

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Christine Canaly	President	2012/May 2012
Vicki Matthews	Vice President	2014/May 2014
Martin Macaulay	Secretary/Treasurer	2014/May 2014
Philip Madonna	Assistant Secretary	2014/May 2014
Parvin J. Johnson, Sr.	Assistant Secretary	2012/May 2012

DATE: August 20, 2010

TIME: 9:00 A.M.

PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. Review and consider approval of the July 16, 2010 regular meeting minutes (enclosure).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. WATER MATTERS

A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary)

B. Discuss Public Presentation on Water Rights (Scheduled for August 24, 2010 at 6:00 P.M. at Colorado College).

C. _____

IV. OPERATIONS

- A. Discuss status of Mobile Home Estates Wastewater Treatment Facility.

- B. Discuss status of Aspen Wastewater Treatment Facility.

- C. Report on Corrosion Control Study and compliance requirements.

- D. Status of the digitalization of District documents.

- E. Discuss status of facilities audit by Olsson Associates.

- F. Discuss approval of electrical work at Aspen Wastewater Treatment Facility to incorporate use of electrical generator.

- G. Consider approval of reduced scope of work from North Line GIS for ongoing GIS services.

- H. Discuss Operator in Responsible Charge.

- I. Discuss status of liner for sludge settling pond.

- J. Discuss on-call minimum payment to employees responding after hours.

- K. Discuss request for water filter replacement by customer.

L. Discuss status of Gold Course Well and irrigation option for Property Owners Association.

M. North Line GIS presentation (to be presented at approximately noon over the lunch period).

V. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD)

A. Personnel issues (§24-6-402(4)(f), C.R.S.)

B. Litigation Matters and Matters Subject to Negotiation with Third Parties and Receipt of Legal Advice for same (§§24-6-402(4)(b) and (e), C.R.S.)

VI. FINANCIAL MATTERS

A. Review and approve the payment of claims for the period ending August 20, 2010 as follows (to be distributed at the meeting):

	Period Ending August 20, 2010
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

B. Review and accept unaudited financial statements for the period ending June 31, 2010 and current schedule of cash position (enclosure).

C. Review current cash flow analysis (enclosure).

D. Discuss status of lockbox services.

E. Discuss research regarding funding opportunities.

F. Discuss process for certifying delinquent accounts to Saguache County Treasurer.

G. Discuss 2011 Budget and Planning for Same.

H. _____

VII. LEGAL MATTERS

A. Cottonwood Creek Plant Waterline and Road Access Easements.

1. Status of Greenway Easements.

2. Status of POA Easements.

B. Status of legal research work for incomplete easements identified by North Line GIS.

C. Discuss status of District Rules and Regulations.

D. Discuss Amendment to Intergovernmental Agreement with the Town of Crestone and fees for treatment and additional customer taps.

E. Report regarding discussions with Hanne Strong regarding Well 18 Water Line Easement.

F. Review and consider ratification of Agreement with Mountain Engineering & Testing, Inc. for Baca Grande Water and Wastewater System Improvements Construction Materials Testing (enclosure).

G. Discuss status of Parcel J Easement for Mobile Home Estates force main line extension from Elaine Blumenhein.

H. Discuss process for certifying delinquent accounts to Saguache County Treasurer.

I.

VIII. CAPITAL IMPROVEMENTS

A. Discuss status of capital projects.

B. Review Project Status Report (enclosure).

C. Review Project Timeline (to be distributed at the meeting).

D. Discuss East Dream Way water and wastewater design options.

E. Discuss and consider approval of proposal from Olsson Associates for engineering services related to improvements serving Shumei International.

1. Review and consider approval of pressure control valve from Rocky Mountain Valve and Control (enclosure).

F. Review and consider approval of construction change orders.

G.

IX. OTHER BUSINESS

A. Discuss Article for September publication in the
Crestone Eagle.

B. Groundbreaking at approximately 3:00 p.m. at Well 18
construction site.

C. _____

X. ADJOURNMENT THE NEXT REGULAR MEETING IS SCHEDULED FOR
SEPTEMBER 17, 2010