

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:
Cindy Reinhardt
Martin Macaulay
Michael Scully
Lynn Drake
Matthew Ghourdjian

Office:
President
Vice President
Treasurer

Term/Expiration:
2020/May 2020
2018/May 2018
2018/May 2018
2020/May 2020
2020/May 2020

DATE: May 20, 2016
TIME: 9:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Recognition of Board Members for service to the District
- B. Administer Oaths of Office to newly elected directors.
- C. Consider appointment of Officers:
President _____
Vice President _____
Treasurer _____
Secretary _____
Assistant Secretary _____
- D. Present disclosures and potential conflicts of interest.
- E. Approve Agenda.
- F. Board Member Orientation – Highlights, Questions, Comments.
- G. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
 - Approve Minutes from the March 18, 2016 Regular Meeting (enclosure – 002).
 - Review and accept unaudited financial statements for the period ending March 31, 2016 and April 30, 2016, and current schedule of cash position (enclosure – 003a and 003b).
- H. Board and Staff Reports
 - District Manager’s Report – April and May (enclosure – 004a and 004b)
 - Operations Manager Report – May (enclosure - 005)
 - Operations Report – May (enclosure - 006)
 - Administrative Report - April and May (enclosure – 007a and 007b)
 - Engineer’s Report – April and May (enclosure – 008a and 008b)
- I. Status of Administrative Analysis
- J. Discuss proposed dates for a Joint Meeting with Saguache County Commissioners.

II. FINANCIAL MATTERS

- A. Ratify the approval of the check register for the period ending April 15, 2016, as follows (enclosure – 009):

General Fund:	\$	9,096.16
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	-0-
Enterprise Fund:	\$	40,597.29
Total:	\$	49,693.48
- B. Consider approval of the check register for the period ending May 20, 2016, as follows (enclosure – 010):

General Fund:	\$	4,875.72
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	20,366.50
Enterprise Fund:	\$	60,949.96
Total:	\$	86,192.18
- C. Financial Summary
- D. Summary of water and sewer rate study (to be distributed).
- E. Discuss correspondence received from Mr. Nagel regarding concerns with current water rate structure (enclosure - 011).
- F. Execute acknowledgement of banking relationship between the District, FirstBank, and Special District Management Services, Inc. (enclosure - 012).

III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

IV. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups.

V. OPERATIONS

- A. Discuss operational follow-ups.
- B. Review and consider approval of a proposal for water tank cleaning and inspection (enclosures – 013a, 013b and 013c).
- C. Review monthly water billing to customers with low water pressure (enclosure -014).
- D. Review and consider approval of a request from Crestone Creative District and Town of Crestone to extend water lines (enclosure – 015a and 015b).

VI. CAPITAL IMPROVEMENTS

- A. Review Capital Funding Sources and Uses (enclosure -016).
- B. Status of Stables Lift Station Improvements Project
- C. Status of Flow Equalization Basin Project.

VII. LEGAL MATTERS

- A. Discussion Regarding Enforcement of District Marijuana Policy and Proposed County Marijuana Regulations.

VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(e) and (f), C.R.S.

- A. Water Matters.
- B. Personnel Matters.

IX. OTHER BUSINESS

X. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 17, 2016