FOR COLLECTION

WHEREAS, the Baca Grande Water and Sanitation District (the "District") was duly organized and validly exists pursuant to and in accordance with the Special District Act, §§ 32-1-101, *et seq.*, C.R.S.; and

WHEREAS, pursuant to § 32-1-1001(1)(j), C.R.S., the Board of Directors of the District (the "Board") is empowered to fix and from time to time increase or decrease certain fees, rates, tolls, penalties or charges for services, programs or facilities furnished by the District; and

WHEREAS, the District currently imposes various water and sewer fees upon properties receiving services furnished by the District; and

WHEREAS, pursuant to §32-1-1101(1)(e), C.R.S., the District is permitted to have certain delinquent fees, rates, tolls, penalties, charges or assessments made or levied by the District certified to the County Treasurer for collection in the same manner as taxes; and

WHEREAS, the properties reflected on **Exhibit A**, attached hereto and incorporated herein by this reference (the "Delinquent Properties"), are delinquent in their water and sewer fees by at least six (6) months and by more than One Hundred Fifty Dollars (\$150); and

WHEREAS, the Delinquent Properties have outstanding delinquent fees rates, tolls, penalties, charges or assessments in the amounts set forth in **Exhibit A** (the "Delinquent Fees"); and

WHEREAS, pursuant to §32-1-1101(1)(e), C.R.S., the District may elect, by resolution, at a public meeting held after receipt of notice by the Delinquent Properties, to certify the Delinquent Fees to the County Treasurer for collection; and

WHEREAS, the District has provided notice to the Delinquent Properties and considers adoption of this Resolution at a public meeting; and

WHEREAS, the District, by this Resolution, desires to certify the Delinquent Fees to the County Treasurer for collection.

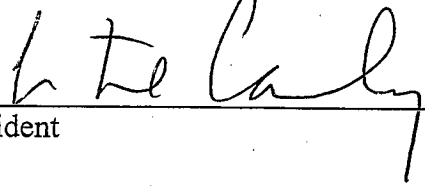
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BACA GRANDE WATER AND SANITATION DISTRICT AS FOLLOWS:

1. CERTIFICATION OF DELINQUENT FEES. The Board hereby elects to have the Delinquent Fees certified to the County Treasurer be collected and paid over by the County Treasurer in the same manner as taxes are authorized to be collected and paid over pursuant to § 39-10-107, C.R.S. The Board hereby directs the District's Manager to certify to the County Treasurer the Delinquent Fees set forth in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Certification"). Such Delinquent Fees shall be certified by no later than November 1, 2009 in order to comply with State statutory and County certification deadlines.

[Remainder of Page Intentionally Left Blank].

APPROVED AND ADOPTED THIS 16th DAY OF OCTOBER, 2009.

BACA GRANDE WATER AND
SANITATION DISTRICT



President

ATTEST:



EXHIBIT A
Delinquent Properties and Delinquent Fees

Column1	Account's To Be	Amount To Be	Certified Name of Customers
CH I 1327	211327.01	\$174.47	1326-27 Brookview LLC
CH I 1326	211326.01	\$174.47	1326-27 Brookview LLC
CH II 3949	423949.01	\$419.19	Terry Anderson
CH II 3923	423923.01	\$527.97	Josh Anthony
MHE 0172	110172.01	\$174.47	Tammy & Roland Asemcion
Baca Meadows TownHomes 08	450008.01	\$527.97	Baca Meadows LLC
MHE 0065	110065.01	\$174.47	William Thomas Balding
CH I 2124	212124.01	\$166.30	James & Mildred Barnett
CH II 3719	423719.01	\$527.97	Brandon Bonneville
CH II 3722	223722.01	\$178.60	Brandon Bonneville
CH II 3739	223739.01	\$174.47	Brandon Bonneville
CH II 3212	423212.01	\$527.97	Michael Boone
CH III 4483	234483.01	\$174.47	Michael Cox
CH II 2629	222629.01	\$158.22	Crestone Comm Assistance Corp
MHE 0192	110192.01	\$167.69	Crestone Comm Assistance Corp
MHE 0388	110388.01	\$174.47	Dan Cryster
CH I 0140	210140.01	\$174.47	Dan Cryster
MHE 0316	110316.01	\$174.47	Dan Cryster
CH II 3293	223293.01	\$174.47	Dan Cryster
CH I 0363	210363.01	\$174.47	Dan Cryster
CH I 0362	210362.01	\$174.47	Dan Cryster
CH I 0361	210361.01	\$174.47	Dan Cryster
CH I 3233	213233.01	\$174.47	Dan Cryster
MHE 0222	110222.01	\$174.47	Dan Cryster
MHE 0317	110317.01	\$174.47	Dan Cryster
MHE 0306	110306.01	\$174.47	Dan Cryster
MHE 0331	110331.01	\$174.47	Dan Cryster
MHE 0206	110206.01	\$174.47	Dan Cryster
CH II 3368	223368.01	\$174.47	Dan Cryster
CH I 1686	211686.01	\$174.47	Dan Cryster
MHE 0019	110019.01	\$174.47	Dan Cryster
MHE 0358	110358.01	\$174.47	Dan Cryster
CH II 4349	224349.01	\$174.47	Dan Cryster
CH II 3697	223697.01	\$174.47	Dan Cryster
MHE 0158	110158.01	\$174.47	Dan Cryster
CH I 1931	211931.01	\$174.47	Manuel & Julieta De Guzman
MHE 0042	110042.01	\$174.47	Cheryl Denno
CH I 0193	210193.01	\$174.47	Joseph & Elizabeth Diego
CH II 2724	222724.01	\$174.47	Maria & Robert Encina
CH I 0814	210814.01	\$174.47	Estate Of Fletcher Graydon
MHE 0336	110336.01	\$174.47	William David Gatus
CH II 4274	224274.01	\$174.47	Ralph Gaudio
MHE 0294	110294.01	\$174.47	Joaquin Guzman
MHE 0300	110300.01	\$174.47	Joaquin Guzman
MHE 0301	110301.01	\$174.47	Joaquin Guzman
CH II 3521	223521.01	\$174.47	Anna Hensen

Lindesfarne Parcel #3	440003.01	\$835.59	Tracy Henderson
CH I 0528	210528.01	\$174.47	Fredrick Herr
CH II 0529	420529.01	\$526.47	Fredrick Herr
CH I 0261	210261.01	\$174.47	Fredrick Herr
CH I 0260	210260.01	\$174.47	Fredrick Herr
CH I 0259	210259.01	\$174.47	Fredrick Herr
CH II 3582	223582.01	\$174.47	Donald Scott & Zaida Holmes
MHE 0085	110085.01	\$174.47	Russell & Mary Krausman
MHE 0237	110237.01	\$174.47	David & Margarita Lambert
CH I 1189	211189.01	\$174.47	Cameron Lieselotte
CH I 2212	212212.01	\$187.64	Edwin Liguori
CH II 3342	223342.01	\$174.47	Christopher Lopes
CH I 0492	210492.01	\$174.47	Maria Mahinay-christensen
CH I 1703	211703.01	\$174.47	Scott Nelson Marion
CH II 3320	223320.01	\$174.47	David Matanane
MHE 0265	110265.01	\$174.47	Eddie & Agnes Meno
CH II 3322	223322.01	\$174.47	Michael Miller
CH II 3335	223335.01	\$174.47	Michael Miller
CH II 3334	223334.01	\$174.47	Michael Miller
CH II 3348	223348.01	\$174.47	Carmencita Ballener Namoca
MHE 0319	410319.01	\$528.18	David Ncholas
CH II 4279	424279.01	\$636.75	Edgar Allen Owen III
MHE 0315	110315.01	\$174.47	Loid Cartagena Pallingayan
CH I 1027	211027.01	\$174.47	Herbie A Perez
CH I 2182	212182.01	\$186.81	Maureen & Nominees Redmond
CH II 4339	224339.01	\$174.47	Nicholas Roder
CH III 4503	234503.01	\$174.47	Nicholas Roder
CH I 0957	210957.01	\$189.77	Angel & Joanne Santos
MHE 0391	110391.01	\$174.47	Anthony Santos
MHE 0020	110020.01	\$174.47	Jim & Norman Desiray Scholler
CH I 0817	210817.01	\$265.60	Raymond & Patricia Schurwanz
CH I 0816	210816.01	\$265.60	Raymond Schurwanz
CH I 1835	211835.01	\$165.06	Terrence & Flora Shea
CH II 3266	223266.01	\$174.47	Isamu Suekawa
CH I 0831	210831.01	\$174.47	Albert & Florence Tabligan
CH I 0830	210830.01	\$174.47	Albert & Florence Tabligan
CH II 4411	224411.01	\$174.47	Jeff Tollaksen
CH I 2208	212208.01	\$174.47	Judy Traynor
MHE 0932	110392.01	\$174.47	United Methodist Church
MHE 0375	110375.01	\$174.47	Francisco Villamayor
CH II 3457	223457.01	\$174.47	Western State R E I M
MHE 0322	410322.01	\$1,475.91	Vivian Wiseman

Total of Delinqu

\$20,329.22

THE BACA GRANDE WATER & SANITATION DISTRICT

REPORT ON DISTRICT OPERATIONS

TO THE BOARD OF DIRECTORS

BY
STEVEN HARRELL, GENERAL MANAGER
OCTOBER 16, 2009

57 BACA GRANT WAY • PO BOX 520
CRESTONE • COLORADO • 81131

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FACILITY OPERATIONS UPDATES

Aspen WWTF

The Aspen wastewater treatment plant will pass September ammonia discharge limit. The adjustments made by Fluidyne and operational expertise by Glenn Jones are responsible for the successful operations status.

Fire Hydrant Maintenance 2009

Fire hydrant repair and maintenance have been completed for the year. There are a number of things to report. The exercising and maintenance round is complete. This means that every hydrant was:

- Tagged with the lot number
- GPS plotted.
- Opened, cleaned, and oiled.

Detailed Information about operation, year, manufacturer, condition, identification and description of problems were all logged into the 2009 Fire Hydrant journal. Mitigation was completed, so that each hydrant has a six foot radius free of anything but native grasses. Hazardous rocks were moved. This is the end of a three year process.

- The replacement water heater at the office/shop has been installed.
- The new Sun heater has been purchased and installed in the front office.

PROJECTS

- The new used lab equipment has been picked up from Inverness wastewater District. The Aspen WWTF lab has been set up and will be fully operational by the end of 2009.
- MHE site application was sent to the CDPHE on October 6, 2009.
- MHE lagoon property – Water is already installed at the lagoon property. Once we receive authorization from the POA the water line can be reconnected.

CURRENT COMMITMENTS

- The second pressure reducing valve for the Baca Town Homes has been quoted (quote enclosed).
- District tool policy – is ready for Board review.

- Griffin town home damage has been sealed-up to prevent rodent and weather from causing further damage. According to the insurance company a settlement has been reached with Mr. Griffin.
- Rachel Slack – Water main air relief valve has been installed.

DISTRICT POLICIES

- Management recommends changing Water and Sewer hook-up application form to include concise language regarding the commitment made by the customer when hooking up the water and sanitation system, along with clarification of the customer's responsibility for repair and maintenance of the water meter and equipment.

COMPLIANCE TESTING

BACA GRANDE WATER AND SANITATION DISTRICT MONTHLY OPERATIONS REPORT SEPTEMBER 2009 BACA CHALET			
WATER - WELL 18	GALLONS PUMPED	LIMIT	RESULT
Gallons Pumped	5,865,325		
Total for Year	49,529,393		
Total Coliform Reporting		Present/Absent	Absent
Free chlorine residual			.19mg/L
Wasterwater - Aspen WWTF			
Total influent flow, MGD	4,600,500		
Average daily influent flow MGD	.153		
Maximum daily influent flow MGD	.299		
Total effluent flow, MGD	1,682,700		
Average daily effluent flow, MGD	.056		
Maximum daily flow, MGD	.118		
	COMPLIANCE	LIMIT	RESULT
BOD5 EFFLUENT	YES	30/45 mg/L 30DAY AVG/7DMAX	5mg/L
Percent removal BOD5	YES	85% or greater	96.00%
TSS EFFLUENT	YES	30/45mg/L 30DAY AVG/7DMAX	<5mg/L
Percent removal TSS	YES	85% or greater	97.00%
Fecal Coliform	YES	200/400 Colinies/100/ml 30DAY AVG/7DMAX	21
Ammonia-N	YES	Varies	< .03mg/L

BACA GRANDE WATER AND SANITATION DISTRICT
MONTHLY OPERATIONS REPORT
SEPTEMBER 2009

CASITA PARK

WATER - MHE WELL	GALLONS PUMPED	LIMIT	RESULT
Gallons Pumped	2,280,960		
Total for Year	12,708,199		
Total Coliform Reporting		Present/Absent	Absent
Free chlorine residual		Trace	.14mg/L
Wasterwater – MHE WWTF			
Total influent flow, MGD	87,000		
Average daily influent flow MGD	.003		
Maximum daily influent flow MGD	.0059		
Total effluent flow, MGD	86,400		
Average daily effluent flow, MGD	.0028		
Maximum daily flow, MGD			
	COMPLIANCE	LIMIT	RESULT
BOD5 EFFLUENT	YES	30/45 mg/L 30DAY AVG/7DMAX	5mg/L
Percent removal BOD5	YES	85% or greater	89.00%
TSS EFFLUENT	YES	75/110 mg/L 30DAY AVG/7DMAX	<5mg/L
Fecal Coliform	YES	2000/4000 Colinies/100 ml 30DAY AVG/7DMAX	1080

CUSTOMER BILLING

- Certified accounts have been sent out.
- EQR research data (enclosed).

COMMUNITY UPDATE

- The October notice of regular meeting, agenda, and the August minutes have been posted on the web-site.
- The CPAC have been sent the October notice of regular meeting and agenda.

IN HOUSE METERS

Account Number	Shipping Address	Utility Address
Charles Schneider	410087.01 4120 Sarasota Ave. Sarasota FL 34234	Iberia Court #87
Baca Grande P.O.A	440013.01 P.O Box 237 Crestone CO 81131	Admin Building
Debra Floyd	420040.01 P.O Box 354 Crestone CO 81131	North Crestone O.L. #40
Suzanne & Charles Black	420043.01 P.O Box 221 Creston CO 81131	North Crestone O.L. #43
Camino Baca Grande LLC	420046.01 P.O Box 488 Crestone CO 81131	Crestone Overlook #46
Robin Helm & Vicki Jjemenez	420048.01 P.O Box 309 Crestone CO 81131	Crestone Overlook #48
Isadora Storey	420051.01 P.O Box 13 Crestone CO 81131	Crestone Overlook #51
Shumei International Institute	420036.01 P.O Box 998 Crestone CO 81131	Camino Baca Grande #36
Mark Close	420035.01 15706 E. Tepee Dr. Fountain Hills AZ 85268	Camino Baca Grande #35
Harald Kasper-Riggio	420053.01 232 Palmer Street Salida CO 81201	South Baca Grant Way #53
Louis Acker	420055.01 P.O Box 1077 Crestone CO 81131	South Baca Grant Way #55
James Maxwell	420057.01 P.O Box 234 Crestone CO 81131	South Baca Grant Way #57
Edward Duhaime	420029.01 12151 Melody Dr. #202 Westminster CO 80234	Sunset Overlook #29
Lorraine Cazier	420030.01 P.O Box 182 Crestone CO 81131	Sunset Overlook #30
Dale & Diedre Daugherty	420031.01 106 Encino Dr. Pueblo CO 81005-2910	Sunset Overlook #31
Jeffrey Killingbeck	420102.01 700 Billings St. #E Aurora CO 80011-6737	Pinewood Overlook #102
Laurel Bouchier	420110.01 469 High Street Denver CO 80218	Pinewood Overlook #110
Tony Martell c/o B. Pike	420122.01 200 White Tail LaneFlorissant CO 80816-9010	Skyview Way #122
Janet Dossigny	420123.01 P.O Box 805 Crestone CO 81131	Skyview Way #123
Ann & Jerry Raisch	420126.01 P.O Box 871 Crestone CO 81131	Skyview Way #126
Steven Winn	420097.01 P.O Box 146 Crestone CO 81131	Skyview Way #97
Yvette Jackson	420129.01 P.O Box 816 Crestone CO 81131	Skyview Way #129
Barbara & George Susens	420132.01 P.O Box 100 Crestone CO 81131	Skyview Way #132
John Gallaher	420091.01 P.O Box 183 Crestone CO 81131	Skyview Way #91
Richard Jewett	420135.01 P.O Box 550 Crestone CO 81131	Skyview Way #135
Julie Reinhart-Sutherland	420138.01 P.O Box 96 Crestone CO 81131	Skyview Way #138
Peter & Grace Anderson	420001.01 P.O Box 904 Crestone CO 81131	North Baca Grant Way#1
Peter & Grace Anderson	420002.01 P.O Box 904 Crestone CO 81131	North Baca Grant Way#2
Trust For No Jum Soon Han-Ma-urr	420004.01 P.O Box 360 Crestone CO 81131	North Baca Grant Way #4
Jeffrey & Myan Sorensen	420008.01 P.O Box 314 Crestone CO 81131	North Baca Grant Way#8
Donald McClelland	420087.01 4630 N. 3rd St. Arlington VA 22207	North Baca Grant Way #87
Amy Ruth Alper & Dennis White	420011.01 P.O Box 427 Crestone CO 81131	North Baca Grant Way #11

Tsrhering Dorji & Ling Wang	420017.01 P.O Box 775 Crestone CO 81131	North Baca Grant Way #17
Gaetano Vindigni	420079.01 11600 E. 93rd St.S. Derby KS 67037	Dragoon Overlook #79
Nathan Good	420075.01 P.O Box 584 Crestone CO 81131	Dragoon Overlook #75
Lanita C. Trehem living Revocable t	420020.01 13353 West Alameda Pwy #109 Lakewood CO 802; North Baca Grant Way #20	Alpine Overlook #23
Jim Houser/ Silvia Hazlerig	420023.01 P.O Box 411 Crestone Co 81131	Alpine Overlook #25
John F. Dugan /Silvia Hazlerig	420025.01 P.O Box 411 Crestone Co 81131	North Baca Grant Way#68
Dean Philleo	420068.01 4723 B Reels Mill RD Fredrick MD 21704-7324	Aspen Overlook #61
Suzanne McGregor	420061.01 P.O Box 215 Crestone CO 81131	Aspen Overlook #63
Joyce Weis	420063.01 107 Prospect Ave. Monte Vista CO 81141	Moonlight Overlook #171
Stephen Haines & Deborah Easley	420171.01 P.O Box 37 Crestone CO 81131	Bellvue Overlook #180
Phillip Madonna	420180.01 P.O Box 1172 Crestone CO 81131	Bellvue Overlook #181
Thomas & Cindy Cleary	420181.01 P.O Box 186 Crestone CO 81131	Bellvue Overlook #182
Richard Wertz	420182.01 P.O Box 245 Crestone CO 81131	Moonlight Way #153
Sol Segundo Navas & Kristina Speyi	420153.01 P.O Box 1234 Crestone CO 81131	Cascade Overlook #190
David Hilliman & Vicki Matthews	420190.01 P.O Box 763 Crestone CO 81131	Cascade Overlook #191
John & Eleanor Mueller	420191.01 1131 Valley Oak Ct. Ft Collins CO 80525	Moonlight Way #152
Vickie Hoch	420152.01 P.O Box 1109 Crestone CO 81131	Moonlight Way #151
Susan Bishop	420151.01 P.O Box 938 Crestone CO 81131	Moonlight Way #150
Anthony Ross	420150.01 5666 C.R. 1065 Alamosa CO 81101	Evergreen Overlook #200
Joyce Weis	420200.01 107 W. Prospect Ave Monte Vista CO 81144	Evergreen Overlook #199
David & Elizabeth Czhubirka	420199.01 P.O Box 38 Crestone CO 81131	Moonlight Way #149
Curtis Ward	420149.01 P.O Box 83 Crestone CO 81131	Moonlight Way #142
Lois Arndt	420142.01 P.O Box 1193 Crestone Co 81131	North Baca Grant Way #246
Robert Carlsen	420246.01 P.O Box 2843 Lake Havasu City AZ 86405-2843	North Baca Grant Way #242
Mark Elliot	420242.01 P.O Box 157 Crestone CO 81131	Sundown Overlook #226
Jack Barton	420226.01 P.O Box 366 Crestone CO 81131	Sundown Overlook #228
Peter Gyallay-Pap	420228.01 P.O Box 657 Crestone CO 81131	Palomino Way #303
William Roberts	420303.01 P.O Box 880 Crestone CO 81131	Palomino Way #328
Shumel International Insitute	420328.01 P.O Box 998 Crestone CO 81131	Palomino Way #294
Joan Martini	420294.01 418 N Leroux St. Flagstaff AZ 86001	Panorama Way #761
Ronald & Bethany Lane	420761.01 1245 12th Ave. N St. Cloud MN 56303	Arrowhead Way #466
Gary Simonson	420466.01 P.O Box 484 Crestone CO 81131	Arrowhead Way #472
Susan Fey Living Trust	420472.01 P.O Box 607 Crestone CO 81131	Panorama Way #543
Robert Clark/Katie Getchell	420543.01 P.O Box 932 Crestone Co 81131	

Ray Nethery	420944.01 P.O. Box 327 Crestone CO 81131	Portage Overlook #944
Terrell Tucker	420931.01 P.O. Box 12 Crestone CO 81131	Moonlight Way #931
Dharma Ocean Foundation	420888.01 P.O. Box 159 Crestone CO 81131	Pine Cone Way #888
Sasha Dorje Meyerowitz	421001.01 P.O. Box 493 Crestone CO 81131	Copper Point Overlook #1001
Etsuko Echelson	421292.01 P.O. Box 937 Crestone CO 81131	Brookside Overlook #1292
Betty Purvis	421315.01 P.O. Box 205 Crestone CO 81131	Moonlight Way #1315
Stephany Vevea	421221.01 P.O. Box 431 Crestone Co 81131	Chaparral Way #1221
Shahna Iax	420725.01 P.O. Box 297 Crestone CO 81131	Rendezvous Way #725
Dean Kehmeier	420638.01 2456 W. 3rd Ave. Durango CO 81301	Panorama Way #638
Dale Case	421402.02 40 Fresh Water Park/Port Angeles CA 98636	Three Hills Overlook #1402
Debra Baker	421410.01 9521 Stoneoak Salinas CA 93907	Badger Road #1410
Barbara Perkins	421361.01 P.O. Box 291 Crestone CO 81131	Chaparral Way #1361
Jose Alves	421369.01 P.O. Box 42 Crestone CO 81131	Vantage Overlook#1369
Joshua Hillman	421494.01 P.O. Box 1078 Crestone CO 81131	Badger Road #1494
Robert & Alison McClure	421545.01 P.O. Box 396 Crestone CO 81131	Antelope Way #1545
Siri Singh Sahih	421540.01 P.O. Box 1055 Crestone CO 81131	Antelope Way #1540
Steven & Vedina Beard	422509.01 P.O. Box 547 Crestone CO 81131	East Dream Way #2509
Anne Winter	423485.01 576 W Parr #8 Los Gatos CA 95032-1537	Graceful Court #3485
Diane Dunlap	423520.01 P.O. Box 155 Crestone CO 81131	Forest Trail Overlook #3520
Martin Macaulay	423665.01 P.O. Box 579 Crestone Co 81131	Enchanted Terrace #3665
Joann Connington	423869.01 P.O. Box 838 Crestone CO 81131	Jubilant Terrace #3869

86 total

Baca Grande Water & Sanitation District - Medical Alternatives

Dates Effective November 1, 2009	Current Plan		Renewal		Alternate 1		Alternate 2	
	San Luis Valley HMO		San Luis Valley HMO		San Luis Valley HMO		San Luis Valley HMO	
Plan Name	Comp50/20 OA		C2K OA		C2K w/ \$500 Ded OA		C2K w/ \$1000 Ded OA	
Deductible	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Employee	None	N/A	None	N/A	\$500	N/A	\$1,000	N/A
Family	None	N/A	None	N/A	\$1,000	N/A	\$2,000	N/A
Out-of-Pocket Maximum	Does not include deductible		Does not include deductible		Does not include deductible		Does not include deductible	
Employee	\$750	N/A	\$1,000	N/A	\$1,000	N/A	\$1,000	N/A
Family	\$1,500	N/A	\$2,000	N/A	\$2,000	N/A	\$2,000	N/A
Office Visit PCP/Specialist	\$20	N/A	\$20/\$40	N/A	\$20/\$40	N/A	\$20/\$40	N/A
Lab/X-Ray	50% of \$500 then, 20% of \$2500	N/A	50%	N/A	50% after Ded	N/A	50% after Ded	N/A
Emergency Care	50% of \$500 then, 20% of \$2500	N/A	\$150 Copay then 50%	N/A	\$150 Copay then 50%	N/A	\$150 Copay then 50%	N/A
Inpatient Hospital	50% of \$500 then, 20% of \$2500	N/A	50%	N/A	50% after Ded	N/A	50% after Ded	N/A
Lifetime Benefit Maximum	\$2,000,000		\$2,000,000		\$2,000,000		\$2,000,000	
Rx Plan (gen/brand/nonform.)	\$15/40/55		\$15/40/55		\$15/40/55		\$15/40/55	

Premiums	Current		Renewal		Alternate 1		Alternate 2	
Justin Debnon EE Only	\$	259.85	\$	283.43	\$	257.51	\$	238.76
Steven Harrell EE Only	\$	376.46	\$	410.61	\$	373.06	\$	345.90
Josephine Slivka EE Only	\$	516.37	\$	563.22	\$	511.72	\$	474.47
Stephen Wade EE Only	\$	423.10	\$	461.48	\$	419.28	\$	388.76
Haven Wellman EE Only	\$	319.82	\$	348.84	\$	316.94	\$	293.86
Steven McDowell (COBRA) EE Only	\$	376.46	\$	461.48	\$	419.28	\$	388.76
Estimated Monthly Total		\$2,272.06		\$2,529.06		\$2,297.79		\$2,130.51
Estimated Annual Total		\$27,264.72		\$30,348.72		\$27,573.48		\$25,566.12
Percentage Difference				11.3%		1.1%		-6.2%