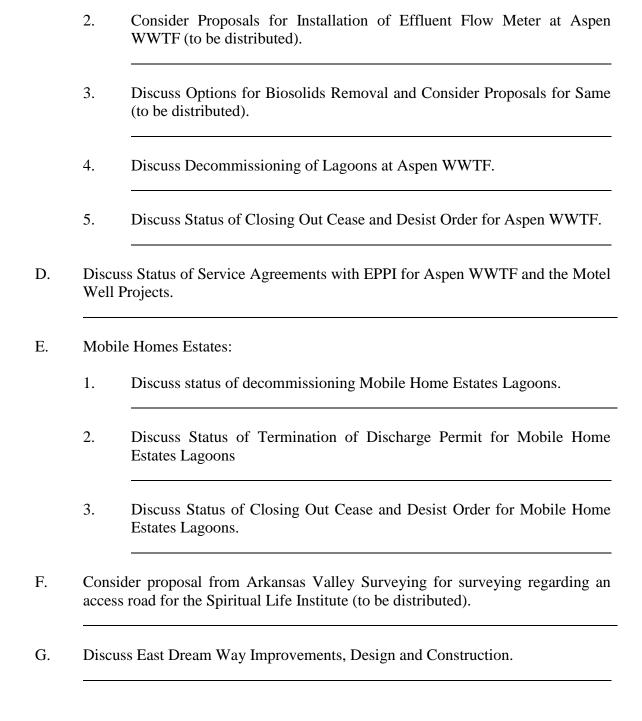
## **BACA GRANDE WATER AND SANITATION DISTRICT**

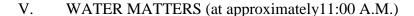
57 Baca Grant Way South Crestone, Colorado 81131

### NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors: Christine Canaly Vicki Matthews Martin Macaulay Philip Madonna Parvin J. Johnson, Sr.			Office: President Vice President Secretary/Treasurer Assistant Secretary Assistant Secretary	Term/Expiration: 2012/May 2012 2014/May 2014 2014/May 2014 2012/May 2012 2012/May 2012		
DATE: TIME: PLACE:		November 18, 2011 9:00 A.M. BGW&SD Shop 57 Baca Grant Way South Crestone, Colorado 81131				
I.	ADMINISTRATIVE MATTERS					
A. Present disclosures and potential conflicts of interest.						
	C.	Review and consider a (enclosure).	pproval of the October 21, 2011 R	e October 21, 2011 Regular Meeting Minutes		
II.	PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENT LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).					
A						
III. OPERATIONS						
	B. Review and consider proposals for Corrosion Control Study (to be distributed the meeting).					

	C.	Discuss status of water system served by Motel Well.				
1. Discuss installation of w			Discuss installation of water tank liner.			
		2.	Discuss Painting of Tank			
		3.	Discuss Capital Project for Motel Well			
	D. Presentation by Michael Bertin regarding hydro-electric energy.					
	E.	Discuss funding of a fuel containment system.				
IV.	CAPI	TAL IM	PROVEMENTS			
	A.	Discus	Discuss status of capital projects.			
		1.	Review and consider approval of Application for Payment No. 16 to the contract with Farner Enterprises for the Water and Wastewater System Improvements Project in the amount of \$103,561.56 (enclosure).			
	B.	Discus	ss status of improvements to Well 18.			
		1.	Discuss Booster Pump for Well 18			
C. As		Aspen	spen Wastewater Treatment Facility.			
		1.	Discuss Status of Capital Improvements.			





- A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary).
- B. Discuss relocation of Well 17.

#### VI. FINANCIAL MATTERS

A. Review and approve the payment of claims for the period ending November 18, 2011 as follows (to be distributed at the meeting):

	Period Ending November 18, 2011
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
<b>Total Claims</b>	\$

- B. Review and accept unaudited financial statements for the period ending October 31, 2011 and current schedule of cash position (to be distributed).
- C. Review current cash flow analysis (to be distributed at the meeting).
- D. Review and consider proposal from Wagner Barnes, P.C. to perform the 2011 Audit for an amount not to exceed \$8,000 (enclosure).
- E. Conduct public hearing to consider Amendment to 2011 Budget. Consider adoption of Resolution to Amend the 2011 Budget and Appropriate Expenditures. Comments limited to three minutes per person and taken in the order as listed on the sign-in sheet.

F. Conduct Public Hearing on the proposed 2012 Budget and consider adoption of Resolutions to Adopt the 2012 Budget, Set Mill Levies, and Appropriate Sums of Money (enclosures – Resolutions; 2012 Budget to be distributed at the meeting). Comments limited to three minutes per person and taken in the order as listed on the sign-in sheet.

#### VII. LEGAL MATTERS

- A. Discuss status of re-assessment of properties within the District by Saguache County Assessor.
- B. Consider Approval of Waterline Easement and Partial Vacation of Easement with Greenways for Cottonwood Creek Improvements (enclosures).
- C. Consider adoption of Resolution 2011-11-\_\_: 2012 Annual Administrative Matters Resolution (enclosure).
- D. Consider adoption of Resolution No. 2011-11-\_\_; Resolution to Call the May 8, 2012 Election appointing Designated Election Official ("DEO") and authorizing the DEO to perform all tasks required for the conduct of a polling place OR mail ballot election (enclosure-Election Resolution; Calendar to be distributed). Self-Nomination forms are due by March 2, 2012. Discuss the need for ballot issues and/or questions.

# VIII. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Personnel (§24-6-402(4)(f), C.R.S.)
- B. Farner Enterprises construction matters.
- C. Brown and Caldwell design matters.

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		DECEMBER 16. 2011						
X.	ADJOURNMENT		<u>THE</u>	NEXT	MEETING	IS	SCHEDULED	FOR
	C.							
	B.	Discuss 2012 Board Member retreat (January 21, 2012 suggested date).						
	A.	Discuss Article for January publication in the Crestone Eagle.						
IX.	OTHER BUSINESS							