



**NOTICE OF REGULAR MEETING and AGENDA  
BACA GRANDE WATER AND SANITATION DISTRICT  
BOARD of DIRECTORS**

WHEN: Wednesday, November 16, 2022

TIME: 9:00 AM

WHERE: **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2025
John Loll	Vice-President	2025/May 2025
Mike Smith	Treasurer/Secretary	2023/May 2023
Rick Hart	Director	2025/May 2025

I. Call to Order

- Present disclosures and potential conflicts of interest
- Board Roll Call

II. Approve Agenda

III. CONSENT AGENDA

Action: to approve

These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

A. Approve Minutes from the October 19, 2022 Regular Meeting

B. Review and accept unaudited financial statements for the period ending October 31, 2022, and current schedule of cash position (enclosure)

IV. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN).

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

V. FINANCIAL MATTERS

A. Review and approve the check register for the period ending November 16, 2022 (enclosure) Action: to approve

General	\$ 8,780.41
Capital	\$ 5,430.00
<u>Enterprise</u>	<u>\$53,250.67</u>
	\$67,461.08

B. Consider engagement of Fiscal Focus Partners, LLC to perform the 2022 Audit for an amount not to exceed \$ 11,000 (enclosure)

- VI. BOARD AND STAFF REPORTS
- A. Board of Director Matters – Administrative Office Building
  - B. District Engineer Report (enclosure)
  - C. District Manager Report (enclosure)
  - D. Administrative Manager’s Report (enclosure)
  - E. Director of Utilities Report (enclosure)
- 

- VII. DECEMBER BOARD MEETING -  
Change Meeting Date from December 21 to December 14, 2022
- 

- VIII. LEGAL MATTERS
- 

- IX. EXECUTIVE SESSION
- Adjourn to Executive Session pursuant to C.R.S. § 24-6-402(4) (a), (b), and (e), which respectively concern the purchase or lease of real property, specific legal advice from counsel, and determining positions relative to matters subject to negotiation regarding the lease rate for the next 20-year term of the Water Service Agreement, and C.R.S. § 24-6-402(4) (f), for discussion of a personnel matter involving the evaluation of the District Manager, who was previously informed of the meeting.
- 

- X. OTHER BUSINESS
- 

- XI. ADJOURN
- 

**NEXT REGULAR MEETING IS SCHEDULED FOR  
December XX, 2022, at 9:00 AM**

---

Join Zoom Meeting  
<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>  
Meeting ID: 872 6912 4750 -- Passcode: 638055 -- One tap mobile - Dial by your location +1 346 248 7799 US (Houston)