

# BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South  
Crestone, Colorado 81131

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Cindy Reinhardt	President	2016/May 2016
Martin Macaulay	Vice President	2018/May 2018
Michael Scully	Treasurer	2018/May 2018
Kyle Grote	Secretary	2016/May 2016
<i>VACANCY</i>		2016/May 2016

DATE: July 18, 2014  
TIME: 8:00 A.M.  
PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

### I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
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- B. Approve Agenda.
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- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes from the June 20, 2014 regular meeting (enclosure).
  - Engineer's Report (enclosure).
  - Operations Report (to be distributed at meeting).
  - Administrative Report (enclosure).
  - District Manager's Report (enclosure).
  - Approve Independent Contractor Agreement (Surveying Services for Alpine Overlook Main Line Project) between the District and AVS of Buena Vista, Inc. (enclosure).
  - Approve Independent Contractor Agreement (vehicle repair and maintenance service) between the District and Automotive Concepts, Inc. (enclosure).
  - Approve Independent Contractor Agreement (electrical repair and maintenance services) between the District and Craig Electric, LLC (enclosure).
  - Approve Independent Contractor Agreement (computer and telephone support services) between the District and WSB Computer Services, Inc. (enclosure)
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- D. Consider appointment of eligible elector to fill vacancy on the Board (enclosures).  
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- E. Discuss District Manager Transition.  
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- II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).
  - A. \_\_\_\_\_
- III. OFFICE ADMINISTRATION
  - A. Review Administrative Report and discuss administrative follow-ups.  
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  - B. Discuss irrigation water rates charged to Property Owners Association (“POA”).  
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- IV. OPERATIONS
  - A. Review Operations Report and discuss operational follow-ups.  
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  - B. Discuss 2014 Biosolids Land Application Project.  
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  - C. Discuss request by Manitou Foundation for restoration of culvert on Camino Baca Grande.  
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  - D. Discuss request by KTTG for District participation in restoration of East Dream Way.  
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- V. CAPITAL IMPROVEMENTS
  - A. Review Capital Funding Sources and Uses (to be distributed at meeting).  
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  - B. 2014 Water Distribution System Improvements Project.  
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1. Review Engineers Recommendation for award of contract for 2014 Water Distribution System Improvements Project (to be distributed at meeting).
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2. Consider award of contract for 2014 Water Distribution System Improvements Project.
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C. Discuss Well 18 Rehabilitation Project.

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1. Consider request by TZA Water Engineers for addendum to Independent Contractor Agreement for Well 18 Rehabilitation Evaluation Engineering Services (enclosure).
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VI. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending July 18, 2014, as follows (to be distributed):

General Fund:	\$
Capital Projects Fund:	\$
Enterprise Fund:	\$ _____
<b>Total:</b>	<b>\$</b>

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- B. Review and accept unaudited financial statements for the period ending June 30, 2014, current schedule of cash position and cash flow projection through February, 2015 (enclosures).
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VII. LEGAL MATTERS

- A. \_\_\_\_\_

VIII. EXECUTIVE SESSION MATTERS - §§24-6-402(4)(b),(e) and (f), C.R.S. (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
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B. Personnel Matters.

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IX. OTHER BUSINESS

A. Discuss Director Orientation.

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B. Discuss use of committees.

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C. Discuss rescheduling September Board meeting and Retreat.

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X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR  
AUGUST 15, 2014.**