

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: March 15, 2013
TIME: 8:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
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- B. Approve Agenda.
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- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of Minutes from the February 15, 2013 Regular Meeting (enclosure).
 - Acceptance of financial statements for the periods ending January 31, 2013 and February 28, 2013, current schedule of cash position and cash flow projection (enclosures).
 - Operations Report (enclosure).
 - Review and consider ratifying approval of contract with Xerox for printer (enclosure).
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II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. OPERATIONS

A. Discuss status of Corrosion Control Study.

B. Discuss recent training and procedural review.

C. Discuss forced main flushing.

D. Discuss remote operating capabilities and use of personal computers for control from home.

E. Review and consider approval of proposal by WSB Computer Services for server upgrade (enclosure).

IV. CAPITAL IMPROVEMENTS

A. Discuss Water Conservation Project.

1. Hydraulic Model.

2. Leak Detection.

3. Meter Replacement.

4. Funding (enclosure).

V. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending March 15, 2013 as follows (to be distributed under separate cover):

	Period Ending March 15, 2013
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

B.

VI. LEGAL MATTERS

- A. Discuss and consider approval of an Eligible Government Entity Agreement with the Statewide Internet Portal Authority (enclosure).
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VII. EXECUTIVE SESSION MATTERS (§24-6-402(4) (b), (e) and (f), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

A. Water Matters.

B. Personnel Matters.

VIII. OTHER BUSINESS

A. Discuss Article and April 2013 publication in the Crestone Eagle.

B. Review and consider approval of General Manager Job Description (enclosure).

IX. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
APRIL 19, 2013.**