

Before You Build Procedures

- 1) Fill out Water & Sanitation Hook-Up Application
 - a. Find out if Water & Sewer are available to your property;
 - b. Find out if your tap fee is paid;
 - c. Find out if you owe any outstanding balances or liens
- 2) Obtain POA EAC Approval
- 3) Return to BGWSD to pay your Hook-Up Fee (& tap fee if applicable) and obtain your Water & Sewer PERMIT
- 4) Schedule your tap date
- 5) Obtain Saguache County Land Use Permit by presenting Water & San permit along with EAC approval
- 6) Make sure your portable toilet is on-site ***before any construction begins, even groundwork***
- 7) Call in LOCATES
- 8) Schedule your excavation work to be completed by day of tap – have your excavator ready & available on day of tap
- 9) BGWSD will inspect all of your excavator's work before lines are buried
- 10) Once you receive BGWSD approval, you may bury your Water & Sewer lines