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**NOTICE OF REGULAR MEETING and AGENDA  
BACA GRANDE WATER AND SANITATION DISTRICT BOARD of DIRECTORS**

WHEN: Wednesday, **May 20, 2026**

TIME: 9:00 AM

WHERE: **57 Baca Grant Way S Crestone CO 81131** and via **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

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<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2029
Rick Hart	Vice-President	2025/May 2029
Mike Smith	Treasurer	2023/May 2027
David Karas	Director	2023/May 2027
Michael Plotnick	Secretary	2025/May 2029

***\*Requires Board Action***

- a. CALL TO ORDER
- Present disclosures and potential conflicts of interest
  - Board Roll Call
- 

- b. **\*APPROVE AGENDA**
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- c. **\*CONSENT AGENDA**

These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- a. **\* Approve Minutes from the April, 2026 Regular Meeting**
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- d. **PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN)**

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

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- e. **FINANCIAL MATTERS**

- a. **\* Review and approve the updated check register for the period ending May 20, 2026**

General	\$16,418.73
Capital	\$0.00
<u>Enterprise</u>	<u>\$29,744.49</u>
<u>Total</u>	<u>\$46163.22</u>

- f. BOARD AND STAFF REPORTS
    - a. Board of Director Matters
    - b. District Manager Report (enclosure)
    - c. Administrative Manager’s Report (enclosure)
    - d. Director of Utilities Report (enclosure)
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- g. LEGAL MATTERS  
  
1511 E Badger Road – Inclusion
- 

- h. ADJOURN

*\* Requires Board Action*

**NEXT REGULAR MEETING IS SCHEDULED FOR  
June 17, 2026**

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In person at 57 Baca Grant Way S. Crestone CO, 81131 or Join Zoom Meeting  
<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>  
Meeting ID: 872 6912 4750 -- Passcode: 638055 -- One tap mobile - Dial by your location +1 346 248 7799 US (Houston)

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
**BACA GRANDE WATER AND SANITATION DISTRICT**

**April 15, 2026 - 9:00 AM**

District Office – 57 Baca Grant Way South  
Crestone, Colorado 81131

**Meeting held in person and via Zoom**

**ATTENDANCE**

Directors in Attendance:

Vivia Lawson  
Rick Hart  
Michael Plotnick  
David Karas

Also in Attendance:

Marcus Lock, District Legal Counsel  
Diego Martinez, District Manager  
Chad Tate, Director of Utilities  
Natalie DeBon, Administrative Manager

Community Members and Guests:

Dan Gray  
Michael Scully  
Michael

**CALL TO ORDER**

President Lawson called the meeting to order at 9:00 AM.

**DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

*Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting.*

**AGENDA**

**MOTION:** FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR PLOTNICK AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE AGENDA.

**CONSENT AGENDA**

The Board considered the following consent agenda items:

- APPROVE MINUTES FROM THE MARCH, 2026 BOARD MEETING.

**MOTION:** FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR PLOTNICK, SECONDED BY DIRECTOR HART AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE CONSENT AGENDA.

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN).** *In accordance with the Colorado Open Meetings Law, no Board action will take place until a later date, if necessary. Please limit your comments to three minutes or less.*

Mr. Scully suggested to purchase a curtain for the board room window.

**INTRODUCTIONS OF THE GUESTS:**

Director Lawson requested that a zoom attendee identified as “Michael” unmute and introduce himself; no response was received. At the last meeting staff noted the participant could be an artificial intelligence account that recording the meetings.

Legal counsel, Mr. Lock, stated that limited guidance is available on this issue. He advised that if a participant cannot confirm that they are human, it is reasonable to remove them from the meeting. He shared that requirements for public participation apply to individuals, and if the participant is not a person, those requirements may not apply. He also shared that other districts have addressed similar situations by using password protection. The bot was removed from the meeting.

**FINANCIAL MATTERS**

\* Review and approve the updated check register for the period ending April 15, 2026(enclosure)

General	\$27,483.48
Capital	\$ 1,703.98
Enterprise	\$35,829.16
<b>Total</b>	<b>\$65,016.62</b>

District Manager Martinez reviewed the check register with the Board and provided a brief update on accounting.

**MOTION:** FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR PLOTNICK AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED APRIL CHECK REGISTER AS PRESENTED.

**STAFF REPORTS**

**The Board reviewed and discussed the staff reports included in the Board packet, which are attached to the minutes as supporting documents.**

**LEGAL MATTERS**

Mr. Lock reviewed and presented USFW Amendment No. 1 (Third Extension), providing a third extension of the agreement. The amendment continues the rate of \$75 per acre foot through May 2027, increasing to \$100 per acre foot from 2027 to 2028.

**MOTION:** FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR PLOTNICK AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED USFW AMENDMENT NO.1 AS PRESENTED.

**ADJOURNMENT:**

THERE BEING NO FURTHER BUSINESS TO DISCUSS, UPON MOTION DULY MADE BY DIRECTOR PLOTNICK, SECONDED BY DIRECTOR HART AND UPON VOTE, UNANIMOUSLY CARRIED, THE MEETING WAS ADJOURNED AT 09:59 AM.

**THE NEXT REGULAR MEETING IS SCHEDULED FOR**

**May 20, 2026**

Drafted by

Natalie DeBon

Respectfully submitted,

\_\_\_\_\_  
Diego Martinez

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF APRIL 15, 2026 THE BACA GRANDE WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Vivia Lawson

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Rick Hart

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Mike Smith

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David Karas

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Michael Plotnick

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Check Issue Date	Payee	Invoice Number	Invoice GL Account	Account Title	Check Amount
<b>94006</b>					
05/20/2026	Allen, Timothy	TA-26-05	4-500362	Clothing Allowance	350.00
Total 94006:					350.00
<b>94007</b>					
05/20/2026	Amazon Capital Services, INC	13WN-PXNF-	4-530600	Worker's Compensation Insur	84.97
05/20/2026	Amazon Capital Services, INC	14WX-YKRRK	4-500362	Clothing Allowance	159.95
05/20/2026	Amazon Capital Services, INC	19NM-HQ4L-	4-530600	Worker's Compensation Insur	160.47
05/20/2026	Amazon Capital Services, INC	1H6R-JJYC-	4-500401	Postage	85.25
05/20/2026	Amazon Capital Services, INC	1H6R-JJYC-	4-500550	Meals and Lodging	22.73
05/20/2026	Amazon Capital Services, INC	1H6W-NVPD	4-500662	Vehicle-Repairs and Maint	489.38
05/20/2026	Amazon Capital Services, INC	1H6W-NVPD	4-500450	Utility Maintenance Tools	978.09
05/20/2026	Amazon Capital Services, INC	1QK4-KM3T-	4-503002	Repairs & Maint-Sewer(Gravity)	72.16
05/20/2026	Amazon Capital Services, INC	1QK4-KM3T-	4-500500	Training and Education	44.99
05/20/2026	Amazon Capital Services, INC	1QK4-KM3T-	4-500403	Office Supplies	137.66
05/20/2026	Amazon Capital Services, INC	1RHM-4DLL-	4-500451	Supplies	103.32
05/20/2026	Amazon Capital Services, INC	1VPF-HM7C-	4-500550	Meals and Lodging	50.11
05/20/2026	Amazon Capital Services, INC	1VPF-HM7C-	4-500451	Supplies	11.89
05/20/2026	Amazon Capital Services, INC	1VPF-HM7C-	4-500403	Office Supplies	44.89
05/20/2026	Amazon Capital Services, INC	1WJH-WXLN	4-500550	Meals and Lodging	87.89
05/20/2026	Amazon Capital Services, INC	1WJH-WXLN	4-503025	Repair & Maint-Office	26.68
05/20/2026	Amazon Capital Services, INC	1WJH-WXLN	4-500403	Office Supplies	21.57
05/20/2026	Amazon Capital Services, INC	1WJH-WXLN	4-503002	Repairs & Maint-Sewer(Gravity)	85.65
05/20/2026	Amazon Capital Services, INC	1WJH-WXLN	4-503002	Repairs & Maint-Sewer(Gravity)	40.44
Total 94007:					2,708.09
<b>94008</b>					
05/20/2026	Applegate Group Inc.	55864	1-506030	Legal	845.00
Total 94008:					845.00
<b>94009</b>					
05/20/2026	Blankenship, Roan	RTB-26-04	4-500359	Mileage Reimbursement	21.13
05/20/2026	Blankenship, Roan	RTB-26-04	4-500500	Training and Education	288.26
05/20/2026	Blankenship, Roan	RTB-26-04-1	4-500500	Training and Education	967.00
Total 94009:					1,276.39
<b>94010</b>					
05/20/2026	CEBT	INV 0082973	4-530500	Health Insurance	10,641.49
Total 94010:					10,641.49
<b>94011</b>					
05/20/2026	Centratel, LLC	2605022091	4-500406	Phone Answering Service	277.86
Total 94011:					277.86
<b>94012</b>					
05/20/2026	Core & Main	Y871933	4-500409	Software Maintenance	3,957.05
Total 94012:					3,957.05
<b>94013</b>					
05/20/2026	DeBon, Nataliia	ND-26-05	4-505027	Office / Cell Phones	40.00

Check Issue Date	Payee	Invoice Number	Invoice GL Account	Account Title	Check Amount
Total 94013:					40.00
<b>94014</b>					
05/20/2026	FirstBank	FB-26-05	4-500550	Meals and Lodging	32.88
05/20/2026	FirstBank	FB-26-05	4-500409	Software Maintenance	50.00
05/20/2026	FirstBank	FB-26-05	4-500500	Training and Education	251.91
05/20/2026	FirstBank	FB-26-05	4-505027	Office / Cell Phones	190.12
05/20/2026	FirstBank	FB-26-05	4-500460	Utility Billing	11.25
05/20/2026	FirstBank	FB-26-05	4-500403	Office Supplies	13.07
05/20/2026	FirstBank	FB-26-05	4-503002	Repairs & Maint-Sewer(Gravity)	34.99
05/20/2026	FirstBank	FB-26-05	4-506022	Professional Fees-GIS	35.22
05/20/2026	FirstBank	FB-26-05	4-503300	Chemicals Maintenance	7.96
05/20/2026	FirstBank	FB-26-05	4-503002	Repairs & Maint-Sewer(Gravity)	15.98
05/20/2026	FirstBank	FB-26-05	4-500500	Training and Education	475.00
05/20/2026	FirstBank	FB-26-05	4-500500	Training and Education	185.00
05/20/2026	FirstBank	FB-26-05	4-500500	Training and Education	130.71
05/20/2026	FirstBank	FB-26-05	4-500362	Clothing Allowance	224.99
05/20/2026	FirstBank	FB-26-05	4-505029	Trash and Recycling Services	174.43
05/20/2026	FirstBank	FB-26-05	4-505029	Trash and Recycling Services	148.17
05/20/2026	FirstBank	FB-26-05	4-505027	Office / Cell Phones	290.60
Total 94014:					2,272.28
<b>94015</b>					
05/20/2026	Freedom Mailing Services, INC	52903	4-500460	Utility Billing	463.16
Total 94015:					463.16
<b>94016</b>					
05/20/2026	Great America Financial Svcs Cor	41908159	4-500402	Copier Lease and Equipment	184.71
Total 94016:					184.71
<b>94017</b>					
05/20/2026	IMEG	22002079.00	4-506022	Professional Fees-GIS	118.61
Total 94017:					118.61
<b>94018</b>					
05/20/2026	Law of the Rockies	LOR-26-04	1-506030	Legal	3,773.73
Total 94018:					3,773.73
<b>93736</b>					
05/05/2026	Lawson, Vivia	VL-25-08	4-500359	Mileage Reimbursement	613.40-
Total 93736:					613.40-
<b>94019</b>					
05/20/2026	Lawson, Vivia	VL-25-08	4-500359	Mileage Reimbursement	613.40
Total 94019:					613.40
<b>94020</b>					
05/20/2026	Martinez, Diego	DM-26-05	4-505027	Office / Cell Phones	40.00

Check Issue Date	Payee	Invoice Number	Invoice GL Account	Account Title	Check Amount
Total 94020:					40.00
<b>94021</b>					
05/20/2026	Pinnacol Assurance	INV-2384579	4-530600	Worker's Compensation Insur	1,412.00
Total 94021:					1,412.00
<b>94022</b>					
05/20/2026	Pitney Bowes Global Financial Se	3322483848	4-500401	Postage	80.01
Total 94022:					80.01
<b>94023</b>					
05/20/2026	Plante & Moran PLLC	10662244	1-506045	Accounting	4,850.00
05/20/2026	Plante & Moran PLLC	10693198	1-506045	Accounting	6,950.00
Total 94023:					11,800.00
<b>94024</b>					
05/20/2026	Poncha Lumber	74403	4-506022	Professional Fees-GIS	269.63
Total 94024:					269.63
<b>94025</b>					
05/20/2026	QA Balance Service INC.	16976	4-503019	Repair & Maint-Aspen TP	520.00
Total 94025:					520.00
<b>94026</b>					
05/20/2026	Saguache County Road & Bridge	SC-26-05	4-505024	Stables LS	460.04
Total 94026:					460.04
<b>94027</b>					
05/20/2026	Saguache Crescent	SC-26-04	4-500510	Advertising	182.81
Total 94027:					182.81
<b>94028</b>					
05/20/2026	Sangre De Cristo Lab, Inc.	25488	4-500250	Testing	274.00
Total 94028:					274.00
<b>94029</b>					
05/20/2026	Smith, Ashley	AS-26-05-07	4-503025	Repair & Maint-Office	75.00
Total 94029:					75.00
<b>94030</b>					
05/20/2026	Upper Case Printing, Ink	4320	4-500403	Office Supplies	150.60
05/20/2026	Upper Case Printing, Ink	4340	4-500460	Utility Billing	1,240.50
Total 94030:					1,391.10
<b>94031</b>					
05/20/2026	US Fish and Wildlife Service	USFW-26-5	4-500100	Raw Water USFSWS	1,425.00

Check Issue Date	Payee	Invoice Number	Invoice GL Account	Account Title	Check Amount
Total 94031:					1,425.00
<b>94032</b>					
05/20/2026	USA BlueBook	INV0103668	4-503300	Chemicals Maintenance	779.26
05/20/2026	USA BlueBook	INV0104058	4-503019	Repair & Maint-Aspen TP	546.00
Total 94032:					1,325.26
Grand Totals:					46,163.22

## **District Manager Report – May, 2026**

### **United States Fish and Wildlife Service (USFWS) – Water lease negotiations**

- Short term extension complete
- Met with USFWS in Denver in 8/25
  - Next step - Determine value of the water rights through the US Appraisal and Valuation Services Office (AVSO). May take several months.
- Meeting scheduled for 2/18
  - Water appraisal due by 06/26
  - NEPA requires an Environmental Assessment which is expected to be completed by 6/26
  - Discuss short term lease extension
- Two year extension signed and complete

### **Aspen Wastewater Treatment Facility (AWWTF)**

- Element is reviewing pretreatment methods to determine effectiveness, compliance and cost.
  - Met with USDA to discuss loan/grant application – Jennifer Garcia
    - Recommended applying for current FY funding by 9/31/25
- USDA Loan application submitted on 9/10/25
- USDA is still reviewing the Preliminary Engineering Report as of February
- On 4/9 USDA requested additional documentation
  - Waiting on YTD balance sheet

### **Water System Improvement Project**

- Update and bring MHE Well Online, add capacity to Well 17 & 18, and add a bulk water fill station
- Funding has been secured
- Once design is approved the project will go up for bid
  - Waiting on CDPHE and well tests
    - a. Advertisement for Bids Publication Date: April 2026
    - b. Construction Contract Award Date: June 2026
    - c. Construction Start Date: July 2026
    - d. Construction Completion Date: February 2027 (including time in procurement)
- Electrical issues at MHE have been fixed, water will be tested the week of 5/18

## **Grant Opportunities**

- **State Revolving Fund (SRF)**
  - Submitted on 6/4/25
  - Approved for \$750,000
- **CWRPDA**
  - Approved for \$823,000
    - Of which \$530,353 can be forgiven
  - Loan documents have been finalized and signed
  
- **DOLA EIAF 2026 - Approved**
  - Application was submitted on 2/09
  - Requested \$60,000 for leak detection, will require a 1:1 match
    - If awarded, funds will be used to hire specialized leak detection contractors to inspect the distribution system
    - Onsite visit on 3/12

## **Financial & Accounting**

- Accounting transition underway
  - Staff has been working with new accounting team daily to complete the turn over process
  - Plante Moran is currently closing out 2025 financials and completing reconcilements
    - The process has been delayed by slow fulfilment of information request
  - Caselle representatives are working to reconcile the system balances to actual.
    - Once complete the District will have to approve the additional journal entry
  - Finalizing system set up and preparing for 2025 audit
- Audit is scheduled to begin 5/25 - costs increased by \$1,500 to \$13,475 + expenses, to allow for auditor to compile financial statements
  - Was not done in the past
  - Will be using another firm in the future
- Banking change 1<sup>st</sup> Bank is becoming PNC

## **Engineering**

- Water System Improvement Project
  - Element is finalizing the electrical design and bid package
  - CDPHE is reviewing the basis of design report, and has requested MHE Well testing information prior to permitting
    - Staff is working through electrical issues prior to running the well pump

- Staff and engineers will respond to the request for information once sampling data has been received
- CDPHE approved all aspects of the design, except MHE Well
  - Staff is working on a conditional approval to start the project without a water test
- Wastewater Treatment Plant Improvements
  - Waiting on USDA review

### **Personnel**

- Two full-time permanent, and two seasonal positions have been filled

### **Reminder**

- District picnic tomorrow at South Crestone Park from 2:30-4:30pm
  - Brisket, pulled pork sandwiches, and refreshments will be provided

**AMENDMENT NO. 1 (THIRD EXTENSION)**

**This Amendment No. 1 (Third Extension) extends Amendment No. 1 by two additional years, until May 31, 2028, or until such time as a new long-term amendment or reformation of the Agreement is effective, whichever occurs first. The parties intend for Amendment No. 1 and its extensions to be temporary and limited in scope. For the first year of this extension – between June 1, 2026 and May 31, 2027 – Amendment No. 1 shall be extended with no modification. For the second year of this extension – between June 1, 2027 and May 31, 2028 – Amendment No. 1 shall be modified as follows:**

**Subsection (a) under the section titled “PAYMENT” shall be deleted in its entirety and replaced with the following:**

**“ a. For the term of this agreement, the District agrees to pay the USFWS a monthly sum, payable in arrears, calculated by multiplying the total volume of water diverted by the District each calendar month, in acre feet to the nearest tenth of an acre foot, by \$100.00 per acre foot.”**

**When the term of this Third Extension expires, the Agreement shall continue in full force and effect without alteration or modification unless and until the parties enter into a subsequent amendment. It is the understanding of the parties that the District’s cost savings on water under this Extension will aid in its ability to engage in a sale of water rights in the event the parties choose to pursue such a sale.**

**IN WITNESS WHEREOF**, the parties hereto have caused the Amendment No. 1 (Third Extension) to be executed by their authorized officers or representatives set forth below.

Dated on May 31, 2026.

DISTRICT

UNITED STATES OF AMERICA

By: *Vivia Lawson*

By: *Mike Oldham 4/15/2026*

Print: *VIVIA LAWSON*

Print: Mike Oldham

Title: *Board President*

Title: FWS Administrator

## Administrative Monthly Report

May 20<sup>th</sup> 2026

### Board of Directors Meeting

#### UTILITY BILLING ACTIVITY FOR THE MONTH OF APRIL 2026

Customer Utility Billing		
Billing Category	Number of Accts	Amount Billed
Usage Customers Billed - SEWER	858	\$46,765.79
Usage Customers Billed - WATER	881	\$55,845.54
ON/OFF Service	5	\$125.00
LATE FEE	54	\$1,080.00
TRANSFER	10	\$3,500.00
CONSOLIDATIONS	0	\$0.00
NSF	3	\$90.00
Water & Sewer Hook UP	0	\$0.00

#### APRIL - XPRESS BILL PAY TRANSACTION AND CHARGES ACTIVITY

Product / Service Description	Qty	Unit Price	Line Total
EFT Web Transactions	270	\$0.74	\$199.80
EFT Return Basic	1	\$7.00	\$7.00
EFT Return Intermediate	2	\$14.00	\$28.00
Credit/Debit Card Web Transactions	437	\$0.74	\$323.38
Online Banking - Bank Bill Pay Transactions	20	\$0.25	\$5.00
Lock Box Service Transactions	136	\$0.74	\$100.64
Toll Free IVR Transactions	13	\$1.25	\$16.25
Maintenance & Support	1	\$100.00	\$100.00

## Town of Crestone Sewer 2026

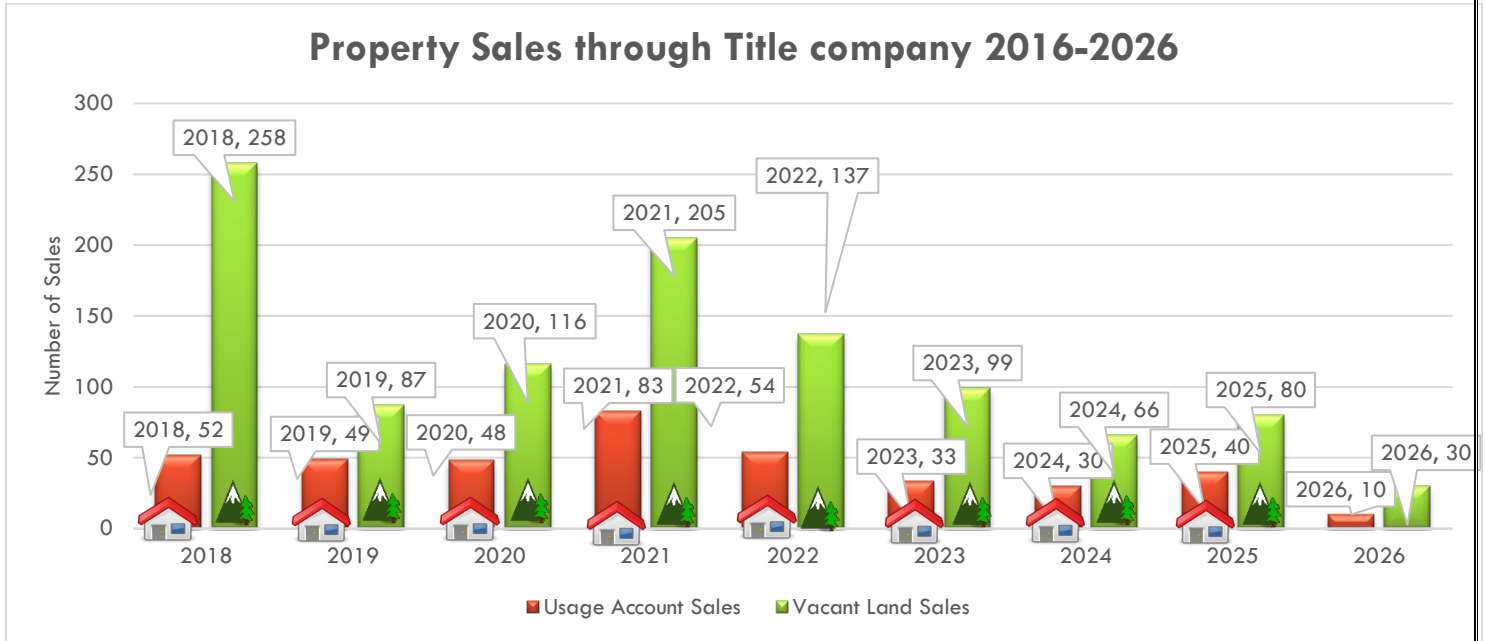
### Town of Crestone Sewer Billing - 2026

Date	Monthly Total	Monthly Flow	Flow Charges	Average Daily BOD	Monthly BOD	BOD Charges	Paid	Balance Due
January	401,972	3,683,269.44	\$3,683.27	37	1110	\$1,282.05	\$10,256.73	\$4,965.32-02/28/2026 + past due of \$5,291.41
February	334,680	3,066,672.84	\$3,066.67	64	1792	\$2,069.76	\$5,156.43	\$5,136.43-03/30/2026 + \$20.00 Late Fee
March	409,212	3,749,609.56	\$3,749.61	34	1088	\$1,256.64	\$5,006.25	\$5,006.25-4/30/2026
April	370,916	3,398,703.31	3,398.70	75	2325	\$2,685.38		\$6,084.08-05/31/2026
May								
June								
July								
August								
September								
October								
November								
December								
<b>2026 Totals</b>	<b>1,516,780</b>		<b>\$13,898.26</b>	<b>210</b>	<b>6315</b>	<b>\$7,293.83</b>	<b>\$20,419.41</b>	

### 2026 RATE – Effective January 1<sup>st</sup>:

**\$9.163 - per 1,000 gallons of flow**  
**\$1.155 per pound of Biochemical Oxygen Demand (BOD)**

April – 2026 - Property Sales: 5 – Homes 5 - Lots



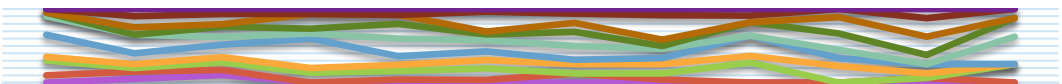
April - 2026– Other Sales Statistic Including Name Changes Only

Type	Vacant Lot	House	Total Charges
Quit Claim Deed	4	2	\$0.00
Confirmation Deed		1	\$0.00
Special Warranty Deed		1	\$0.00
<b>TOTAL</b>			<b>Total: \$0.00 Name Changes Only</b>

## 2017- 2026- Water and Sewer Hook up Applications

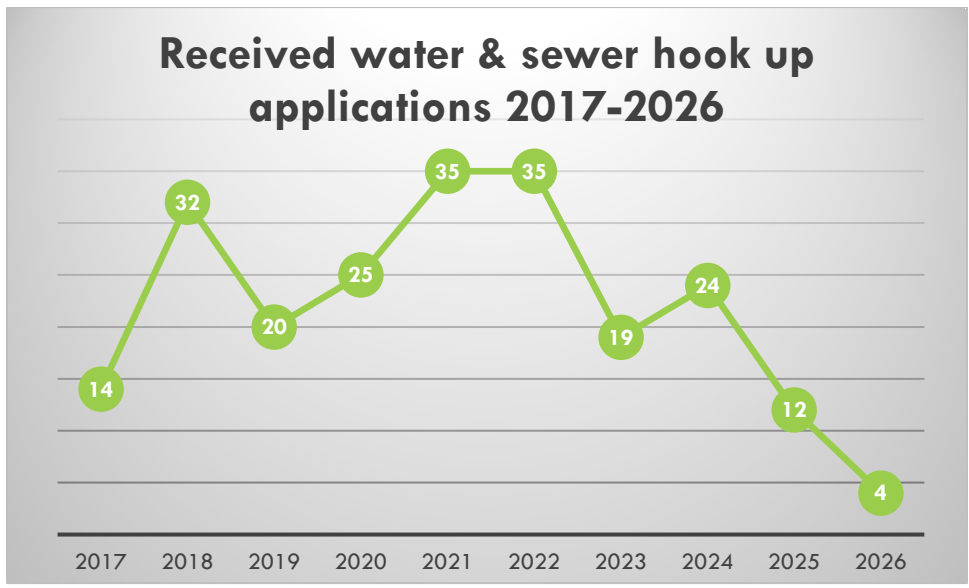
0 - Application (s) received in April, –4 Total application (s) received in 2026

### Water-Sewer Hookups 2016-2026



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2017= 14 applications	0	2	2	1	2	1	1	2	1	0	2	0
2018= 32 applications	1	3	4	0	0	7	2	8	1	1	4	1
2019 = 20 applications	0	2	1	3	3	1	2	2	0	2	4	0
2020=25 applications	1	0	4	1	5	2	3	1	2	2	2	2
2021=35 applications	5	5	3	1	6	4	3	3	0	1	0	3
2022=35 applications	6	3	5	6	3	3	1	2	3	1	2	0
2023=19 applications	1	1	2	1	2	3	2	3	1	2	1	0
2024 = 24 applications	4	1	3	2	3	4	0	2	3	0	0	2
2025= 12 applications	2	2	2	0	1	1	2	1	0	0	1	0
2026= 4 applications	0	1	3	0								

- 2026= 4 applications    2025= 12 applications    2024 = 24 applications    2023=19 applications
- 2022=35 applications    2021=35 applications    2020=25 applications    2019 = 20 applications
- 2018= 32 applications    2017= 14 applications



## 2026 – 0 CONNECTED HOOK UP'S

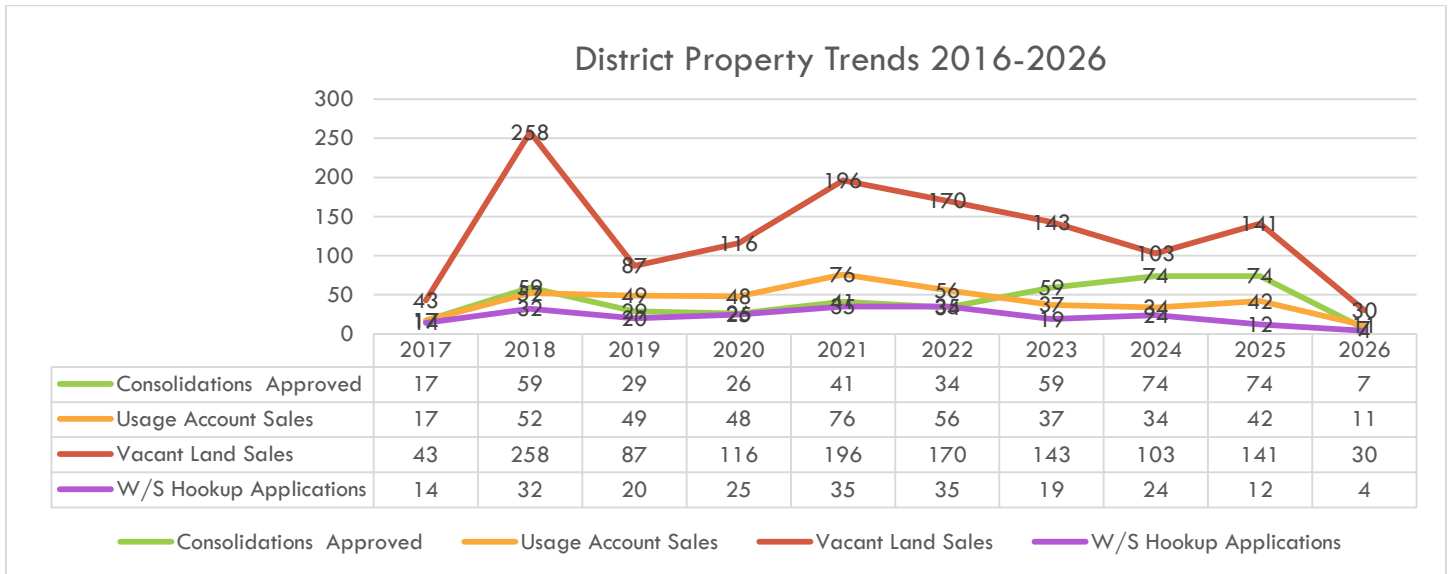
**CHALET I**

**CHALET II**

**CHALET III**

**MHE**

LOT 1021



### ADMINISTRATIVE UPDATES

#### Inclusion Petition

- Inclusion petition received for lot 1511 Badger Road located in Grants
- Notice published.
- Public hearing at May’s meeting

#### PILOT (Payments in Lieu of Taxes)

- 2026 PILOT invoices were prepared and mailed to customers with active agreements, including Colorado College, Shumei, and the Pundarika Foundation, totaling \$28,457.08.
- Payments have been received from all three organizations.
- An updated tax-exempt property list has been requested from the County.
- The potential PILOT tracking spreadsheet has been updated.
- Outreach letters have been drafted and mailed to potential participants.
- Shumei has agreed to provide a voluntary payment for an additional lot they own.
- Appreciation plaques prepared for current participants.
- SRI Aurobindo Learning Center – signed agreement, and provided a voluntary payment of \$250.00

#### Delinquent Accounts / Shut-Offs

- No water shut-offs occurred during the month of May.
- There are currently six (6) active payment plans.

- Staff continue to increase communication and outreach regarding available payment plan options.

## **SOP Updates**

- The Administrative team is actively updating Standard Operating Procedures (SOPs).
- Revisions include tenant-related processes and forms.
- A new SOP has been developed for short-term rental confirmation letters.

## **Billing Message (Usage Accounts)**

Customers experiencing difficulty making payments are encouraged to contact the District to discuss payment plan options at **719-256-4310 ext. 2** or via email at **info@bacawater.com**. Keeping contact information current and submitting a Tenant Notification Form for rental properties helps us provide better service.

## **Personnel**

- Greg Hess – 2 year anniversary! Annual evaluations & goals set for next year.
- Johann McKee – 3 year anniversary! Annual evaluations & goals set for next year.
- Onboarding completed for two full time field technicians seasonal positions.

## **Special District Association (SDA)**

- Reginal Workshop - Tuesday, June 23 – Buena Vista.

## **2025 CCR Report**

- Will be mailed out by the end of May to all District usage owners.
- Copy posted on the District website

## **Consolidations**

- 9 consolidation requests received in 2026 involving 25 lots.

## **Availability of Service (AOS)**

- AOS – Billing Due date – 06/30/2026 – Reminders will be emailed in the end of May and in June.

**IN OBSERVANCE OF MEMORIAL DAY,  
DISTRICT OFFICE WILL CLOSE EARLY**

AT 2 PM ON THURSDAY, MAY 21 2026  
AND WILL REOPEN AT 8 AM ON TUESDAY, MAY 26 2026

OUR ANSWERING SERVICE WILL BE AVAILABLE  
TO TAKE YOUR CALLS DURING THIS TIME.

IF YOU WOULD LIKE TO MAKE A PAYMENT,  
OUR IVR PAYMENT LINE IS ALWAYS AVAILABLE AT 888-504-0548

Baca Grande Water and Sanitation District  
Monthly Operations Report

May 20<sup>th</sup>, 2026



The two leaks in April a crack in a 6" main on Spanish Creek.  
A cracked 1" service line on Baca Grant way

## Facilities and Staff Updates

In Service

Repaired  
last month

Out of  
Service

Water Facilities											
Well 18		Moonlight Transfer Station		Ridgeview Transfer Station		Fallen Tree Transfer Station		Pinecone Booster Station		Shumei Booster Station	
Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2

Wastewater Facilities									
Aspen WWTP		Stables Lift Station		Wagon Wheel Lift Station		MHE Lift Station		Dharma Ocean Lift Station	
Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2

Service Vehicles				
Truck 1	Truck 2	Truck 3	Truck 4	Truck 5

Equipment				
Vactor Truck	Dump Truck	Backhoe	Skid steer	Excavator

➤ No New Equipment Failure, or Vehicle Failures to report

➤ Accidents

- No accidents to report on.

## Operations Updates

### ➤ Operations staff

- We have increased the permanent operations staff to six in planning for future needs, such as retirement or turn over.
- One of the staff is signed up to test for Certification.

### ➤ Leaks to report

- One Leak on Baca Grant way was a service line.
- One leak on Spanish Creek rd was a cracked 6" main.

### ➤ Projects

Spring/Summer Project List Have Started

- Fire Hydrant Maintenance (In Process)
- Valve Maintenance (In Process)
- Collection system cleaning (In Process)
- Collection system inspections (In Process)
- Grounds Maintenance and weed control (In Process)
- Dig list (A variety of excavation projects)
- Leak Detection (On Going)

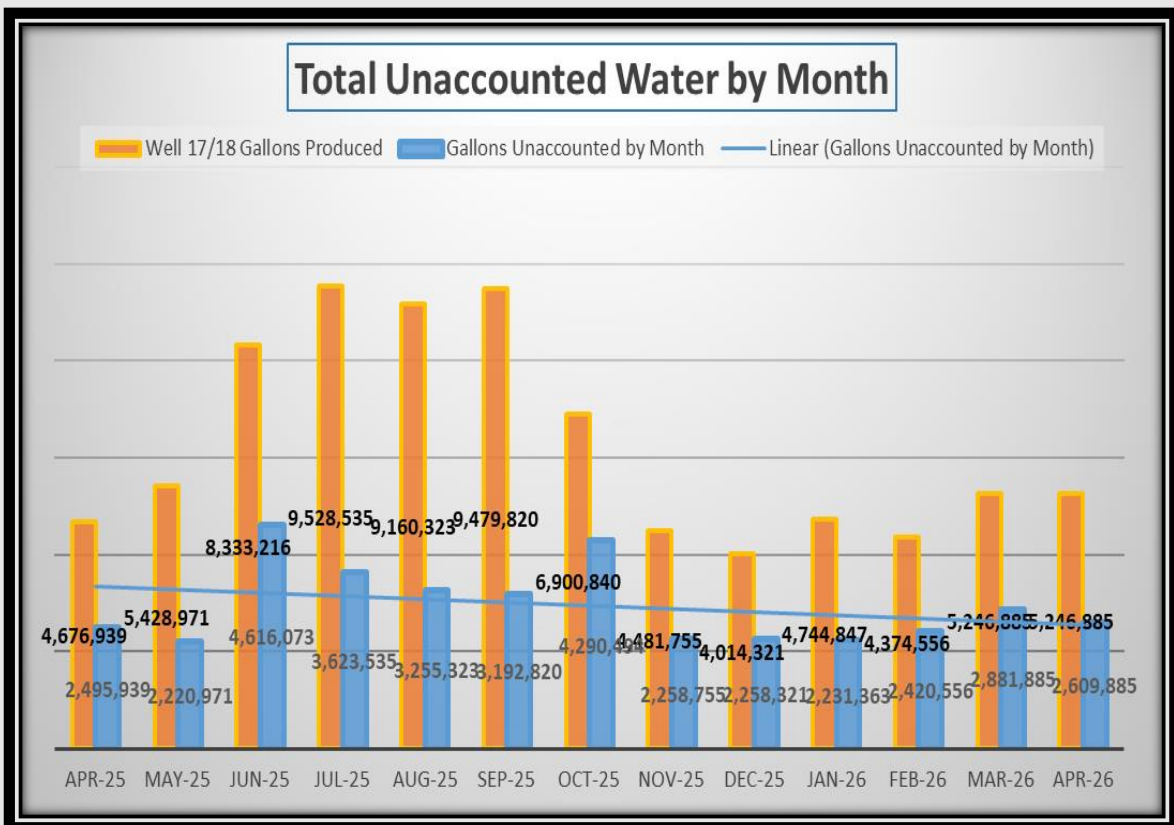
### ➤ Unaccounted Water

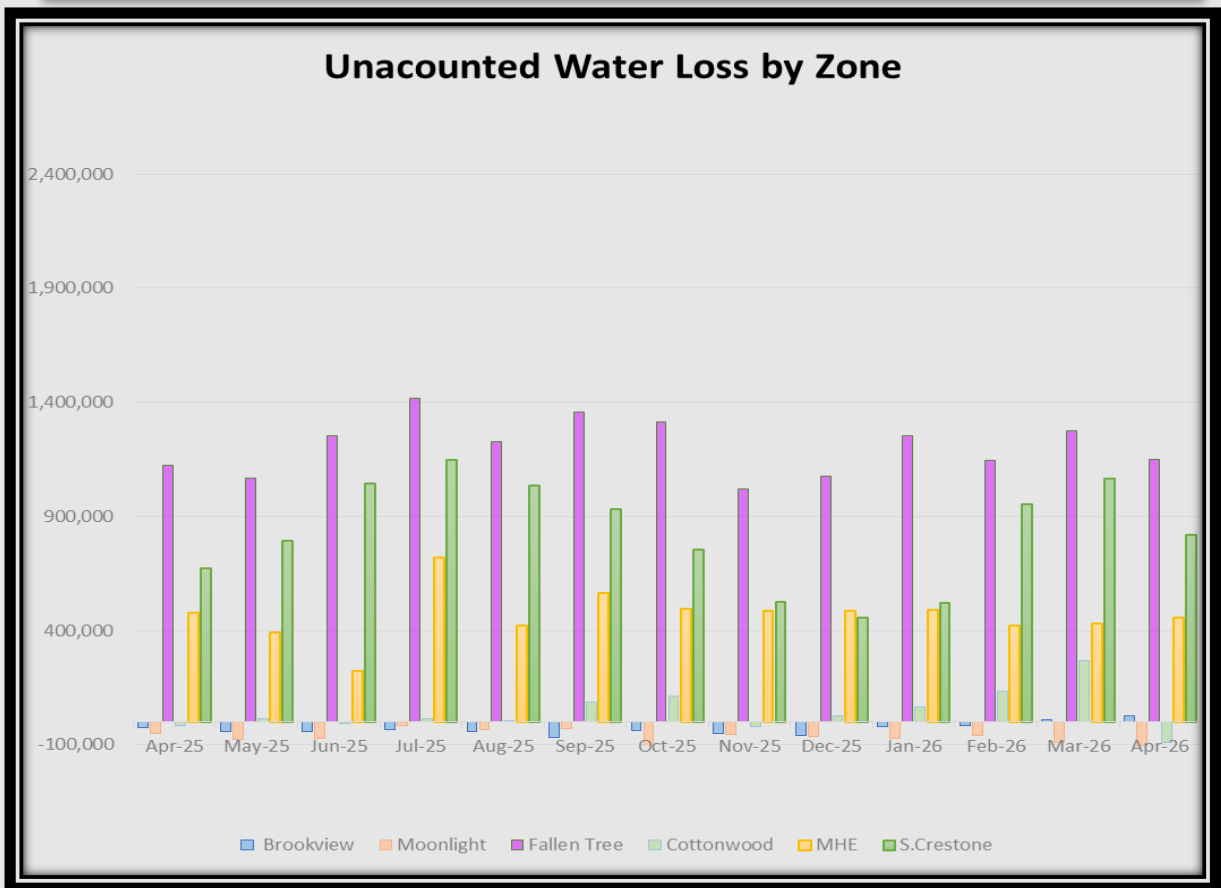
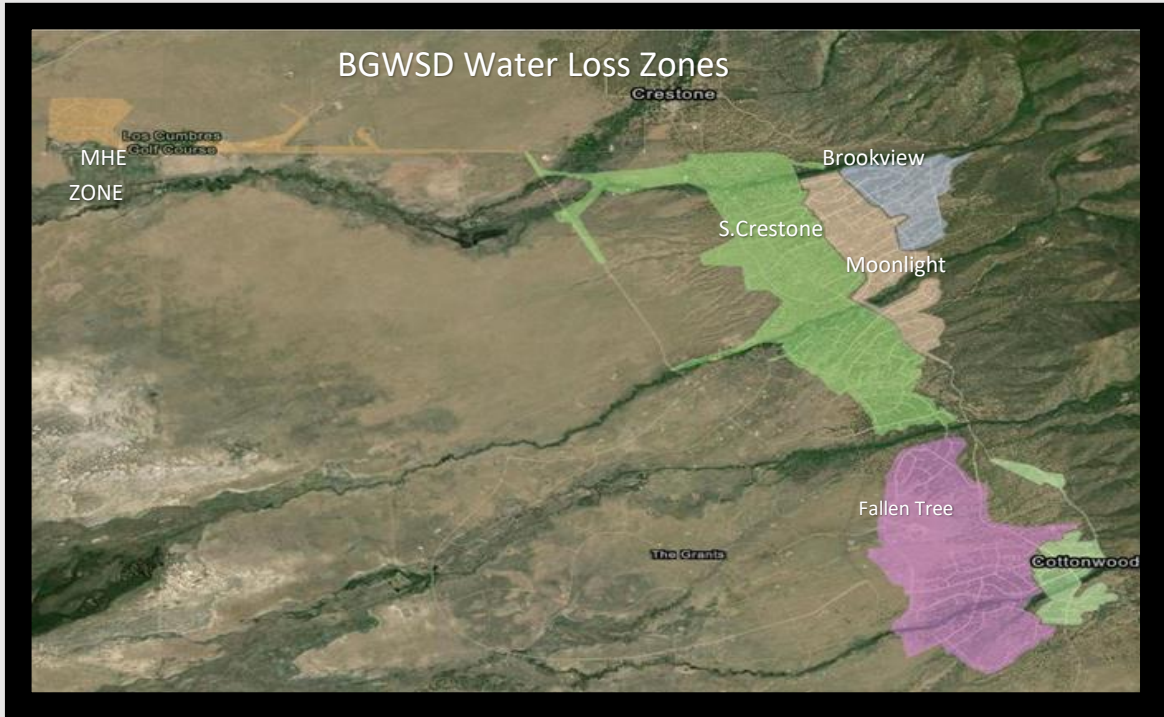
- Wells 17 and 18 produced 4,926,089 gallons of water in the month of April.
- The District sold its customers 2,637,000 gallons of water in the month of April, leaving 2,042,087 gallons unaccounted for. The overall actual loss is going to vary, unaccounted water also includes unmetered water this will vary. The overall actual loss appears to be close to 1,900,000 per month. The variations above will include inaccurate meters, unmetered water use.
- 41% of the water produced is unaccounted for in the month of April.

### ➤ Aspen WWTP and Town of Crestone Loading

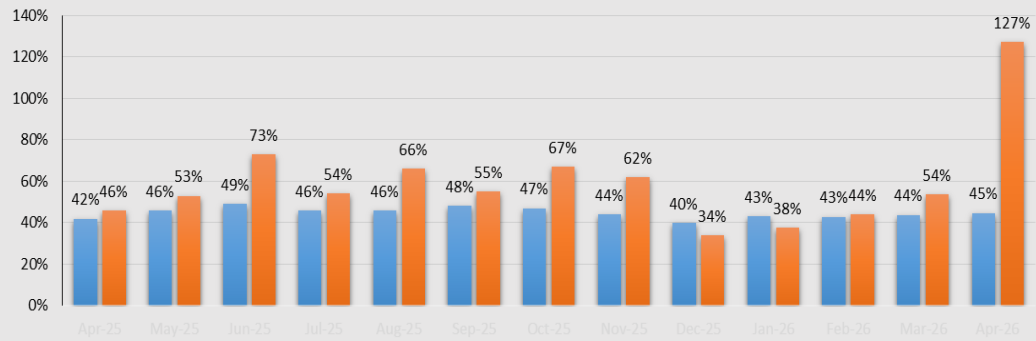
- Aspen WWTP averaged 45% of hydraulic loading capacity in the month of April, the Town of Crestone contributed an average of 15% of the treatment plants hydraulic load.

- Aspen WWTP organic loading in the month of April was outside of permit limits at over 300lbs. In April we only had one sample out of 4 that was viable in the month, that day waste strength was high. We are running additional samples in May to confirm this was not a normal occurrence. The Town of Crestone contributed an average of 17% of the treatment plants organic load.





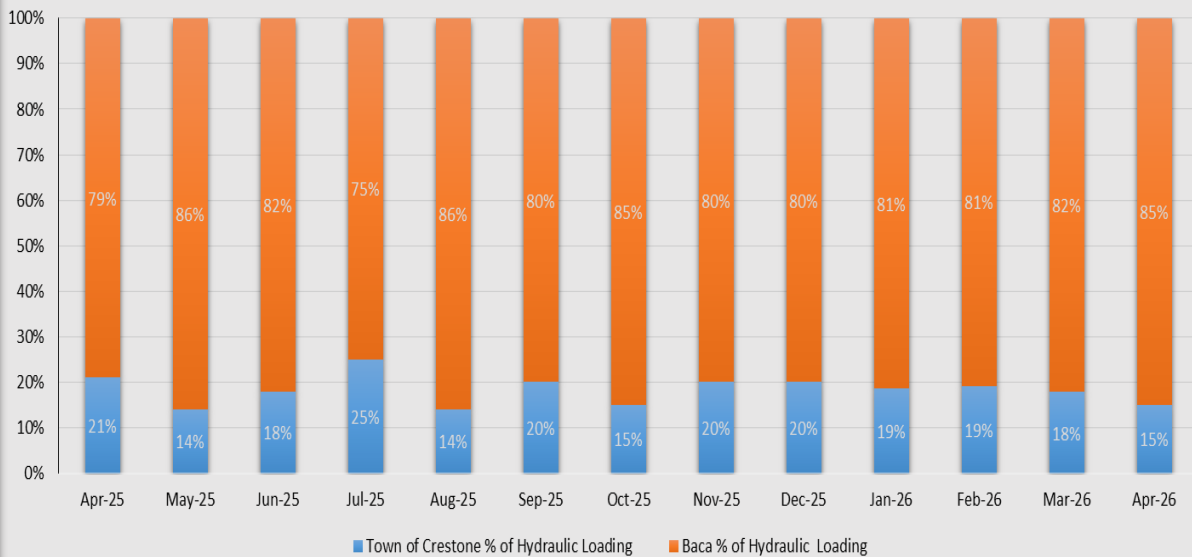
### Percentage of Plant Capacities by Month at Aspen Wastewater Treatment Plant



	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26
Plant % of Hydraulic Capacity	42%	46%	49%	46%	46%	48%	47%	44%	40%	43%	43%	44%	45%
Plant % of Organic Capacity	46%	53%	73%	54%	66%	55%	67%	62%	34%	38%	44%	54%	127%

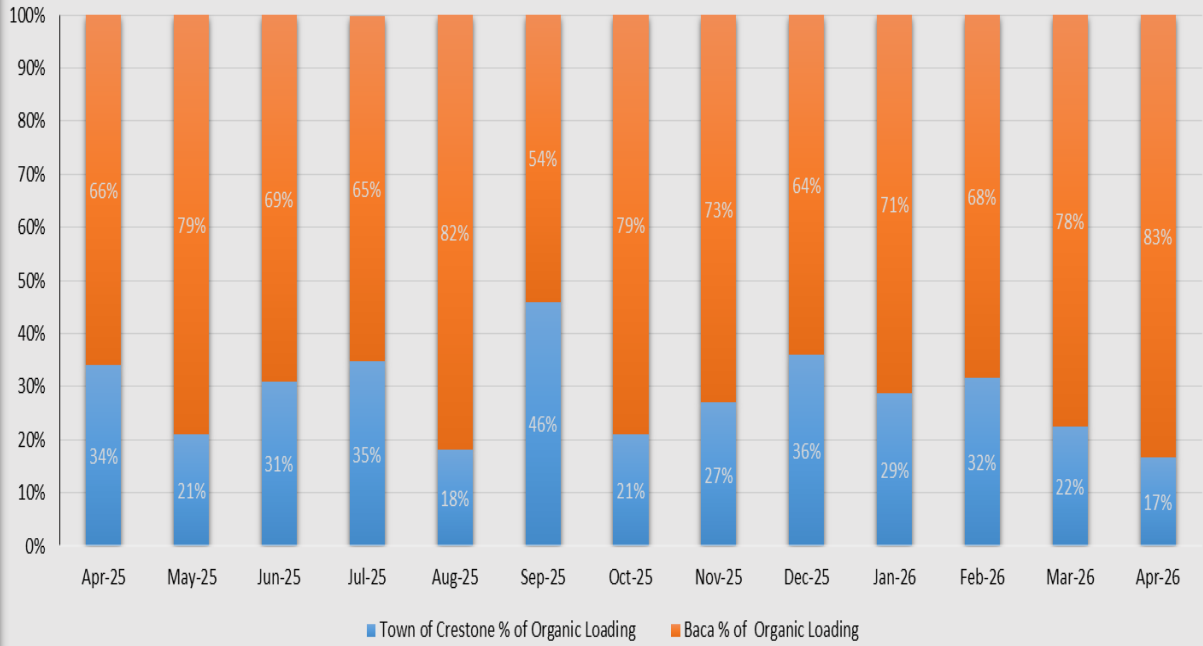
■ Plant % of Hydraulic Capacity    ■ Plant % of Organic Capacity

### Average % of Total Hydraulic Loading of Aspen Wastewater Treatment Plant by Month



■ Town of Crestone % of Hydraulic Loading    ■ Baca % of Hydraulic Loading

### Average % of Total Organic Loading of Aspen Wastewater Treatment Plant by Month of



**BACA GRANDE WATER AND SANITATION DISTRICT  
PETITION FOR INCLUSION OF PROPERTY**

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TO: THE BOARD OF DIRECTORS OF THE  
BACA GRANDE WATER AND SANITATION DISTRICT,  
SAGUACHE COUNTY, COLORADO

Pursuant to the provisions of §§ 32-1-401, *et seq.*, C.R.S., **Diego D. Martinez** (the "Petitioner") hereby respectfully requests that the **BACA GRANDE WATER AND SANITATION DISTRICT** (the "District"), by and through its Board of Directors, include the real property described in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Property"), into the boundaries of the District.

The Petitioner hereby represents and warrants to the District that he is the one hundred percent (100%) fee owner of the Property and that no other person, persons, entity or entities own an interest therein except as beneficial holders of encumbrances, if any. The Petitioner hereby assents to the inclusion of the Property into the boundaries of the District and to the entry of an Order by the District Court in and for Saguache County, including the Property into the boundaries of the District.

The Petitioner hereby acknowledges that, without the consent of the Board of Directors of the District, it cannot withdraw its Petition once the notice of the public hearing on the Petition has been published.

The name and address of the Petitioner is as follows:

Diego D. Martinez  
365 Camino De Oro W.  
Moffat, CO 81143

***Remainder of page intentionally left blank. Signature page follows.***



**EXHIBIT A**  
**(The Property)**

Lot 1511, The Baca Grande, Grants Unit One, County of Saguache, State of Colorado. Assessor's parcel number 460508300001.

# Property Record Card

Saguache Assessor

**MARTINEZ, DIEGO DEAN**  
365 CAMINO DEL ORO  
MOFFAT, CO 81143

**Account: R012892**  
Tax Area: 20A - 20A  
Acres: 0.000

**Parcel: 4605-083-00-001**  
Situs Address:  
1511 E BADGER RD  
CRESTONE, 81131

## Value Summary

Value By:	Market	Override
Land (1)	\$11,500	N/A
<b>Total</b>	<b>\$11,500</b>	<b>\$11,500</b>

## Legal Description

BACA GRANDE GRANTS UNIT I LOT 1511 MAP 22 1.94AC.

## Land Occurrence 1

Property Code	0100 - VACANT LOT - RESIDENTIAL	Measure By	Lot
Units	1		

## Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
0100	VACANT LOT - RESIDENTIAL	\$11,500	\$3,105	NA	NA
<b>Total</b>		<b>\$11,500</b>	<b>\$3,105</b>	<b>NA</b>	<b>NA</b>

NOTICE OF PUBLIC HEARING ON  
PETITION FOR INCLUSION OF REAL PROPERTY

TO THE BACA GRANDE WATER and SANITATION DISTRICT

NOTICE is hereby given to all interested persons that a Petition for Inclusion of Real Property has been filed with the Board of Directors of the Baca Grande Water and Sanitation District on the 25th day of March, 2026.

The Board of Directors has set Wednesday, May 20, 2026, at the hour of 9:00 A.M. during its regularly scheduled Board meeting held in person and through a video conferencing at:

<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>

and physically at: 57 Baca Grant Way, S. Crestone, CO 81131, as the date and time of an open meeting, at which said Petition shall be heard.

The property to be included is described as follows:

Legal: A Parcel of land located in Baca Grande Grants Unit I Lot 1511 E Badger Rd MAP 22 PARCEL # 4605-083-00-001.

Acreage: 1.94

The name and address of the Petitioner are: Diego D. Martinez 365 Camino De Oro W. Moffat, CO 81143.

All interested persons shall appear at said time and place to show cause in writing why such Petition should not be granted.

By Order of the Board of Directors of Baca Grande Water and Sanitation District.

BACA GRANDE WATER and SANITATION DISTRICT

By: s/ Vivia Lawson

Board President

## San Luis Valley Seed Exchange

It's time to start thinking of spring, planting and gathering with friends and neighbors at the 18th Annual San Luis Valley Seed Exchange. This event continues to be an important community gathering to share seeds, knowledge and enthusiasm for promoting the mission of making our community more resilient and food secure.

The SLV Seed Exchange will take place on Saturday, April 18 and Sunday, April 19 at Joyful Journey Hot Springs Spa in Moffat. This eagerly anticipated event offers many opportunities for attendees to engage in the vibrant local food, gardening and agricultural community. Activities will start at 10:00 a.m. each day and end at 5:00 p.m. on Saturday and 2:00 p.m. on Sunday.

The San Luis Valley Seed Exchange is a cornerstone of the region's commitment to sustainability, biodiversity and community resilience. This year's event continues the tradition with an exciting lineup of educational speakers, vendors and attractions for plant and garden enthusiasts. This year's theme is "Sand Into Soil."

Highlights of this year's event include:

- Local Vendors: Explore a variety of offerings from local artisans, growers and producers showcasing the best of what the San Luis Valley has to offer.
- Food Options: Enjoy delicious food offerings crafted from locally sourced ingredients, highlighting the rich flavors of the region.
- Seed Swap Table: Participate in the time honored tradition of exchanging seeds, fostering biodiversity and promoting the preservation of heirloom varieties.
- Door Prizes: Anyone in attendance is eligible for a chance to win exciting prizes generously provided by event sponsors and supporters.
- Speaker Series: Dig into the theme of "Sand Into Soil" with engaging presentations from seven knowledgeable speakers exploring a variety of ways to build rich, healthy soil.
- Community Sharing Hour: Take the stage and share your

## Museum Happenings

By Lynn Sutherland

As the saying goes, "If something seems too good to be true, perhaps it is." This sentiment has certainly been felt at the Museum lately. Not long ago, an individual came forward and volunteered to take on the demanding role of director for the Saguache County Museum. The director's responsibilities are extensive and require dedication across many areas.

- Learning the many aspects of museum operations and writing weekly informational articles for the newspaper and social media.
- Cataloging the museum's collection.
- Recruiting and training staff members.
- Ensuring that displays are maintained in excellent condition.
- Cleaning and managing inventory.

These are just some of the tasks involved in serving as director. Unfortunately, despite our optimism, circumstances have changed and we are once again searching for the right person to fulfill these dreams.

Despite setbacks, the Museum is moving ahead and preparing for its opening day. May 24th marks the 67th year for the Museum. A parade is planned for the celebration, organized by Logan Gallegos, who can be contacted at 719-480-9781 for more information. The parade's theme is "Saguache County 150 years."

In 1876, Colorado entered the union, earning the nickname "The Centennial State." On August 1, 1876, Colorado became the 38th star on the flag under President Ulysses S. Grant. Achieving statehood was no easy process—it took five attempts and nearly fifteen years. Political debates focused on questions of voter eligibility, government policies and which economic interests should be prioritized. Each effort encountered challenges related to politics and power, as various factions worked toward consensus in building the new state.

Many farming families faced

## Notice of Public Hearing

ON PETITION FOR INCLUSION OF REAL PROPERTY TO THE BACA GRANDE WATER and SANITATION DISTRICT

NOTICE is hereby given to all interested persons that a Petition for Inclusion of Real Property has been filed with the Board of Directors of the Baca Grande Water and Sanitation District on the 25th day of March, 2026.

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and physically at: 57 Baca Grant Way, S. Crestone, CO 81131 as the date and time of an open meeting, at which said Petition shall be heard.

The property to be included is described as follows:

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The name and address of the Petitioner are: Diego D. Martinez, 365 Camino De Oro W., Moffat, CO 81143.

All interested persons shall appear at said time and place to show cause in writing why such Petition should not be granted.

By Order of the Board of Directors of Baca Grande Water and Sanitation District.

BACA GRANDE WATER and SANITATION DISTRICT

By: s/Vivia Lawson  
Board President

Published: April 9, 2026

DISTRICT COURT  
SAGUACHE COUNTY,  
COLORADO  
Court Address: 501 4th Street  
PO Box 197, Saguache, CO 81149

## PUBLIC NOTICE

OF PETITION FOR CHANGE OF NAME

Case Number: 2026CV4

Public Notice is given on March 20, 2026 that a Petition for a Change of Name of a Minor Child has been filed with the Saguache

**Resolution No. 2026-05-20-01**

**RESOLUTION  
OF THE BOARD OF DIRECTORS OF THE  
BACA GRANDE WATER AND SANITATION DISTRICT**

**RELATING TO THE INCLUSION OF REAL PROPERTY PURSUANT TO THE  
INCLUSION PETITION SUBMITTED BY DIEGO MARTINEZ**

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WHEREAS, the Baca Grande Water and Sanitation District (the “District”) was formed pursuant to C.R.S. §§ 32-1-101, *et seq.*, as amended (the “Special District Act”), by order of the District Court for Saguache County, Colorado, and after approval of the District’s eligible electors at an election; and

WHEREAS, pursuant to C.R.S. § 32-1-1001(1)(h), the Board of Directors of the District (the “Board”) shall have the management, control and supervision of all the business and affairs of the District; and

WHEREAS, Diego Martinez (“Petitioner”) is the 100% fee owner of the property legally described as Lot 1511, The Baca Grande, Grants Unit One, County of Saguache, State of Colorado, commonly known as 1511 East Badger Road, Crestone, CO 81131, and commonly known by Assessor’s Parcel No. 460508300001 (the “Property”); and

WHEREAS, pursuant to C.R.S. §§ 32-1-401, *et seq.*, Petitioner has petitioned the District for inclusion of the Property pursuant to the Petition for Inclusion of Property dated March 25, 2026; and

WHEREAS, Section 2.10.4.1.1 of the District’s Rules and Regulations provides for the inclusion procedures of the District; and

WHEREAS, The Board has heard the Petition at a public meeting after proper publication of notice.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD as follows:

1. The inclusion Petition submitted by Diego Martinez is hereby GRANTED, subject to the following conditions:
  - a. Payment by Petitioner of all inclusion fees pursuant to the District’s Rules and Regulations.
  - b. All payments of fees required for inclusion are immediately due and payable upon the execution of this Resolution, and inclusion shall not be deemed effective until all such payments are made in full.

- c. The granting of the Petition does not relieve Petitioner of the requirements of any other applicable District rules.
- d. Pursuant to Section 2.10.4.1.3.1 of the District's Rules and Regulations, if requested by the District, Petitioner shall execute, deliver, grant and convey to the District by special warranty deed all water and water rights, if any, used in connection with, or appurtenant to, the inclusion of the Property, and, to the extent applicable, adjacent rights-of-way to the District. Inclusion shall not be deemed effective until all such execution and conveyance.
- e. Pursuant to Section 2.10.4.1.3.3 of the District's Rules and Regulations, Petitioner shall be responsible for the construction and conveyance to the District of all water or sanitary sewer lines and related improvements and property interests necessary to serve the Property.

APPROVED AND ADOPTED this 20th day of May, 2026.

BACA GRANDE WATER AND SANITATION DISTRICT

By: \_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary